

**OFFICE OF THE
ACCOUNTANT GENERAL (AUDIT), ANDHRA PRADESH,
AMARAVATI, VIJAYAWADA - 520 002**

No. AG (Audit)/AP/AMG-I/Coordn./Programming/2021-22/

Date: 17-08-2021

Tour Programme

The field audit party SSAP-15 headed by Sri **Kovuru Anil Kumar**, SAO is entrusted with the following audit assignment in respect of **Panchayat Raj & Rural Development Department** -

Party No. and Members (S/Sri)	Name of Auditee Unit	Dates of Audit	Last Audit
SSAP-15 K.Anil Kumar, SAO K.Karunakar Rao, AAO Vikas Dahiya, AAO G.Manikyala Rao, Asst. Supr.	Transit to Tadepalle (NTD) on 31-08-2021		
	O/o the Commissioner, Panchayat Raj	31.08.21 to 14.09.21 (10 working days)	2019-20
	Stay at Headquarters from 15.09.2021 to 18.09.2021		
	Transit to Srikakulam on 19.09.2021		
	O/o the CEO, Zilla Parishad, Srikakulam	20.09.21 to 28.09.21 (08 working days)	2015-16
	03 MPDOs and 09 GPs under ZP Srikakulam and DPO Srikakulam	w.e.f. 29.09.21 (06 working days each for MPDOs, GPs and DPO Srikakulam)	
The party may submit a note to GO in r/o selected/Sampled 03 MPDOs and 9GPs and DPO Srikakulam along with detailed programme for the same.			

Closed holidays in AP

In September => 4, 5, 10, 11, 12, 19, 26

In October => 2, 3, 9, 10, 13, 15, 17, 20, 24, 31

In November => 4, 7, 14, 21, 28

In December => 5, 12, 19, 25, 26

Instructions:

- As per the Guidance Note No.225-09-PPG/2017, dt 23.08.17, the Party is directed to prepare Audit Design Matrix and Desk Review and submit the same to Group Officer well in time before embarking on Audit for a discussion for all Auditee units.
- Audit Party is directed to comply with the instructions communicated vide Circular dated 23.08.2018.
- Parties should collect PMVs, Press clippings, latest GOs and any other related information from the concerned Editing sections.
- Parties should collect and review the replies of old outstanding paras to avoid accumulation of arrears.
- Any Holiday in addition to mentioned in Tour Programme is to be adjusted within allotted period. No extension will be granted in tour programme on ground of leave availed by the party members.
- The inspection report shall be finalised on the last day of the Audit and to be submitted to the Headquarters for vetting within three days for offices situated at Headquarters and five days for other offices.
- Audit team may use only official email for communication with the auditee unit. **Use of OIOS is compulsory.**

This is issued with the approval of DAG/AMG-I.


Senior Audit Officer
AMG-I/Coordination

To

1. K.Anil Kumar, SAO

2. K.Karunakar Rao, AAO

3. Vikas Dahiya, AAO

4. G.Manikyala Rao, Asst. Supr.

5. SAO/APC

6. SAO/IS Wing

7. SAO/Bills