



Basic Details			
Organisation Chain	Indian Audit and Accounts Department ICED Jaipur		
Tender Reference Number	D.G./ICED/GS/2024-25/F-70		
Tender ID	2025_IAAD_787369_1		
Tender Type	Open Tender	Form of contract	Rate Contract
Tender Category	Services	No. of Covers	2
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No		

Payment Instruments			Cover Details, No. Of Covers - 2			
Offline	S.No	Instrument Type	Cover No	Cover	Document Type	Description
	1	Bank Guarantee	1	Fee/PreQual/Technical	.pdf	Technical Bid for Hiring of Bus and Tempo Traveller service
	2	Demand Draft				
	3	RTGS / ECS / NEFT				
	4	FDR				
	5	As Per Tender Document	2	Finance	.xls	Financial Bid for Hiring of Bus and Tempo Traveller Service

Tender Fee Details, [Total Fee in ₹ * - 0.00]				EMD Fee Details			
Tender Fee in ₹	0.00			EMD Amount in ₹	10,000	EMD Exemption Allowed	Yes
Fee Payable To	NA	Fee Payable At	NA	EMD Fee Type	fixed	EMD Percentage	NA
Tender Fee Exemption Allowed	NA			EMD Payable To	PAO, IAAD, Jaipur	EMD Payable At	JAIPUR

Work / Item(s)					
Title	NIT for Hiring of Tempo Traveller/ Bus Services				
Work Description	Hiring of Tempo Traveller/ Bus Services				
Pre Qualification Details	As per tender document				
Tender Value in ₹	5,00,000	Product Category	Miscellaneous Services	Sub category	Hiring of Tempo Traveller/ Bus Services
Contract Type	Rate Contract	Bid Validity(Days)	180	Period Of Work(Days)	365
Location	iCED, Jaipur	Pincode	303002	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	iCED, Jaipur

Critical Dates			
Publish Date	31-Jan-2025 06:00 PM	Bid Opening Date	13-Feb-2025 03:30 PM
Document Download / Sale Start Date	31-Jan-2025 06:00 PM	Document Download / Sale End Date	13-Feb-2025 03:00 PM
Clarification Start Date	31-Jan-2025 06:00 PM	Clarification End Date	05-Feb-2025 06:00 PM
Bid Submission Start Date	01-Feb-2025 10:00 AM	Bid Submission End Date	13-Feb-2025 03:00 PM

Tender Documents				
NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	Tender Document for Hiring of Bus and Tempo Traveller Service	515.8
Work Item Documents	S.No	Document Type	Document Name	Document Size (in KB)
	1	Tender Documents	Tender Document Bus.pdf	515.8

Tender Inviting Authority	
Name	Director Administration iCED
Address	Office of the Director General, International Centre for Environment Audit and Sustainable Development (iCED), Plot No. SP 6 and 7, RIICO Industrial Area, Kaant Kalwar, Near Achrol, Jaipur, Rajasthan - 303002

Tender Creator Details	
Created By	Maneesh Mangal
Designation	Assistant Administrative Officer
Created Date	31-Jan-2025 05:15 PM

**OFFICE OF THE DIRECTOR GENERAL
INTERNATIONAL CENTRE FOR ENVIRONMENT AUDIT AND
SUSTAINABLE DEVELOPMENT (iCED), JAIPUR**

Bid Document No. D.G/iCED/GS/2024-25/F-70

Dated: 31 January 2025

BID DOCUMENT
FOR HIRING OF BUS ON CALL BASIS IN iCED, JAIPUR

Notice Inviting Tender

Calling quotations in two bid system for hiring of Buses in iCED on need basis

iCED invites tenders from reputed, experienced and financially sound Tempo Traveller/ Bus service providers to provide bus hire services at its campus to meet the day-to-day requirement of buses. The contract will be initially for a period of one year and extendable for two year on year-to-year basis, subject to satisfactory performance of the firm and with the approval of Competent Authority.

**OFFICE OF THE DIRECTOR GENERAL
INTERNATIONAL CENTRE FOR ENVIRONMENT AUDIT AND SUSTAINABLE DEVELOPMENT
(iCED)**

PLOT NO.6-7, RIICO INDUSTRIAL AREA, KANT KALWAR, NEAR ACHROL, JAIPUR

**OFFICE OF THE DIRECTOR GENERAL
INTERNATIONAL CENTRE FOR ENVIRONMENT AUDIT AND
SUSTAINABLE DEVELOPMENT (iCED), JAIPUR**

Bid Document No. D.G/iCED/GS/2024-25/F-70

Dated: 31 January 2025

Office of the Director General, International Centre for Environment Audit and Sustainable Development (iCED), Jaipur invites Bids from reputed agencies for hiring of Tempo Traveller/ Buses (Air Conditioned) on call basis for its office as per the requirements specified in the Tender Document under two Bid System through CPPP e-publishing portal. The tender document can be downloaded from office website www.iced.gov.in and CPPP e-publishing portal.

Sl. No.	Particulars	Date	Time
1.	Date of online publication of tender	31.01.2025	1800 hours
2.	Starting date of downloading tender document	31.01.2025	1800 hours
3.	Document Download/Sale End Date	13.02.2025	1300 hours
4.	Clarification Start Date	31.01.2025	1800hours
5.	Clarification End Date	05.02.2025	1800 hours
6.	Starting date of submission of bid	01.02.2025	1000 hours
7.	Closing date of submission of bid	13.02.2025	1500 hours
8.	Opening date of technical bid	13.02.2025	1530 hours

Two stage bidding system will be adopted; therefore, bidders are requested to submit Technical and Financial Bids in two separate sealed envelopes – super scribed with “Technical Bid for Hiring of Tempo Traveller/ Bus Services” and “Financial Bid for Hiring of Tempo Traveller/ Bus Services” respectively. EMD shall be submitted along with the technical bid.

Both the envelopes shall be sealed in an envelope super scribed with “Bid for Hiring of Tempo Traveller/ Bus Services” and dropped in the box placed in iCED Admin. Block.

Duration of contact	Initially for One year and extendable for two more years on same terms & conditions, subject to satisfactory performance
Date of opening of financial bids for technically qualified bidder	To be notified later
EMD	Rs. 10,000 (Rupees Ten Thousand Only)
Validity of Bid	90 days
Total number of pages of tender document	1 to 16
Address and venue of submission of bids/documents	OFFICE OF THE DIRECTOR GENERAL INTERNATIONAL CENTRE FOR ENVIRONMENT AUDIT AND SUSTAINABLE DEVELOPMENT (iCED) PLOT NO.6-7, RIICO INDUSTRIAL AREA, KANT KALWAR, NEAR ACHROL, JAIPUR- 303002

**OFFICE OF THE DIRECTOR GENERAL
INTERNATIONAL CENTRE FOR ENVIRONMENT AUDIT AND
SUSTAINABLE DEVELOPMENT (iCED), JAIPUR**

Bid Document No. D.G/iCED/GS/2024-25/F-70

Dated: 31 January 2025

I. Scope of work

12 – 20-Seater AC Tempo Traveller (Force Urbania/ Toyota Hiace/ Equivalent) / 25-35 Seater AC Luxury buses (Eicher/ Tata Starbus/ Equivalent)/ 36-45 Seater AC Luxury Buses (Eicher/ Tata Starbus/ Equivalent) and 36-45 Seater Super Luxury Buses (Volvo/ Mercedes / Equivalent) Luxury buses with seating capacity ranging from 12 to 45 seats on Call basis for local/ outstation Journey.

II. ELIGIBILITY CRITERIA

1. **Legal Valid Entity:** Bidder must be a firm/ Proprietor/ company that should be registered with appropriate authorities at least 3 years before the date of issue of this tender.
2. **Registration:** The bidder should have a GST certificate at least 3 years before the date of issue of this tender. The bidder must have a PAN Card. Documentary proof for the same shall be submitted.
3. **Financial Capacity:** Bidders shall have an average annual turnover of Rs. 25 Lakhs during the last three Financial Years i.e. F.Y. 2021-22, F.Y. 2022-23 and F.Y. 2023-24 in the similar business of providing hired vehicles services. Turnover certificate certified by a Chartered Accountant shall be submitted as documentary proof.
4. Bidder shall submit a Notarized affidavit as per **Annexure – 3 and Annexure - 4** that all the terms and conditions as given in the tender document are acceptable and the Agency has not been blacklisted by any of the organizations at any point of time and no criminal case is pending against the said firm/agency.
5. **Geographical presence:** The contracting agency should have its registered office in Jaipur (Rajasthan). A documentary proof in the form of Rent Agreement, Landline Bill/Electricity Bill (in the name of the firm) etc. **In case the bidder does not have a branch in Jaipur or is not able to provide documentary evidence of the same the bid submitted by the concerned firm will be rejected.**
6. **Experience:** The contracting agency should have a minimum experience of 3 years as of the date of this Notice in the field of providing passenger vehicles on a hire basis to any Govt. Organization, Public Sector Undertaking (PSU), Reputed Higher Educational Institutions or any other private organization of repute. The tenders of the contracting agency with inadequate/ irrelevant experience as mentioned above are liable to rejection. It is mandatory for the bidders to attach documentary proof of requisite experience, with the technical bid.
7. The Bidder shall ensure that the Tempo Traveler/ Bus should not be older than three year's model while providing the Tempo Traveler/ Bus in the office and has at least four number of Tempo Traveler/ Bus in their own name at the time of bidding. Copy of RCs of these four vehicles intended to be engaged shall be provided.
8. The contracting agency should have the passenger vehicles, which are being offered for hire, registered as tourist/commercial vehicles in its own name having valid commercial permits. Copies of the tourist vehicle registration certificates and valid insurance policies should also be attached to the Technical Bid. If the vehicles are not presently in the tenderer's name, an affidavit duly attested by a Notary that in the event of his being the successful bidder, he will get these vehicles transferred to his name before supplying them to iCED, Jaipur, should be submitted.

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9. The bidder should have availability of Tempo Traveler/ Buses with different seating capacity such as 18-25 seats, 26-35 seats, and 36-45 and 36- 45 seats.

III. Earnest Money Deposit (EMD)

The bidder should deposit EMD amounting to **Rs. 10,000** (Rupees Ten Thousand Only) along with the technical bid in the form of Demand Draft/ Pay Order payable to the **P&AO, IA&AD, Jaipur** which will be returned to the unsuccessful bidders on finalization of the successful bidder on receipt of security deposit. The bid without EMD shall be rejected and no correspondence will be entertained on this subject.

IV. Performance Security

The successful bidder will have to deposit performance security amounting to **Rs. 15,000/- (Rupees Fifteen thousand only)** in the form of a bank guarantee (BG) from a nationalised bank. The BG should be valid for sixty days beyond the date of completion of the contractual obligations. In case the contract is extended beyond the initial period of one year, the validity of Performance Security received from the firm by way of BG will also be renewed.

V. Scope of Work and Terms and Conditions

1. There will be no dead mileage for vehicles deployed. The kilometer age for the purpose of "vehicle run" and "hours of duty" shall be reckoned from the "Reporting point" to the "Drop/relieving point". No mileage will be allowed to drivers for lunch/ breakfast or for filling fuel etc. Drivers should not ask for any money in lieu from users.
2. The Contractor shall ensure the accuracy of the meter reading which should tally with the actual meter reading noted by the driver in the report or the specified proforma devised by the Client.
3. Parking and Toll charges, if any, may be claimed by producing the parking/ Toll slips. The contract will be for a period of one year and it is likely to commence as decided by the DG,iCED and informed to the contractor which may be extended for two more terms of one year each at the same rates, terms and conditions depending upon the requirement and administrative convenience of iCED. Any further extension can be considered on mutually agreed terms and conditions. The iCED, however, reserves the right to terminate/curtail the contract at any time after giving one month's notice without assigning any reason.
4. The vehicles to be provided should not be older than three years and should not have covered more than 50,000 kms.
5. The Contractor shall provide services of hired vehicles instantly, within a notice period of two hours from the Client.
6. The buses to be provided by the contractor should be in perfectly good and sound condition. If such a vehicle fell short of the conditions stipulated in the bid document, the vehicle may be returned and alternate an arrangement would be made on the risk and cost of the contractor.

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7. The buses should be fitted with all modern features such as clean loose seat covers, quality radio music system, firefighting system, luggage store system, bottle hanger, first aid toolbox etc.
8. While on route any kind of offence is done by the driver or any of the contractor's staff, iCED will not be responsible for any liability.
9. The contractor will be responsible for Insurance, Tax, Fitness Certificate, PUC, RC book and any other government payments/compliance regarding vehicles and its operations. The iCED will assume that all the documents and relevant papers of the vehicles are up to date and complete by all means.
10. The contract will not carry any objectionable or inflammable items in the vehicle which may be dangerous and risky to the passengers.
11. The vehicles should be comprehensively insured.
12. Only such tour operator/agency may submit their quotations whose buses have been duly authorised by the concerned RTO for use as public transport and who have telephone connections available at their premises/garage/stands from where such buses are to be operated and can be requisitioned by iCED.
13. The firm should ensure that the drivers employed hold valid driving license, are well trained, well behaved, reasonably educated, conversant with traffic rules/regulations and city roads/routes as well as security instructions.
14. Each driver employed by the firm must have a cell-phone duly activated.
15. Cleanliness of vehicles:
 - a. The vehicles should be clean and in good mechanical condition. The vehicles shall be inspected by iCED representatives before being utilised. In case any deficiency/fault is pointed out during such inspection(s), the tenderer will be liable to rectify the defect up to the entire satisfaction of the inspecting officer and if it is not rectified the vehicle will not be utilised/ accepted for duty.
 - b. CONTRACTOR shall take all measures necessary or proper to protect the personnel, work and facilities and shall observe all reasonable safety rules and instructions. No smoking or consumption of alcohol/any other prohibited substance shall be permitted while on duty by any of the contractor's personnel while on duty.
16. Each driver should wear a uniform while on duty, which will be provided by the contractor or at the contractor's cost. The drivers to be deployed with the iCED should have their antecedent verified by the local police. Before award of the contract, the successful bidder will be required to submit a list of drivers to be deployed under the contract with a copy of their police verification certificates and detailed bio-data. The firm will also be required to furnish a certificate stating that the drivers proposed to be deployed bear good moral character.
17. Punctuality will have to be ensured and the log book shall be maintained by the drivers. The drivers shall be responsible for proper completion of the log books including obtaining the signatures of the user.
18. The firm should have a provision to take bookings round the clock.
19. Rates once finalised will be fixed at least for a period of one year.
20. Any overtime arising due to breakdown of vehicle supplied by the agency shall be on its account and shall not be charged to iCED.

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21. A vehicle will be allowed for use only in good condition when the Milo Meter is sealed. If during the running of the vehicle it is found that the milo metre is tempered/unsealed, then forfeiture of hiring charges and a penalty as fixed by iCED will be imposed.
22. The contractor shall indemnify the iCED against all other damages/charges for which the iCED may be held liable or pay on account of the negligence of the contractor or his staff or any person under his control whether in respect of accident/injury to the person or damages to the property of any member of the public or any person or in executing the work or otherwise and against all claims and demand thereof. The iCED shall not be responsible financially or otherwise for any injury to the driver or person deployed by the contractor during the course of performing the duties.
23. The iCED reserves the right to terminate the contract without assigning any reason by giving one month's notice to the contractor.
24. Vehicles provided to iCED should bear commercial bus Registration Numbers and should have comprehensive insurance and Drivers so provided with the vehicles shall have commercial HMV/Bus Driving Licence, as applicable, and Badges.
25. The vehicles should conform to the Pollution norms prescribed by the Transport Department.
26. In case of breakdown of any vehicle, the contractor shall replace the breakdown vehicle within one hour failing which the iCED has the right to hire a vehicle from any other sources at the expense of the contractor.
27. Operation and function of vehicles and Drivers shall be governed by the Motor Vehicles Act/Motor Vehicles Rules and these shall be the responsibility of the contractor.
28. No advance payment will be made.
29. The bills should be made date-wise by the contractor and should be submitted to the G.S. Section of the iCED on the basis i.e. by the 10th of the succeeding month. Late submission of the bills after the due date will not be entertained. The bill should indicate the GST Registration Number and Permanent Account Number.
30. The iCED will deduct Income Tax and GST at source from the contractor's bills at the prevailing rates.
31. The contractor shall ensure that all the necessary documents i.e. RC, Insurance papers, etc. are available with the drivers deployed for duty in the iCED. In case of breach of contract by the contractor, the Performance Security shall be forfeited by the Government and the firm shall be blacklisted in addition to termination of the contract in question. The right of action will rest with the authority entering into the agreement.
32. The firm should be in a position to repair the vehicle(s) in a short time.
33. The Payment to the contractor will be actual use basis. In case of service has been cancelled before 3 hr of reporting time, no amount shall be made to the contractor.
34. **PENALTIES:** Any complaint from the user regarding poor upkeep, maintenance, non-availability of the above accessories or any of the conditions prescribed for drivers not being met would attract a penalty by cut from the bill for that day(s) on pro-rata basis:
 - i. For non-providing of vehicle in time: Rs.1000/- per hour of delay.
 - ii. For not providing substitute vehicles: Rs.2000/- per default or cost of hiring charges from other sources, whichever is higher;

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- iii. On misbehaviour by the Driver: Rs.1000/- per default or forfeiture of bill of that day or both.
 - iv. For violation/breach of any of the condition of the contract: Rs.1000/- per default and/or Termination of the contract/forfeiture of Performance Security.
35. The price quoted should be inclusive of GST as per the applicable rate.
36. In the case of dispute or difference arising out of or in a way concerning the agreement shall be referred to the sole arbitration of any person nominated by the Director General, iCED, Jaipur. The award of the arbitrator so appointed shall be final and binding on the parties.
37. The entire dispute shall be subject to the Jaipur jurisdiction.
38. The Competent Authority reserves the right to reject any or all the bids without assigning any reason and the decision of the competent authority of the Office of the Director General, International Centre for Environment Audit and Sustainable Development (iCED), Jaipur, shall be final and binding. The tender process of the contract can be terminated at any time without any notice at the discretion of the iCED.

Last date for submission/receipt of tender(s) is **13.02.2025 at 15:00 hours**. The Technical bids will be opened by a Tender Evaluation Committee (TEC) in the presence of tenderers who wish to present or their authorised representatives on the same day at 15:30 hours in the office of the Director General, International Centre for Environment Audit & Sustainable Development (iCED), Plot No.6-7, RIICO Industrial Area, Kant Kalwar, Near Achrol, and Jaipur. The date for the opening of financial bids of the technically qualified bidder will be communicated by iCED in due course. Technical bids should be sent as per the attached technical bid checklist. In case, any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day at the same time. The tenders received after the above-said scheduled date and time will not be considered. No tender by FAX or Email will be entertained.

(Mehul Grover)
Director (Admn.)

**OFFICE OF THE DIRECTOR GENERAL
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Bid Document No. D.G/iCED/GS/2024-25/F-70

Dated: 31 January 2025

ANNEXURE – 1

BID SUBMISSION FORM

(to be printed on Bidder's letterhead, signed, stamped and submitted)

Date:

LETTER OF BID

To

The Director (Admin.)
Office of the Director General,
International Centre for Environment Audit and
Sustainable Development (iCED),
Plot No.6-7, RIICO Industrial Area, Kant-Kalwar,
Near Achrol, Jaipur – 303 002.

Ref: Invitation for **Bid No.** _____ **dated** .02.2025.

We, the undersigned, declare that:

1. We have examined and have no reservations about the Bidding Documents, including issued in accordance with Instructions to Bidders.
2. We undertake to provide the hired bus services to your office in conformity with the Bid Document.
3. Our bid shall be valid for a period of 180 days from the date fixed for the bid submission deadline in accordance with the Bidding Documents and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
4. If our bid is accepted, we commit to submit a performance security in accordance with the Bidding Documents.
5. We also declare that the Government of India or any other Government body has not declared us ineligible or blacklisted us on charges of engaging in corrupt, fraudulent, collusive or coercive practices or any other failure/lapses of serious nature.
6. We undertake, to enter into the agreement as per the terms and conditions of the bidding document and bear all expenses including charges for stamps etc. and agreement will be binding on us.
7. We also accept all the terms and conditions of this bidding document and undertake to abide by them, including the condition that you are not bound to accept highest ranked bid / lowest bid or any other bid that you may receive.

Yours Sincerely,

Authorised Signatory –

(Authorised person shall attached a copy of Authorisation for signing on behalf of Bidding company)

Full Name and Designation:

**OFFICE OF THE DIRECTOR GENERAL
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ANNEXURE – 2

TECHNICAL BID FORM

1. Name of the firm.....
2. Name of the authorised person submitting the Bid “Shri/Smt/Ms.....
3. Designation of the authorized person submitting the Bid.....
4. Name, Designation, address and Mobile Number of alternate person.....
.....
5. Address of the firm.....
.....
6. Tel no. with STD code (O).....(Fax).....(R).....
7. Mobile No. of the person submitting the Bid.....
8. E-mail of the person submitting the Bid.....
9. Organization's email ID.....
10. Website Address.....
11. Registration & incorporation particulars of the firm:
 - i) Private Limited
 - ii) Public Limited
 - iii) Any other – Please specify.....
12. Name of Director(s).....
13. Email ID of Director (s).....
14. Mobile Number of Director (s).....
15. Bidder’s bank, its address and current account number
.....
16. Permanent Income Tax number.....

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17. GST No.

18. Particulars of EMD

- i) Demand Draft / Bank Guarantee No.....
- ii) Date.....
- iii) Name of Bank.....
- iv) Address of Bank.....
- v) Validity of BG/DD.....

19. Description of similar work of providing vehicle services during the last three financial years in Government Departments/ Public Sector Undertaking (PSU), Reputed Higher Educational Institutions or any other private organization of repute.

Description of Work / order executed	Actual Value of work / order executed	Name of Government Department / Organization	Start Date	Finish Date	Document evidence upload (Yes/No)

20. Details of vehicle being offered for hire*

S.No.	Category of Vehicle	Seating Capacity (Excluding Driver & co-driver)	Make & Model of the offered vehicle	Year of Registration	Details of the proof attached with technical bid
1.	Luxury Tempo Traveller 12-20 seater (for local/ outstation journey)				
2.	Luxury AC Bus 25-35 seater (for local/ outstation journey)				
3.	Luxury AC Bus 36-45 seater (for local/ outstation journey)				
4.	Luxury Volvo/ Mercedes AC Bus 36-45 seater (for local/ outstation journey)				

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***During Technical Evaluation, a team from iCED will inspect the bus/vehicle, which has been mentioned by the bidder in the technical bid document, to ensure that the vehicle is up to the required standards.**

21. Details of Uploaded Documents

1.	Earnest Money Deposit	Yes/No
2.	Self-certified copy of PAN	Yes/No
3.	Self-certified copy of GST	Yes/No
4.	Experience Certificates and Work orders	Yes/No
5.	Annexure – 1 on Official Letter Head	Yes/No
6.	Annexure - 2 on Official Letter Head	Yes/No
7.	Annexure- 3 – Notarized Affidavit	Yes/No
8.	Annexure- 4 – Notarized Affidavit	Yes/No
9.	Documentary Proof of the firm having its registered office in Jaipur (Rajasthan)	Yes/No
10.	Registration Certificate and valid Insurance policies of the vehicle which are being offered for hire	Yes/No

Place:

Date:

Dated Signature of Bidder alongwith Stamp.....

Name of the Bidder.....

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ANNEXURE – 3

UNDERTAKING

(Notarized Affidavit to be executed on non-judicial stamp paper of Rs. 50/-).

A copy of Affidavit should be submitted along with the Technical Bid as per the timelines of the bid document.

1. I, the undersigned certify that I have gone through all the terms and conditions mentioned in the bid document No.....dated.....and undertake to comply with them unconditionally.
2. That I, the undersigned undertake that I have fully adhered to minimum eligibility criteria as per the requirements of the bid document No.....dated.....
3. That my agency M/s.....has atleast three years experience -in providing hired vehicle services in Ministries / Departments under Government of India / State Govt. Organization / PSU / Public Listed Company. The details of work experience and work completion certificates have been enclosed.
4. That I, the undersigned undertake that my agency M/s.....have its own fleet of _____No. of Buses of required specifications to provide requisite hired vehicle services in accordance with the Bid Document No: / dated.....
5. I also undertake that the drivers employed would be paid at least minimum wages as per orders of Govt. of India/ Rajasthan and oblige all statutory requirements with respect to ESI, EPF and other labour compliances etc., with reference to those workers in accordance with the conditions of the contract.
6. That the rates quoted by me are valid and binding upon me for the entire period of the contract and it is certified that the rates quoted are the lowest rates as quoted in any other institution in India.
7. That I/We give the rights to the competent authority of the office of the Director General International Centre for Environment Audit and Sustainable Development (iCED) Jaipur to forfeit the Earnest Money/Security money deposit submitted by

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me/us in case of breach of conditions of Contract and take action for blacklisting my/our agency.

8. That I/We also give rights to the competent authority of the office of the Director General International Centre for Environment Audit And Sustainable Development (iCED) Jaipur to forfeit the Earnest Money Deposit and blacklist our agency in case our agency fails to accept the work order and/or execute the contract agreement, or in cases of negligence in executing the contract, or in case of breach of contract.
9. That I/We also give rights to the competent authority of the office of the Director General International Centre for Environment Audit And Sustainable Development (iCED) Jaipur to forfeit the Earnest Money Deposit and initiate action against our agency for blacklisting in case our agency fails to submit the performance bank guarantee in accordance with the terms and conditions of the bid document/contract agreement / Letter of Acceptance.
10. That I/We also declare that the Government of India or any other Government body has not declared us ineligible or blacklisted or debarred us on charges of engaging in corrupt, fraudulent, collusive or coercive practices or any failure/lapses of any nature.
11. That I hereby undertake to provide the items as per the directions given in the bid document/contract agreement.

Place:

Date:

Dated Signature of Bidder alongwith Stamp.....

Name of the Bidder.....

**OFFICE OF THE DIRECTOR GENERAL
INTERNATIONAL CENTRE FOR ENVIRONMENT AUDIT AND
SUSTAINABLE DEVELOPMENT (iCED), JAIPUR**

Bid Document No. D.G/iCED/GS/2024-25/F-70

Dated: 31 January 2025

ANNEXURE – 4

(Notarized Affidavit to be executed on non-judicial stamp paper of Rs.50/-).

A copy of Affidavit should be submitted alongwith the Technical Bid as per the timelines of the bid document.

- (i) That I, the undersigned that my firm has not been convicted of an offence under the Prevention of Corruption Act, 1988.
- (ii) That my firm has not been convicted under the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.
- (iii) That I hereby certify that none of my relative(s) as defined in the bid document is/are employed in D.G., iCED Jaipur Office as per details given in bid document. In case at any stage, it is found that the information given by me is false/incorrect, DG iCED Jaipur Office shall have the absolute right to take any action including termination of the Contract as deemed fit/without any prior intimation to me.

Place:

Date:

Dated Signature of Bidder alongwith Stamp.....

Name of the Bidder.....

**OFFICE OF THE DIRECTOR GENERAL
INTERNATIONAL CENTRE FOR ENVIRONMENT AUDIT AND
SUSTAINABLE DEVELOPMENT (iCED), JAIPUR**

Bid Document No. D.G/iCED/GS/2024-25/F-70

Dated: 31 January 2025

**ANNEXURE – 5
FINANCIAL BID**

1.	Luxury Tempo Traveller 12-20 Seater Toyota Hiace/ Force Urbania/ equivalent (for local/ outstation journey)	<p>1.Rate for full day (250 kms. & 24 hrs.)</p> <p>2.Rate for half day (180 kms. & 12 hrs.)</p> <p>Rate/km beyond 250 km/ 180 Kms. in case of Sl. No.1 & 2 respectively</p> <p>Rate/hr beyond 12 hrs in case of Sl. No.2</p> <p>Night stay charges in case of Sl. No.1 & 2 after 11 PM (Fixed)</p>	<p>Rs.</p> <p>Rs.</p> <p>Rs.</p> <p>Rs.</p> <p>Rs.</p>
2	Luxury AC Bus 25-35 Seater Eicher/ Tata Starbus/ Equivalent (for local/ outstation journey)	<p>1.Rate for full day (250 kms. & 24 hrs.)</p> <p>2.Rate for half day (180 kms. & 12 hrs.)</p> <p>Rate/km beyond 250 km/ 180 Kms. in case of Sl. No.1 & 2 respectively</p> <p>Rate/hr beyond 12 hrs in case of Sl. No.2</p> <p>Night stay charges in case of Sl. No.1 & 2 after 11 PM (Fixed)</p>	<p>Rs.</p> <p>Rs.</p> <p>Rs.</p> <p>Rs.</p> <p>Rs.</p>
3	Luxury AC Bus 36-45 Seater Eicher/ Tata Starbus/ Equivalent (for local/ outstation journey)	<p>1.Rate for full day (250 kms. & 24 hrs.)</p> <p>2.Rate for half day (180 kms. & 12 hrs.)</p> <p>Rate/km beyond 250 km/ 180 Kms. in case of Sl. No.1 & 2 respectively</p> <p>Rate/hr beyond 12 hrs in case of Sl. No.2</p> <p>Night stay charges in case of Sl. No.1 & 2 after 11 PM (Fixed)</p>	<p>Rs.</p> <p>Rs.</p> <p>Rs.</p> <p>Rs.</p> <p>Rs.</p>

**OFFICE OF THE DIRECTOR GENERAL
INTERNATIONAL CENTRE FOR ENVIRONMENT AUDIT AND
SUSTAINABLE DEVELOPMENT (iCED), JAIPUR**

Bid Document No. D.G/iCED/GS/2024-25/F-70

Dated: 31 January 2025

4	Super Luxury Volvo/ Mercedes/ equivalent AC Bus 36-45 Seater (for local/ outstation journey)	1. Rate for full day (250 kms. & 24 hrs.)	Rs.
		2. Rate for half day (180 kms. & 12 hrs.)	Rs.
		Rate/km beyond 250 km/ 180 Kms. in case of Sl. No.1 & 2 respectively	Rs.
		Rate/hr beyond 12 hrs in case of Sl. No.2	Rs.
		Night stay charges in case of Sl. No.1 & 2 after 11 PM (Fixed)	Rs.

Note:-

1. The rates quoted in the Financial Bid shall be valid for at least 12 months from the date of award of the tender. Rates quoted by bidder shall be inclusive of cost of manpower, fuel and other lubricants, driver's salary, repair and maintenance charges, insurance and other statutory liabilities related to labour laws etc.
2. Rates are inclusive of GST.
3. Toll, Parking and Entry taxes, if any will be re-imbursed on submission of original receipts along with the bill.
4. Conditional bids other than above will not be accepted and will be rejected on the discretion of tender opening committee.
5. During evaluation of financial bid, In case of multiple L1, Base rate will be considered for 180 Km and 12 Hr. to arrive at L1 bidder, still if the bid remain same, rate for 250 Km and 24 Hr. will be considered subsequently.

Signature of authorised person

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