

**OFFICE OF THE ACCOUNTANT GENERAL (AUDIT-II) RAJASTHAN, JAIPUR**  
**IN-HOUSE TRAINING CALENDER FOR THE YEAR 2022-23**

Sl. No.	Subject of In-house Training	Level of Participants	Group	Period of Training		Working days	No. of Participant
				From	To		
1.	Audit of ULBs (Distt. Centric Audit)	Sr.AO/AAOs	AMG-II	04.04.2022	---	01	15
2.	Training on OIOS application	Sr.AO/AAOs	AMG-I,II,III	15.06.2022	16.06.2022	02	15
3.	Commercial Audit (Topics related to Companies Audit)	Sr.AO/AAOs	AMG-I	16.08.2022	18.08.2022	03	15
4.	Training on OIOS application	Sr.AO/AAOs	AMG-I,II,III	19.10.2022	20.10.2022	02	15
5.	Office Procedure	Sr. Ar./Ar./Au. Clerk	AMG-I,II,III	06.12.2022	---	01	15
6.	Right to Information Act. APAR and Writing of Performance Appraisal Reports.	Sr.AO/AAOs	AMG-I,II,III	08.02.2023	---	01	15

- Note: 1. Two DCT trainings and Mandatory Inductions training programmes will also be Conducted during the year 2022-23.  
2. Training at Sr. No. 2 & 4 is proposed to be conducted at RTI under guidance of RTI's OIOS faculty.

  
Sr. Audit Officer/Lib. &Trg.

# Office of the Accountant General (Audit-II) Rajasthan, Jaipur

Training calendar for the year 2022-23

## GENERAL COURSES

S.N o.	Course Title	No. of Courses	No. of Slots required
1	Financial Audit of PSUs and other entities preparing accounts on commercial basis	01	03
2	Effective Communication, Language and Drafting skills (Including Draft of Factual Statement/Draft Para)	01	06
3	Compliance and Performance Audit (Compliance and PA Guidelines)	01	08
4	Accounting Standards including (Ind. AS)	01	05
5	Workshop on Goods and Service Tax	01	-
6	Audit Planning (including statistics and sampling in audit and risk based audit approach)	01	04
7	Audit Evidence, Documentation and Reporting	01	05
8	Webinar on Outcome Based Audit	01	07
9	Workshop on Draft Paragraphs	01	05
10	Basics of Financial Audit and Audit of Autonomous Bodies	01	03
11	Audit of Public Private Partnership (PPP) Projects	01	03
12	Rules and Principles of Govt. Accounting. Overview of Accounts Compilation-Finance and Appropriation Accounts, Issues related to quality of Accounts	01	01
13	Contract Management	01	03
14	Accounting of Works and Audit of works contracts	01	02
15	Audit of State and Union Accounts and SFAR	01	-
16	Workshop on Performance Audit	01	05
17	All India seminar on Performance Audit	01	05
18	MCTP- Level 2	04	63
19	MCTP- Level 3	04	27
20	MCTP- Level 4	04	13
	<b>Total</b>		<b>168</b>

  
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**EDP COURSES**

**ANNEXURE 'B'**

S.No.	Course Title	No. of Courses	No. of Slots required
1	Data Analytics, Visualization and Presentation Skills	02	04
2	Basic course of IT on MS office	02	07
3	Audit of IT systems	01	02
4	Audit in IT Environment (Medium Level, IDEA and Knime)	02	05
5	Audit in IT Environment (Medium Level, IDEA and Knime)	02	05
6	Cyber Security, Cyber Crime and IT Security	01	02
7	Oracle (SQL)	01	01
8	Basics of File Management System (e-Office)	01	13
	<b>Total</b>		<b>39</b>

  
**Sr. Audit Officer/Lib.&Trg.**