

Revised Tour Programme of AMG-II Inspection Party No. I for 4th Quarter of 2023-24

1. Shri Monojit Dutta, Sr. AO	3. Shri Kulpati Chik Baraik, AAO (W.e.f. 08.02.24)
2. Shri Anindya Mitra, AAO	4. Shri Arindam Sarkar, A.S.

To attend Headquarters on 02.01.2024 Quarterly Meeting with AG		
1.	West Bengal Biotech Development Corporation Limited, Block-EN-24, Sector V, Salt Lake, Kolkata Biotech Park, West Bengal 700091 (Compliance Audit - since period of last audit) (Team to pursue the status of arrears accounts of the unit)	03.01.2024 to 16.01.2024 (09 days)
2.	West Bengal State Council of Science & Technology, Vigyan Chetana Bhawan, Plot No. 26/B, DD Block, Sector - I, Salt Lake, Kolkata – 700 064, (Compliance Audit period from 04/2021 to 03/2023)	17.01.2024 to 31.01.2024 (09 days)
3.	West Bengal Pollution Control Board, Paribesh Bhawan Canteen, 10A, Broadway Rd, LA Block, Sector 3, Bidhannagar, Kolkata, West Bengal 700106. (Compliance Audit period from 04/2022 to 03/2023) (Team to also conduct audit of one Regional office and one Laboratory, including site inspection, as the case may be, selected through sampling and report the deviations in the IR). The team should conduct a ACM with WBPCB during the period of audit	01.02.2024 to 21.02.2024 (13 days)
4.	Wildlife (South) HQ, (Dy. Conservator of Forest Publicity), Bikash Bhawan (3rd floor), North Block, Salt Lake City, Kolkata-700091. (Compliance Audit - since period of last audit)	22.02.2024 to 04.03.2024 (07 days)

Duty at Headquarter from 05.03.2024

Following information need to be incorporated with IR failing of which IR will not be accepted:

<ul style="list-style-type: none"> ➤ According to CAG officer order, commencing 1st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. ➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. ➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. 	<ul style="list-style-type: none"> ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters. ➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. ➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR. ➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2024-25. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
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Senior Audit Officer/AMG-II (C)

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Deputy Accountant General/AMG-II

Revised Tour Programme of AMG-II Inspection Party No. II for 4th Quarter of 2023-24

1. Shri Karunakar Sahoo, Sr. AO	3. Shri Pradeep Kumar, AAO
2. Shri Arbind Kumar, AAO (up to 23.02.2024) Shri Ram Bharosh Upadhyay, AAO (w.e.f. 04.03.2024)	4. Shri Hardeolal Sharma, Sr. Ar.

To attend Headquarters on 02.01.2024 Quarterly Meeting with AG		
1.	East Kolkata Wetland Management Authority, Pranisampad Bhavan, 5th Floor, LB-2, Sector-III, Salt Lake, Kolkata- 700 106. (Compliance Audit period from 04/2022 to 03/2023) (Team to pursue the submission of accounts, in arrear since 2019-20)	03.01.2024 to 16.01.2024 (09 days)
2.	Mayurakshi Cotton Mills (1990) Limited, C/o Tamralipta Co-operative Spinning Mills Limited, KAMALALAYA CENTRE, 156A, Lenin Sarani, 4 th floor, Room No-403, Kolkata-700013. (Compliance Audit period from 04/2014 to 03/2023)	17.01.2024 to 31.01.2024 (09 days)
3.	West Bengal Handicrafts Development corporation Limited, Karu Angan, Block-IB 181, Sector-III Saltlake City, Kolkata –700 106. (Compliance Audit - since period of last audit)	01.02.2024 to 16.02.2024 (10 days)
4.	Working Plan and GIS Circle Office. Consevator of Forests, Aranya Bhawan, 2nd floor, LA-10A, Sector-III, Salt Lake, Kolkata-700098 (Compliance Audit - since period of last audit)	19.02.2024 to 23.02.2024 (05 days)
To attend Headquarters on 26.02.2024 to 01.03.2024		
5.	West Bengal Industrial Infrastructure Development Corporation Limited, DJ 10, DJ Block, Sector II, Bidhannagar, Kolkata, West Bengal 700091. (Compliance Audit period from 04/2019 to 03/2023) (Team should submit internal programme, if any, of units to be visited for approval of DAG. Team to seek replies to outstanding paras and conduct an ACM with WBIIDC. Necessary approval of DAG to be taken in advance in this regard.)	04.03.2024 to 15.03.2024 (09 days)
Duty at Headquarter from 18.03.2024		
Following information need to be incorporated with IR failing of which IR will not be accepted:		

<ul style="list-style-type: none"> ➤ According to CAG officer order, commencing 1st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. ➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. ➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. 	<ul style="list-style-type: none"> ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters. ➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. ➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR. ➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2024-25. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
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Senior Audit Officer/AMG-II (C)

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Deputy Accountant General/AMG-II

Tour Programme of AMG-II Inspection Party No. III for 4th Quarter of 2023-24

1. Shri Jaydip Narayan Chakrabarti, Sr. AO	3. Shri Shyam Anand, AAO
2. Shri Bipul Mallick, AAO	4. Shri Alope Pramanik, A.S.

To attend Headquarters on 02.01.2024 Quarterly Meeting with AG

1.	Durgapur Chemicals Limited , 6 Little Russell Street, Kolkata –700 071. (Compliance Audit - since period of last audit)	08.01.2024 to 19.01.2024 (09 days)
2.	West Bengal Pharmaceutical and Phytochemical Development Corporation Limited , ILACO House, 2nd Floor, 1 B.T. Maharaj Sarani, Kolkata – 700001. (Compliance Audit period from 04/2022 to 03/2023) (Team to pursue the submission of accounts, in arrear since 2019-20)	22.01.2024 to 05.02.2024 (09 days)
3.	West Bengal Bio-Diversity Board , Prani Sampad Bhawan, 5th Floor, LB - 2, Sector - III, Salt Lake City, Kolkata, West Bengal 700106. (Compliance Audit period from 04/2022 to 03/2023) (Team to conduct an ACM to settle outstanding paras during audit)	06.02.2024 to 21.02.2024 (10 days)

Duty at Headquarter from 22.02.2024

Following information need to be incorporated with IR failing of which IR will not be accepted:

<ul style="list-style-type: none"> ➤ According to CAG officer order, commencing 1st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. ➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. ➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. 	<ul style="list-style-type: none"> ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters. ➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. ➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR. ➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2024-25. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
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Senior Audit Officer/AMG-II (C)

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Deputy Accountant General/AMG-II

Revised Tour Programme of AMG-II Inspection Party No. IV for 4th Quarter of 2023-24

1. Ms. Chandrima Saren, Sr. AO	3. Shri Ajay Kumar Thakur, Sr. Ar.
2. Shri Mithilesh Kumar, AAO	

To attend Headquarters ON 02.01.2024 Quarterly Meeting with AG		
1.	Biswa Bangla Marketing Corporation Limited , Karigori Bhawan, ground floor, Bal Bari, Rabindrapally, Newtown, Kolkata, West Bengal 700084. (Financial Audit - 2022-23)	08.01.2024 to 17.01.2024 (07 days)
	Biswa Bangla Marketing Corporation Limited , Karigori Bhawan, ground floor, Bal Bari, Rabindrapally, Newtown, Kolkata, West Bengal 700084. (Compliance Audit period from 04/2022 to 03/2023)	18.01.2024 to 31.01.2024 (08 days)
2.	West Bengal Industrial Development Corporation Limited , “PROTITI” 23, Abanindranath Tagore Sarani (Camac Street), Kolkata-700017. (Compliance Audit period from 04/2022 to 03/2023)	01.02.2024 to 08.02.2024 (06 days)
	West Bengal Industrial Development Corporation Limited , “PROTITI” 23, Abanindranath Tagore Sarani (Camac Street), Kolkata-700017. (Financial Audit - 2022-23)	09.02.2024 to 28.02.2024 (06 days)
The IP was withdrawn from WBIDCL for a period from 19.02.2024 to 23.02.2024		
	West Bengal Industrial Development Corporation Limited , “PROTITI” 23, Abanindranath Tagore Sarani (Camac Street), Kolkata-700017. (Compliance Audit period from 04/2022 to 03/2023)	29.02.2024 to 05.03.2024 (04 days)
3.	West Bengal Trade Promotion Organisation , “PROTITI” 23, Abanindranath Tagore Sarani (Camac Street), Kolkata-700017. (Compliance Audit period from 04/2019 to 03/2023) (Team to conduct an ACM with WBIDC & WBTPO to settle the outstanding paras. The ACM may be conducted before completion of audit of WBTPO).	06.03.2024 to 19.03.2024 (09 days)
Duty at Headquarter from 20.03.2024		
Following information need to be incorporated with IR failing of which IR/SAR will not be accepted:		

<ul style="list-style-type: none"> ➤ According to CAG officer order, commencing 1st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. ➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The IR/SAR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. ➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. 	<ul style="list-style-type: none"> ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters. ➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. ➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR. ➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2024-25. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
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Senior Audit Officer/AMG-II (C)

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Deputy Accountant General/AMG-II

Revised Tour Programme of AMG-II Inspection Party No. V for 4th Quarter of 2023-24

1. Shri Indranil Pal, Sr. AO	3. Shri Deepak Chowdhury, AAO (W.e.f. 08.02.24)
2. Shri Sabyasachi Mahato, AAO (W.e.f. 08.02.24)	4. Shri Sushen Kumar Biswas, A.S. (W.e.f. 08.02.24)

To attend Headquarters on 02.01.2024 Quarterly Meeting with AG

1.	West Bengal Forest Development Corporation Limited, KB19 Sector-III, Salt Lake, Ground - Floor, Kolkata-700106. (Compliance Audit period from 04/2022 to 03/2023) (The team may conduct an ACM with the Wbfdcl, Campa and Wbsfda, before completion of audit of Campa)	03.01.2024 to 09.01.2024 (05 days)
	West Bengal Forest Development Corporation Limited, KB19 Sector-III, Salt Lake, Ground - Floor, Kolkata-700106. (Financial Audit- 2022-23)	10.01.2024 to 17.01.2024 (05 days)
	West Bengal Forest Development Corporation Limited, KB19 Sector-III, Salt Lake, Ground - Floor, Kolkata-700106. (Compliance Audit period from 04/2022 to 03/2023)	18.01.2024 to 02.02.2024 (10 days)
2.	Compensatory Afforestation Fund Management and Planning Authority, Aranya Bhavan, Block-LA-10A, Sector -III, Salt Laake City, Kolkata – 700106. (Compliance Audit period from 04/2022 to 03/2023)	05.02.2024 to 20.02.2024 (10 days)

Duty at Headquarter from 21.02.2024

Following information need to be incorporated with IR failing of which IR/SAR will not be accepted:

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Senior Audit Officer/AMG-II (C)

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Deputy Accountant General/AMG-II

Tour Programme of AMG-II Inspection Party No. IX for 4th Quarter of 2023-24

1. Shri Rahul Barua, Sr. AO (Partial supervised)	3. Shri Shekhar Priyadarshi, Ar.
2. Shri Tara Shankar Bhagat, AAO	

To attend Headquarters on 02.01.2024 Quarterly Meeting with AG

1.	Managing Director, Lily Products Limited, 3, Ramakanta Sen Lane, Kolkata - 700 057. (Financial Audit for 2022-23)	08.02.2024 to 15.02.2024 (04 days)
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Duty at Headquarter from 16.02.2024

Following information need to be incorporated with IR failing of which IR/SAR will not be accepted:

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Senior Audit Officer/AMG-II (C)

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Deputy Accountant General/AMG-II

Revised Tour Programme of AMG-II Inspection Party No. X for 4th Quarter of 2023-24

1. Shri Rahul Barua, Sr. AO (Partial supervised)	3. Ms. Saoli Banerjee, AAO
2. Shri Ram Bharosh Upadhyay, AAO	4. Shri Samir Mondal, AAO(Ad-hoc) (W.e.f. 08.02.24)

To attend Headquarters on 02.01.2024 Quarterly Meeting with AG

1.	Managing Director, Silpabarta Printing Press Limited, 25 & 27 Canal South Road, Tangra Industrial Estate, Kolkata-700 015. (Financial Audit for 2022-23)	01.02.2024 to 07.02.2024 (05 days)
2.	Chief Executive Officer, West Bengal Khadi & Village Industries Board, 1st Floor, 12, Binoy Badal Dinesh Bag, E, Lal Dighi, Lal Bazar, Kolkata-700001. (Financial Audit for 2022-23)	08.02.2024 to 20.02.2024 (07 days)
3.	Managing Director, Silpabarta Printing Press Limited, 25 & 27 Canal South Road, Tangra Industrial Estate, Kolkata-700 015. (Compliance Audit period from 04/2022 to 03/2023)	21.02.2024 to 28.02.2024 (05 days)

Duty at Headquarter from 29.02.2024

Following information need to be incorporated with IR failing of which IR/SAR will not be accepted:

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Senior Audit Officer/AMG-II (C)

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Deputy Accountant General/AMG-II

Tour Programme of AMG-II Inspection Party No. XI for 4th Quarter of 2023-24

1. Shri Manoj Kumar, Sr. AO		3. Shri Subrata Kumar Roy, Sr. Ar. (W.e.f. 08.02.24)
2. Shri Sidiu Boipai, AAO		
1.	General Manager, District Industries Centre, Krishnanagar Anatheswas Road, Krishnanagar, Nadia, PIN- 741101. (Compliance Audit - since period of last audit)	31.01.2024 to 06.02.2024 (05 days)
2.	Handloom Development Officer, Nabadwip, Nadia, Charmajdia, P.O. - Charbramhanagar, Vill- Nabadwip, Pin-741301. (Compliance Audit - since period of last audit)	07.02.2024 to 15.02.2024 (05 days)
3.	General Manager, District Industries Centre, Hooghly, Municipal Terminal Bldg. (1st floor), Chinsurah Bus Stand, Chinsurah, Dist. Hooghly, Pin-712103. (Compliance Audit - since period of last audit)	16.02.2024 to 22.02.2024 (05 days)
Duty at Headquarter from 23.02.2024		
Following information need to be incorporated with IR failing of which IR will not be accepted:		

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Senior Audit Officer/AMG-II (C)

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Deputy Accountant General/AMG-II

**Programme for IT audit of eWBMTDCL portal maintained by
WBMTDCL, IC&E Department, Govt. of West Bengal.**

1 Ms. Manima Muktanl, Sr. AO	3. Shri Vikash Kumar Shaw, AAO
2. Shri Ravi Kumar Pattanaik, AAO	4. Shri Amit Choudhary, Sr. Ar.
West Bengal Mineral Trading and Development Corporation Limited, 3rd Floor, DJ-10, WBIIDC Building, DJ Block, Sector II, Salt Lake City, Kolkata - 700091	

1. The audit team shall take up the IT Audit with immediate effect and prepare and submit draft Guidelines along with Audit Design Matrix, Note of Sampling and Draft Report of Pilot Study.
2. The team may refer to the report submitted by the team conducting the Compliance Audit of WBMDTCL.
3. The programme of Pilot Study of PA in OIOS may be initiated w.e.f. 8.2.2024.
4. The team may visit the office of the Principal Secretary, IC & E, Government of West Bengal, Shilpa Sadan, 6th Floor, 4 Abanindranath Tagore Sarani (Camac Street), Kolkata - 700 016.
5. The team may submit internal tour programme alongwith programme for inspection of units (selected through sampling) to DAG for approval.

08.02.2024 to 07.03.2024



Senior Audit Officer/AMG-II (C)

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Deputy Accountant General/AMG-II

Programme for All India Performance Audit on Green India Mission (GIM)

1. Shri Monojit Dutta, Sr. AO (w.e.f. 08.03.2024) Shri Indranil Pal, Sr. AO (up to 28.03.2024)	2. Shri Sabyasachi Mahato, AAO (up to 28.03.2024) Shri Kamal Kumar Gupta, AAO (w.e.f. date of joining 01.04.2024)
3. Shri Dipak Chowdhury, AAO	4. Shri Sushen Kumar Biswas, A.S.
West Bengal State Forest Development Agency, Aranya Bhavan, Block LA-10A, Sector- III, Salt Lake, Kolkata, West Bengal 700106.	
<ol style="list-style-type: none">1. The audit team shall take up the work of the PA with immediate effect and prepare and submit Note of sampling and guidelines (as applicable).2. The team may submit internal tour programme along with programme for inspection of units (selected through sampling) to DAG for approval.3. The programme should be conducted through OIOS.	04.03.2024 to 12.03.2024



Senior Audit Officer/AMG-II (C)

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Deputy Accountant General/AMG-II