

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा-II)
उत्तर प्रदेश, लखनऊ
'ऑडिट भवन', टीसी-35-V-1
विभूति खण्ड, गोमतीनगर, लखनऊ-226 010



Office of the Principal Accountant General
(Audit-II), U.P., Lucknow
'Audit Bhawan' TC-35-V-1, Vibhuti Khand,
Gomti Nagar, Lucknow-226 010

सं: प्र.म.ले.(लेखापरीक्षा-II)/प्रशासन/T-4(Vol.III)/D-1277 दिनांक: 27.02.2026

सेवा में,

महानिदेशक (क्षमता निर्माण)
भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय,
9, दीनदयाल उपाध्याय मार्ग,
नई दिल्ली- 110124

विषय- वर्ष 2026-27 हेतु इन-हाउस प्रशिक्षण का वार्षिक कैलेण्डर ।

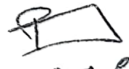
महोदय ,

कृपया इन-हाउस प्रशिक्षण के वार्षिक कैलेण्डर के सम्बन्ध में मुख्यालय के परिपत्र संख्या 210-In-house Trg/35-2012 दिनांक 03.09.2012 का सन्दर्भ ग्रहण करें । उक्त के सम्बन्ध में अवगत कराना है कि इस कार्यालय का वर्ष 2026-27 हेतु इन-हाउस प्रशिक्षण का वार्षिक कैलेण्डर (शाखा प्रयागराज सहित) आवश्यक कार्यवाही हेतु आपको प्रेषित किया जा रहा है ।

यह पत्र प्रधान महालेखाकार के अनुमोदनोपरान्त जारी किया जा रहा है ।

संलग्नक: यथोपरि ।

भवदीय


27.02.26

वरिष्ठ उपमहालेखाकार/प्रशासन

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा-II), उत्तर प्रदेश
ऑडिट भवन, टी सी-35-V-1, विभूति खण्ड, गोमती नगर, लखनऊ 226010

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वर्ष 2026-27 हेतु इन-हाउस प्रशिक्षण का वार्षिक कैलेंडर

| Sl. No. | Topic for Training | Period | Duration (In days) | Level of Trainees |
|---------|---|--------------------------|--------------------|---------------------------|
| 1. | APAR and writing of Performance Appraisals | 21.04.2026 to 23.04.2026 | 03 | AAOs/Sr.Ar./Ar./ Clerks |
| 2. | Office Procedure | 28.04.2026 to 30.04.2026 | 03 | SAO/AAOs/AS./ Sr.Ars/Ars |
| 3. | Documentation for various stage of audit (through OIOS and Tool kits) | 06.05.2026 to 08.05.2026 | 03 | SAOs/AAOs/AS./Ars |
| 4. | Evidence Gathering and Analysis | 18.05.2026 to 20.05.2026 | 03 | SAOs/AAOs/AS./Ars |
| 5. | Training on PFMS/EIS and iBEMS | 16.06.2026 to 18.06.2026 | 03 | SAO/AAOs/AS./ Sr.Ars/Ars |
| 6. | Basic computer training (MS word Excel and Power Point) | 22.06.2026 to 24.06.2026 | 03 | AAOs/AS./Ars/DEOs |
| 7. | Training on E-office, New official Email functions & e-HRMS | 20.07.2026 to 22.07.2026 | 03 | SAO/AAOs/AS./ Sr.Ars/Ars |
| 8. | Contract Management | 27.07.2026 to 29.07.2026 | 03 | SAOs/AAOs/AS./Ars |
| 9. | Data Analytics | 10.08.2026 to 12.08.2026 | 03 | AAOs/AS./Sr.Ars/ Ars |
| 10 | Training on GeM | 17.08.2026 to 19.08.2026 | 03 | AAOs/AS./Sr.Ars/ Ars |
| 11 | Report writing | 16.09.2026 to 18.09.2026 | 03 | SAOs/AAOs/AS./Ars |
| 12 | Basic training regarding Artificial Intelligence | 22.09.2026 to 24.09.2026 | 03 | AAOs/Sr.Ar./Ar./ Clerks |
| 13 | Awareness about ISSAI | 14.10.2026 to 16.10.2026 | 03 | AAOs/AS./Sr.Ars/ Ars |
| 14 | Training on Budget matters | 28.10.2026 to 30.10.2026 | 03 | SAO/AAOs/AS./ Sr.Ars/Ars |
| 15 | Introduction & Functionality of IT application and software (VAHAN, SARTH & E-Challan) operative in Uttar Pradesh Transpon Department | 18.11.2026 to 20.11.2026 | 03 | AAOs/AS./Sr.Ars/ Ars |
| 16 | Training on Audit Design Matrix | 25.11.2026 to 27.11.2026 | 03 | AAOs/AS./Sr.Ar./ Ars/DEOs |
| 17 | Introduction to Vehicle | 15.12.2026 | 03 | SAOs/AAOs/AS./Ars |

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| . | Scrappage Policy | to 18.12.2026 | | |
| 18 | Right to Information Act – 2005 | 21.12.2026 to 23.12.2026 | 03 | SAOs/AAOs/Sup. |
| 19 | Data driven and data led audits | 18.01.2027 to 20.01.2027 | 03 | AAOs/AS./Sr.Ars/ Ars |
| 20 | Overview of CAMPA | 27.01.2027 to 29.01.2027 | 03 | AAOs/AS./Sr.Ars/ Ars |
| 21 | Works Audit | 15.02.2027 to 17.02.2027 | 03 | AAOs/AS./Sr.Ars/ Ars |
| 22 | IS Audit | 22.02.2027 to 24.02.2027 | 03 | AAOs/AS./Sr.Ars/ Ars |
| 23 | Maintenance of absolute integrity, devotion to duty, ethical standards and honesty in public life by employees of IA & AD | 15.03.2027 to 17.03.2027 | 03 | AAOs/AS./Sr.Ars/ Ars |
| 24 | Drafting of Audit Para & Inspection Report | 29.03.2027 to 30.03.2027 | 03 | AAOs/AS./Sr.Ars/ Ars |

इन-हाउस प्रशिक्षण का वार्षिक कैलेंडर – शाखा प्रयागराज (2026-27)

| Sl. No. | Topic for Training | Period | Duration (In days) | Level of Trainees |
|---------|--|-------------------------|--------------------|------------------------------|
| 1. | APAR and writing of Performance Appraisals | 22.04.2026 & 23.04.2026 | 02 | SAOs/AAOs/AS/Sup./Sr.Ar./Ar |
| 2. | Basic computer training (MS word, Excel and Power Point) | 13.05.2026 & 14.05.2026 | 02 | SAOs/AAOs/AS/Sup./Sr.Ar./Ar. |
| 3. | Comprehensive training of e-office | 10.06.2026 & 11.06.2026 | 02 | SAOs/AAOs/AS/Sup./Sr.Ar./Ar |
| 4. | Awareness about ISSAIs | 24.06.2026 & 25.06.2026 | 02 | SAOs/AAOs/AS/Sup./Sr.Ar./Ar. |
| 5. | Audit of State Excise Department | 22.07.2026 & 23.07.2026 | 02 | SAOs/AAOs/AS/Sup./Sr.Ar./Ar. |
| 6. | Audit of GST Department | 12.08.2026 & 13.08.2026 | 02 | AAOs/AS/Sup./Sr.Ar./Ar |

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| 7. | Report Writing | 09.09.2026 & 10.09.2026 | 02 | SAOs/AAOs/AS/ Sup./Sr.Ar./Ar |
| 8. | Training on PFMS and iBEMS | 23.09.2026 & 24.09.2026 | 02 | AAOs/AS/Sup./ Sr.Ar./Ar. |
| 9. | Bhavishya Portal (Pension) | 14.10.2026 & 15.10.2026 | 02 | SAOs/AAOs/AS/ Sup./Sr.Ar./Ar |
| 10. | Evidence Gathering And Analysis | 04.11.2026 & 05.11.2026 | 02 | SAOs/AAOs/AS/ Sup./Sr.Ar./Ar. |
| 11. | Comprehensive Training of MS Excel | 25.11.2026 & 26.11.2026 | 02 | SAOs/AAOs/AS/ Sup./Sr.Ar./Ar. |
| 12. | Office Procedure | 09.12.2026 & 10.12.2026 | 02 | AAOs/Asstt.Sup./ Sup./Sr.Ar./Ar |
| 13. | Right to Information Act | 20.01.2027 & 21.01.2027 | 02 | AAOs/Asstt.Sup./ Sup./Sr.Ar./Ar/Clerks |
| 14. | Comprehensive Training of OIOS | 17.02.2027 & 18.02.2027 | 02 | AAOs/Asstt.Sup./ Sup./Sr.Ar./Ar |
| 15. | Documentation for various stages of audit | 10.03.2027 & 11.03.2027 | 02 | SAOs/AAOs/AS/ Sup./Sr.Ar./Ar. |

Digitally signed by
Varidhish Gupta
Date: 27-02-2026
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व. लेखापरीक्षा अधिकारी/प्रशासन