

Audit Party No.-03

Party Members:	Sh. Pawan Kumar (Sr. AO)	Sh. Prabhakar Khurche (AAO) Sh. Rishi Raj Singh (AAO)	
-----------------------	--------------------------	--	--

Tour Programme

Audit Entity	Head Code	Category	Last Audit By	Month & Year of Last Audit	No of Party Days	Audit_Date_From	Audit_Date_To
JSR ATTARI, DISTT.- AMRITSAR	0030	B	Rajesh Kumar, Neeraj Sharma	Jan-19	5	07.07.2022	13.07.2022
SR FATEHGARH SAHIB INCLUDING HRC	0030	A	Manoj Kumar, R.K. Grover	Oct-21	5	14.07.2022	20.07.2022
JSR CHANARTH KALAN, DISTT.- FATEHGARH SAHIB (NEW UNIT)	0030	B	NA, NA	NA	5	21.07.2022	27.07.2022
SR DHAR KALAN, DISTT.- PATHANKOT	0030	B	Pawan Kumar, Punit Kumar	Mar-20	5	28.07.2022	03.08.2022
SR PHAGWARA, DISTT.- KAPURTHALA	0030	A	Manoj Kumar, Manendra Singh	Oct-21	5	04.08.2022	10.08.2022
SR LUDHIANA (SOUTH/CENTRAL)	0030	A	Manoj Kumar, R.K. Grover	Nov-21	10	11.08.2022	26.08.2022
JSR SAHNEWAL, DISTT.- LUDHIANA	0030	A	Pawan Kumar, Bishnu Kumar	Dec-20	5	29.08.2022	02.09.2022
SR BANGA, DISTT.- SBS NAGAR	0030	B	Pawan Kumar, Mohinder Singh	Jul-18	5	05.09.2022	09.09.2022
SR BHAWANI GARH, DISTT.- SANGRUR	0030	A	Jugesh Kumar, Sukhpal Singh	Nov-19	5	12.09.2022	16.09.2022
SR PAYAL, DISTT.- LUDHIANA	0030	B	Sukhbir Singh, Mohinder Singh	Feb-21	5	19.09.2022	23.09.2022

Note: Sh. Pawan Kumar, SAO will have dual supervision of AP-03 and Chapter Party. Desk Review from 04.07.2022 to 06.07.2022

Sd/-
Asstt. Audit Officer

Sd/-
Sr. Audit Officer

Sd/-
Dy. Accountant General

Note:-

1. All the field parties must send the e-mails regarding unit audit planning and their stay arrangements etc.
2. Party should make all out efforts to review and settle old outstanding paras.
3. Deviation from the approved tour programme, if any, should be brought to the notice of Headquarter immediately through e-mail and phone alongwith hard copy duly signed.
4. Diaries and TA Bills may be submitted to Headquarter section as per instructions issued from time to time. D.O. letter may be sent to Group Officer in prescribed time limit.
5. Parties should strictly follow the Guidance Note on "Improving the quality of Inspection Reports" and submit the Title Sheet alongwith the draft Inspection Report in the revised format.
6. All the field parties should audit both Receipts head as well as Expenditure head of DDO, they are auditing.

Audit Party No.-04

Party Members:	Ms. Rekha Rani (SAO)			Sh. Ashish Kumar (AAO) Sh. Devender Rajput (AAO)		Sh. Parkash Chander (Asstt. Supervisor)		
Tour Programme								
Audit Entity	Head Code	Category	Last Audit By	Month & Year of Last Audit	No of Party Days	Audit_Date_From	Audit_Date_To	
ACST, MOHALI	0040	A	Rajiv Sharma, Dharamvir	Oct-21	25	07.07.2022	10.08.2022	
RAJASTHAN LIQUOR DERA BASSI, DISTT.- MOHALI	0039	B	Ashish Kumar, Anant Kumar Meena	Dec-19	5	11.08.2022	18.08.2022	
M/S HIGH QUEEN DISTILLERIES & BOTTLERS PRIVATE LIMITED MALAKPUR MOHALI (NEW UNIT)	0039	B	NA, NA	NA	5	22.08.2022	26.08.2022	
FIELD DIRECTOR, M.C. ZOOLOGICAL PARK, CHHATBIR, DISTT.-MOHALI	0406	B	Pawan Kumar, Bishnu Kumar	Aug-20	7	29.08.2022	06.09.2022	
PUNJAB POLLUTION CONTROL BOARD, PATIALA	S&T	C	Pawan Kumar, Prabhakar Khurche	NA	13	07.09.2022	23.09.2022	

Note: Provision of 5 days for ACM of each ACST Mohali and Punjab Pollution Control Board, Patiala included in the Tour Programme. Desk Review from 04.07.2022 to 06.07.2022.
subject matter "Purchase tax on schedule H items" approved by PAG may be considered/ examined during the compliance audit.

Sd/-
Asstt. Audit Officer

Sd/-
Sr. Audit Officer

Sd/-
Dy. Accountant General

- Note:-**
1. All the field parties must send the e-mails regarding unit audit planning and their stay arrangements etc.
 2. Party should make all out efforts to review and settle old outstanding paras.
 3. Deviation from the approved tour programme, if any, should be brought to the notice of Headquarter immediately through e-mail and phone alongwith hard copy duly signed.
 4. Diaries and TA Bills may be submitted to Headquarter section as per instructions issued from time to time. D.O. letter may be sent to Group Officer in prescribed time limit.
 5. Parties should strictly follow the Guidance Note on "Improving the quality of Inspection Reports" and submit the Title Sheet alongwith the draft Inspection Report in the revised format.
 6. All the field parties should audit both Receipts head as well as Expenditure head of DDO, they are auditing.

Audit Party No.-05

Party Members:	Sh. Ajay Kumar Gupta (Sr. AO)			Sh. Dilip Singh (AAO) Sh. Mukesh Kumar (AAO)		Sh. Manoj Meena (Sr. Auditor)	
Tour Programme							
Audit Entity	Head Code	Category	Last Audit By	Month & Year of Last Audit	No of Party Days	Audit_Date_From	Audit_Date_To
SR BARNALA INCLUDING HRC	0030	A	Manoj Kumar, Manendra Singh	Sep-21	7	07.07.2022	15.07.2022
JSR MANDI GOBIND GARH, DISTT.- FATEHGARH SAHIB	0030	A	Pawan Kumar, Bishnu Kumar	Sep-20	5	18.07.2022	22.07.2022
SR PATHANKOT INCLUDING HRC	0030	A	Pawan Kumar, Raj Kumar	Jan-20	5	25.07.2022	29.07.2022
SR PHILLAUR, DISTT.- JALANDHAR	0030	B	Pawan Kumar, Bishnu Kumar	Dec-20	5	01.08.2022	05.08.2022
SR SAMRALA, DISTT.- LUDHIANA	0030	A	Sukhbir Singh, Mohinder Singh	Dec-20	5	08.08.2022	12.08.2022
SR MUKATSAR INCLUDING HRC	0030	B	Mohinder Singh, Subhi Singh	Sep-18	5	16.08.2022	23.08.2022
SR MORINDA, DISTT.- ROPAR	0030	A	Kalika Prasad, Akhilesh Yadav	Nov-20	5	24.08.2022	30.08.2022
JSR BANUR, DISTT.-MOHALI	0030	B	Pawan Kumar, Prabhakar Khurche	Aug-20	8	31.08.2022	09.09.2022
COMMISSIONER, FARIDKOT, DISTT FARIDKOT	0030	B	Jugesh Kumar, Manendra Singh	Oct-18	5	12.09.2022	16.09.2022

Note: Provision of 9 days for 3 ACMs (3 days for each ACM).

Sd/-
Asstt. Audit Officer

Sd/-
Sr. Audit Officer

Sd/-
Dy. Accountant General

Note:-

1. All the field parties must send the e-mails regarding unit audit planning and their stay arrangements etc.
2. Party should make all out efforts to review and settle old outstanding paras.
3. Deviation from the approved tour programme, if any, should be brought to the notice of Headquarter immediately through e-mail and phone alongwith hard copy duly signed.
4. Diaries and TA Bills may be submitted to Headquarter section as per instructions issued from time to time. D.O. letter may be sent to Group Officer in prescribed time limit.
5. Parties should strictly follow the Guidance Note on "Improving the quality of Inspection Reports" and submit the Title Sheet alongwith the draft Inspection Report in the revised format.
6. All the field parties should audit both Receipts head as well as Expenditure head of DDO, they are auditing.

Audit Party No.-06

Party Members:	Sh. Baran Babu (Sr. AO)		Sh. Sourabh Bhati (AAO) Sh. Anant Meena (AAO)		Sh. Vivek Chahal (Sr. Adr.)		
Tour Programme							
Audit Entity	Head Code	Category	Last Audit By	Month & Year of Last Audit	No of Party Days	Audit_Date_From	Audit_Date_To
ACST, AMRITSAR I	0040	A	Parveen Kumar, Manendra Singh	Sep-19	12	07.07.2022	22.07.2022
ACST, LUDHIANA-III	0040	A	Gulshan Rai, Sourabh Bhati	Nov-21	20	25.07.2022	23.08.2022
ASSISTANT COMMISSIONER (EXCISE), AMRITSAR RANGE, AMRITSAR	0039	A	Baran Babu, Ashish Kumar	Nov-21	8	24.08.2022	02.09.2022
ASSISTANT COMMISSIONER (EXCISE), JALANDHAR-2 RANGE, JALANDHAR	0039	A	Gulshan Rai, Sourabh Bhati	Sep-21	8	05.09.2022	14.09.2022
ASSISTANT COMMISSIONER (EXCISE), HOSHIARPUR RANGE, HOSHIARPUR	0039	A	Gulshan Rai, Sourabh Bhati	Sep-21	8	15.09.2022	27.09.2022

Note: Provision of 3 days for ACMs at Each Range Auditee Unit included in the Tour Programme. Desk Review from 04.07.2022 to 06.07.2022. **subject matter** "Purchase tax on schedule H items" approved by PAG may be considered/ examined during the compliance audit.

Sd/-
Asstt. Audit Officer

Sd/-
Sr. Audit Officer

Sd/-
Dy. Accountant General

- Note:-**
1. All the field parties must send the e-mails regarding unit audit planning and their stay arrangements etc.
 2. Party should make all out efforts to review and settle old outstanding paras.
 3. Deviation from the approved tour programme, if any, should be brought to the notice of Headquarter immediately through e-mail and phone alongwith hard copy duly signed.
 4. Diaries and TA Bills may be submitted to Headquarter section as per instructions issued from time to time. D.O. letter may be sent to Group Officer in prescribed time limit.
 5. Parties should strictly follow the Guidance Note on "Improving the quality of Inspection Reports" and submit the Title Sheet alongwith the draft Inspection Report in the revised format.
 6. All the field parties should audit both Receipts head as well as Expenditure head of DDO, they are auditing.

Audit Party No.-07

Party Members:	Ms. Kuldeep Kaur (Sr. AO)			Sh. Ravi Kant Sharma (AAO) Sh. Nirmaljeet Singh Sidhu (AAO)		Sh. Sudarshan (Auditor)	
Tour Programme							
Audit Entity	Head Code	Category	Last Audit By	Month & Year of Last Audit	No of Party Days	Audit_Date_From	Audit_Date_To
P & M CIRCLE, PSPCL, PATIALA	Power	A	Vijay Chaudhary, Vivek	Jul-21	25	05.07.2022	08.08.2022
SECRETARY TO GOVT. OF PUNJAB, FOREST DEPARTMENT, CHANDIGARH	Forest	C	Sukhnandan Sbharwal, R.K. Grover	Aug-21	05	10.08.2022	17.08.2022
DIRECTOR, FINANCIAL RESOURCES & ECONOMIC INTELLIGENCE, PUNJAB, CHANDIGARH	Finance	C	Surender Pal, Chander Prakash	Aug-18	10	22.08.2022	02.09.2022
C.E./TRANSMISSION SYSTEM, PSTCL, PATIALA	Power	A	Sanjeev Kumar, Vaibhav Saini	Oct-21	15	06.09.2022	27.09.2022

Dates of Desk Review: 04.07.2022 at RAO Patiala, 09.08.2022, 18.08.2022 at Chandigarh, 05.09.2022 at RAO Patiala.

Sd/-
Asstt. Audit Officer

Sd/-
Sr. Audit Officer

Sd/-
Dy. Accountant General

Note:-

1. All the field parties must send the e-mails regarding unit audit planning and their stay arrangements etc.
2. Party should make all out efforts to review and settle old outstanding paras.
3. Deviation from the approved tour programme, if any, should be brought to the notice of Headquarter immediately through e-mail and phone alongwith hard copy duly signed.
4. Diaries and TA Bills may be submitted to Headquarter section as per instructions issued from time to time. D.O. letter may be sent to Group Officer in prescribed time limit.
5. Parties should strictly follow the Guidance Note on "Improving the quality of Inspection Reports" and submit the Title Sheet alongwith the draft Inspection Report in the revised format.
6. All the field parties should audit both Receipts head as well as Expenditure head of DDO, they are auditing.

Audit Party No.-08

Party Members:	Sh. Sanjeev Kumar (Sr. AO)			Sh. Vaibhav Saini (AAO)		Sh. Vijay Kumar (Adr.)	
Tour Programme							
Audit Entity	Head Code	Category	Last Audit By	Month & Year of Last Audit	No of Party Days	Audit_Date_From	Audit_Date_To
DS CIRCLE, PSPCL, BATHINDA	POWER	A	Harish Kumar, Sunil Prajapati	Jul-19	32	05.07.2022	18.08.2022
GRID CONSTRUCITON CIRCLE, PSPCL, LUDHIANA	POWER	A	Kuldeep Kaur, Rupash Sharma	Sep-21	25	23.08.2022	27.09.2022

Dates of Desk Review: 04.07.2022, 22.08.2022 and Provision of 2 days for ACM (Bathinda) at RAO Patiala included in the Tour Programme.

Sd/-
Asstt. Audit Officer

Sd/-
Sr. Audit Officer

Sd/-
Dy. Accountant General

Note:-

1. All the field parties must send the e-mails regarding unit audit planning and their stay arrangements etc.
2. Party should make all out efforts to review and settle old outstanding paras.
3. Deviation from the approved tour programme, if any, should be brought to the notice of Headquarter immediately through e-mail and phone alongwith hard copy duly signed.
4. Diaries and TA Bills may be submitted to Headquarter section as per instructions issued from time to time. D.O. letter may be sent to Group Officer in prescribed time limit.
5. Parties should strictly follow the Guidance Note on “Improving the quality of Inspection Reports” and submit the Title Sheet alongwith the draft Inspection Report in the revised format.
6. All the field parties should audit both Receipts head as well as Expenditure head of DDO, they are auditing.

Audit Party No.-09

Party Members:	Sh. Suresh Sayal (Sr. AO)		Sh. Rajesh Devgan (AAO) Sh. Deepak Kumar (AAO)		Sh. Sunil Kumar (Auditor)		
	Tour Programme						
Audit Entity	Head Code	Category	Last Audit By	Month & Year of Last Audit	No of Party Days	Audit_Date_From	Audit_Date_To
DIRECTOR, TREASURY AND ACCOUNTS, CHANDIGARH	Finance	B	Krishn kumar, Kuldeep Singh	Nov-18	6	05.07.2022	12.07.2022
PRINCIPAL SECRETARY, DEPARTMENT OF PLANNING, GOVT OF PUNJAB, CHANDIGARH	Planning	B	Sukhnandan Sabharwal, R.K. Grover	Jul-21	5	14.07.2022	20.07.2022
DS CIRCLE, PSPCL, ROPAR	Power	A	Kuldeep Kaur, Rupash Sharma	Sep-21	32	22.07.2022	07.09.2022

Dates of Desk Review: 04.07.2022, 13.07.2022, 21.07.2022. Provision of 2 days for ACM (DS CIRCLE, PSPCL, and ROPAR at RAO Patiala included in the Tour Programme and Provision for Balance Sheet from 08.09.2022 onwards.

Sd/-
Asstt. Audit Officer

Sd/-
Sr. Audit Officer

Sd/-
Dy. Accountant General

- Note:-**
1. All the field parties must send the e-mails regarding unit audit planning and their stay arrangements etc.
 2. Party should make all out efforts to review and settle old outstanding paras.
 3. Deviation from the approved tour programme, if any, should be brought to the notice of Headquarter immediately through e-mail and phone alongwith hard copy duly signed.
 4. Diaries and TA Bills may be submitted to Headquarter section as per instructions issued from time to time. D.O. letter may be sent to Group Officer in prescribed time limit.
 5. Parties should strictly follow the Guidance Note on “Improving the quality of Inspection Reports” and submit the Title Sheet alongwith the draft Inspection Report in the revised format.
 6. All the field parties should audit both Receipts head as well as Expenditure head of DDO, they are auditing.

Audit Party No.-10

Party Members:	Sh. Anand Jain (Sr. AO)		Sh. Parveen Kumar (AAO)		Sh. Puran Chander (Adr.)		
Tour Programme							
Audit Entity	Head Code	Category	Last Audit By	Month & Year of Last Audit	No of Party Days	Audit_Date_From	Audit_Date_To
C.E./DS (BORDER), PSPCL, AMRITSAR	Power	A	Anil Kumar, Rohit Syngal	Dec-21	8	05.07.2022	14.07.2022
C.E./MM, PSPCL, PATIALA INCLUDING AO CPC/MM	Power	A	Rajneesh Kumar, Harshdeep Samrat Rohit Syngal	Dec-21	32	18.07.2022	01.09.2022
C.E./RE&APDRP, PSPCL, PATIALA	Power	A	Kuldeep Kaur, Biresh Singh	Nov-21	19	05.09.2022	30.09.2022

Dates of Desk Review: 04.07.2022, 15.07.2022, 02.09.2022 at RAO Patiala.

Sd/-
Asstt. Audit Officer

Sd/-
Sr. Audit Officer

Sd/-
Dy. Accountant General

Note:-

1. All the field parties must send the e-mails regarding unit audit planning and their stay arrangements etc.
2. Party should make all out efforts to review and settle old outstanding paras.
3. Deviation from the approved tour programme, if any, should be brought to the notice of Headquarter immediately through e-mail and phone alongwith hard copy duly signed.
4. Diaries and TA Bills may be submitted to Headquarter section as per instructions issued from time to time. D.O. letter may be sent to Group Officer in prescribed time limit.
5. Parties should strictly follow the Guidance Note on “Improving the quality of Inspection Reports” and submit the Title Sheet alongwith the draft Inspection Report in the revised format.
6. All the field parties should audit both Receipts head as well as Expenditure head of DDO, they are auditing.

Audit Party No.-11

Party Members:	Sh. Harish Kumar (Sr. AO)		Sh. Gagandeep Singh (AAO) Sh. Harit Kumar (AAO)		Sh. Ashish Kumar (Adr.)		
Tour Programme							
Audit Entity	Head Code	Category	Last Audit By	Month & Year of Last Audit	No of Party Days	Audit_Date_From	Audit_Date_To
C.E./CIVIL DESIGN & CONSTRUCTION, PSPCL, PATIALA (INCLUDING SE/CIVIL DESIGN, PATIALA)	Power	A	Suresh Sayal, Ashish Kumar	Dec-21	30	26.07.2022	07.09.2022
S.E./CIVIL, PSPCL, SHAHPURKANDI (POWER HOUSE AT HAZIPUR)	Power	B	BB Sharma, Jatinder Rathore	Mar-18	15	09.09.2022	30.09.2022

Dates of Desk Review: 25.07.2022, 08.09.2022 at RAO Patiala

Sd/-
Asstt. Audit Officer

Sd/-
Sr. Audit Officer

Sd/-
Dy. Accountant General

Note:-

1. All the field parties must send the e-mails regarding unit audit planning and their stay arrangements etc.
2. Party should make all out efforts to review and settle old outstanding paras.
3. Deviation from the approved tour programme, if any, should be brought to the notice of Headquarter immediately through e-mail and phone alongwith hard copy duly signed.
4. Diaries and TA Bills may be submitted to Headquarter section as per instructions issued from time to time. D.O. letter may be sent to Group Officer in prescribed time limit.
5. Parties should strictly follow the Guidance Note on “Improving the quality of Inspection Reports” and submit the Title Sheet alongwith the draft Inspection Report in the revised format.
6. All the field parties should audit both Receipts head as well as Expenditure head of DDO, they are auditing.

Audit Party No.-12

Party Members:	Sh. Anil Kumar (Sr. AO)		Sh. Rohit Syngal (AAO) Sh. Mohabbat Kumar (AAO)		Sh. Harjinder Singh (Adr.)		
Tour Programme							
Audit Entity	Head Code	Category	Last Audit By	Month & Year of Last Audit	No of Party Days	Audit_Date_From	Audit_Date_To
C.E./COMMERCIAL, PSPCL, PATIALA	Power	A	Anil Kumar, Rohit Syngal	Jan-22	30	05.07.2022	16.08.2022
GRID CONSTRUCTION CIRCLE, PSTCL, LUDHIANA	Power	A	Vijay Chaudhary, Vivek	Feb-22	25	18.08.2022	22.09.2022

Dates of Desk Review: 04.07.2022, 17.08.2022 at RAO Patiala and provision of Balance Sheet from 23.09.2022 onwards.

Sd/-
Asstt. Audit Officer

Sd/-
Sr. Audit Officer

Sd/-
Dy. Accountant General

Note:-

1. All the field parties must send the e-mails regarding unit audit planning and their stay arrangements etc.
2. Party should make all out efforts to review and settle old outstanding paras.
3. Deviation from the approved tour programme, if any, should be brought to the notice of Headquarter immediately through e-mail and phone alongwith hard copy duly signed.
4. Diaries and TA Bills may be submitted to Headquarter section as per instructions issued from time to time. D.O. letter may be sent to Group Officer in prescribed time limit.
5. Parties should strictly follow the Guidance Note on “Improving the quality of Inspection Reports” and submit the Title Sheet alongwith the draft Inspection Report in the revised format.
6. All the field parties should audit both Receipts head as well as Expenditure head of DDO, they are auditing.

Audit Party No.-13

Party Members:	Sh. Vijay Chaudhary (Sr. AO)		Sh. Darshan Singh Singh (AAO) Sh. Ram Lakhan Meena (AAO)		Sh. Prem Chand (Sr. Adr.)		
Tour Programme							
Audit Entity	Head Code	Category	Last Audit By	Month & Year of Last Audit	No of Party Days	Audit_Date_From	Audit_Date_To
C.E./POWER PURCHASE, PSPCL, PATIALA	Power	A	Rajesh Kumar, Darshan Singh	Jan-22	30	05.07.2022	16.08.2022
CENTRALISED BILLING CELL, PSPCL, LUDHIANA	Power	A	Vijay Chaudhary, Vivek	Dec-21	15	18.08.2022	08.09.2022
CENTRALISED BILLING CELL, PSPCL, AMRITSAR	Power	A	Sanjeev Kumar, Sumit	Mar-20	10	12.09.2022	23.09.2022

Dates of Desk Review: 04.07.2022, 17.08.2022, 09.09.2022 at RAO Patiala and provision of Balance Sheet from 24.09.2022 onwards.

Sd/-
Asstt. Audit Officer

Sd/-
Sr. Audit Officer

Sd/-
Dy. Accountant General

Note:-

1. All the field parties must send the e-mails regarding unit audit planning and their stay arrangements etc.
2. Party should make all out efforts to review and settle old outstanding paras.
3. Deviation from the approved tour programme, if any, should be brought to the notice of Headquarter immediately through e-mail and phone alongwith hard copy duly signed.
4. Diaries and TA Bills may be submitted to Headquarter section as per instructions issued from time to time. D.O. letter may be sent to Group Officer in prescribed time limit.
5. Parties should strictly follow the Guidance Note on “Improving the quality of Inspection Reports” and submit the Title Sheet alongwith the draft Inspection Report in the revised format.
6. All the field parties should audit both Receipts head as well as Expenditure head of DDO, they are auditing.

Audit Party No.-14

Party Members:	Sh. Rajesh Kumar (Sr. AO)		Sh. Rupash Sharma (AAO)		Sh. Megh Singh (Sr. Adr.)		
Tour Programme							
Audit Entity	Head Code	Category	Last Audit By	Month & Year of Last Audit	No of Party Days	Audit_Date_From	Audit_Date_To
DS CIRCLE, PSPCL, BARNALA	Power	A	Anand Jain, Biresh Singh	Oct-21	30	05.07.2022	16.08.2022
CE/FUEL, PSPCL, PATIALA	Power	A	Harish Kumar, Gagandeep Singh	Feb-22	25	18.08.2022	22.09.2022

Dates of Desk Review: 04.07.2022, 17.08.2022 at RAO Patiala and provision of Balance Sheet from 23.09.2022

Sd/-
Asstt. Audit Officer

Sd/-
Sr. Audit Officer

Sd/-
Dy. Accountant General

Note:-

1. All the field parties must send the e-mails regarding unit audit planning and their stay arrangements etc.
2. Party should make all out efforts to review and settle old outstanding paras.
3. Deviation from the approved tour programme, if any, should be brought to the notice of Headquarter immediately through e-mail and phone alongwith hard copy duly signed.
4. Diaries and TA Bills may be submitted to Headquarter section as per instructions issued from time to time. D.O. letter may be sent to Group Officer in prescribed time limit.
5. Parties should strictly follow the Guidance Note on “Improving the quality of Inspection Reports” and submit the Title Sheet alongwith the draft Inspection Report in the revised format.
6. All the field parties should audit both Receipts head as well as Expenditure head of DDO, they are auditing.

Audit Party No.-15

Party Members:	Sh. Harshdeep Samrat (Sr. AO)			Sh. Sunil Prajapati (AAO) Sh. Vivek (AAO)			
Tour Programme							
Audit Entity	Head Code	Category	Last Audit By	Month & Year of Last Audit	No of Party Days	Audit_Date_From	Audit_Date_To
S.E./O&M TALWARA PSPCL, (INCLUDING ALL CONSTITUENT UNITS), TALWARA, HOSHIARPUR	Power	A	Vijay Chaudhary Jatinder Rathore	Mar-19	10	05.07.2022	18.07.2022
GENERATION CIRCLE, PSPCL, ANANDPUR SAHIB	Power	B	Rajinder Singh Virk, Sanjay Negi	Jul-19	10	20.07.2022	02.08.2022
S.E./UBDC, PSPCL, MALIKPUR (PATHANKOT)	Power	B	Harish Kumar, Sunil Prajapati	Mar-19	10	04.08.2022	18.08.2022
S.E./SHANAN POWER HOUSE (SPH), PSPCL, JOGINDER NAGAR	Power	B	Rajinder Singh Virk, Sanjay Negi	Nov-19	8	23.08.2022	01.09.2022

Provision of 15 days for Consolidation and preparation of Draft Audit Report on SSCA at Hqrs, Chandigarh/ RAO, Patiala. Dates of Desk Review: 04.07.2022, 19.07.2022, 03.08.2022, 22.08.2022 at RAO Patiala.

Sd/-
Asstt. Audit Officer

Sd/-
Sr. Audit Officer

Sd/-
Dy. Accountant General

Note:-

1. All the field parties must send the e-mails regarding unit audit planning and their stay arrangements etc.
2. Party should make all out efforts to review and settle old outstanding paras.
3. Deviation from the approved tour programme, if any, should be brought to the notice of Headquarter immediately through e-mail and phone alongwith hard copy duly signed.
4. Diaries and TA Bills may be submitted to Headquarter section as per instructions issued from time to time. D.O. letter may be sent to Group Officer in prescribed time limit.
5. Parties should strictly follow the Guidance Note on "Improving the quality of Inspection Reports" and submit the Title Sheet alongwith the draft Inspection Report in the revised format.
6. All the field parties should audit both Receipts head as well as Expenditure head of DDO, they are auditing.