

OFFICE OF THE
ACCOUNTANT GENERAL (AUDIT), ANDHRA PRADESH,
AMARAVATI, VIJAYAWADA - 520 002

No. AG (Audit)/AP/AMG-I/Coordn./Programming/2021-22/

Date: 27-08-2021
30-08-2021

Tour Programme

The field audit party SSAP-10 headed by Sri V.Madhu Babu, SAO, is entrusted with the following audit assignment of **Panchayat Raj & Rural Development Department**: -

Party No. and Members (S/Sri)	Name of Auditee Unit	Dates of Audit	Last Audit
SSAP-10 1. V.Madhu Babu, SAO 2. Deepak Kumar-I, AAO 3. Gajula Manikyala Rao, Asst. Supr (temporarily posted to SSAP-10)	Transit to Eluru (NTD) on 01.09.2021		
	O/o the Project Director, District Water Management Agency, Eluru, West Godavari	01.09.21 to 14.09.21 (10 working days)	2015-16
	Transit to Kadapa on 15.09.2021		
	O/o the Project Director, District Water Management Agency, Kadapa	16.09.21 to 27.09.21 (10 working days)	2014-15
	Transit to Vijayawada on 28.09.2021		

Closed holidays in AP

In September => 5, 10, 11, 12, 19, 26

Instructions:

- As per the Guidance Note No.225-09-PPG/2017, dt 23.08.17, the Party is directed to prepare Audit Design Matrix and Desk Review and submit the same to Group Officer well in time before embarking on Audit for a discussion for all Auditee units.
- Audit Party is directed to comply with the instructions communicated vide Circular dated 23.08.2018.
- Parties should collect PMVs, Press clippings, latest GOs and any other related information from the concerned Editing sections.
- Parties should collect and review the replies of old outstanding paras to avoid accumulation of arrears.
- Any Holiday in addition to mentioned in Tour Programme is to be adjusted within allotted period. No extension will be granted in tour programme on ground of leave availed by the party members.
- The inspection report shall be finalised on the last day of the Audit and to be submitted to the Headquarters for vetting within three days for offices situated at Headquarters and five days for other offices.
- Audit team may use only official email for communication with the auditee unit. Use of OIOS is compulsory.

This is issued with the approval of DAG/AMG-I.

P. Bhargava
Senior Audit Officer 30/8/2021
AMG-I/Coordination

To
The individuals