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BY REGISTERED POST / SPECIAL MESSENGER

OFFICE OF THE ACCOUNTANT GENERAL (A&E), WEST BENGAL
TREASURY BUILDINGS, KOLKATA - 700001

Circular No. Pen. Co-ordn./35 Vol.II/114 Vol.VIII/174

Date : 28/12/2017

Subject : **Shifting of liabilities of pensionary benefits from State Government to Central Government in respect of Divisional Accountant/Divisional Accounts Officer of Indian Audit and Accounts Department**

The liabilities of pensionary benefits in respect of Divisional Accountants / Divisional Accounts Officers (DAs/DAOs) of Indian Audits and Accounts Department who are confirmed in their cadre, though guided by CCS (Pension) Rules' 1972, are entirely borne by the respective State Governments and met out of their Consolidated Fund. In absence of uniform system for authorization of pensionary benefits for such cadre, the PPO/FPPO of the DAs/DAOs of the State of West Bengal is issued by the Accountant General (A&E), W.B. through the Central Pension Accounting Office, New Delhi (CPAO) at present. Few State Accountants General office, however, issue PPO/FPPO in such cases like other State Government pensioners, i.e. not routed through the CPAO. Accordingly, Pension Payment Orders (PPOs) in respect of the DAs/DAOs of those states, opted to draw pension from treasuries / banks within the State of West Bengal, have been issued by this office, as is being done in respect of other Government pensioners, on the strength of the Special Seal Authorities received from the respective state Accountants General.

Now, to solve this discrepancy and in order to have a uniformity in authorization of pensionary benefits in such cases, the Government of India, Ministry of Finance has decided in consultation with the Controller General of Accounts and Department of Pension & Pensioners' Welfare to transfer the liabilities of payment of pensionary benefits in respect of the Divisional Accountants / Divisional Accounts Officer (DAs / DAOs) from the State Government to the Central Government.

In view of the above, all Pension Disbursing Authorities are requested to return the PPOs/FPPOs (both Disbursers' as well as Pensioners' portion), issued by this office in favour of such retired DAs/DAOs of other state, guided by Central Rules, to this office with last payment certificate for onward transmission of the same to the respective state Accountants General for

PM-OG-15

INWARD
22 JAN 2018
No. _____
Telangana

O/o Prt. Accountant General (A&E)
AP & Telangana, Hyderabad
19-JAN-18



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authorization of pension/family pension afresh through the Central Pension Accounting Office, New Delhi like other Central Government pensioners.

In case, pension/family pension in respect of any such category of DA/DAO of the State of West Bengal is being drawn from the treasury/bank in West Bengal or in other state on the strength of PPO or Special Seal Authority as the case may be, issued by this office (i.e. not through CPAO), the same may also be returned to this office by the disbursing authorities/Accountants General office of other states along with last payment certificate for taking further action.

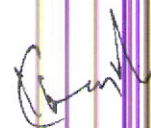
Apart from the last payment certificate as mentioned above, the information/documents specified in the attached annexures may also be forwarded to this office along with the PPO/FPPO to avoid delay in further authorization of the benefit.

The PPOs/FPPOs in respect of the DAs/DAOs who are drawing pension/family pension in terms of Pension Rules of the respective State Governments (ie, not under CCS (Pension) Rules, 1972) are, however, not required to be returned since they will continue to draw the benefits as hitherto.

All Pension Disbursing Authorities/Accountants General office are requested to take necessary steps to bring this fact to the notice of such categories of pensioners/family pensioners and do the needful following the guidelines stated above.

Receipt of the circular may please be acknowledged.

Encl : As stated



Accounts Officer
Pension Co-ordination

Copy to :-

1. The General Manager/Manager of all concerned Link Branches of Public Sector Banks in Kolkata. (Under Special Seal)
2. Pay & Accounts Officer, No – V, Tis Hazari, New Delhi. (Under Special Seal)
PIN-110054
3. All Accountants General. (Under Special Seal)
4. Director, Directorate of Accounts and Treasuries, Govt of Pondicherry (Under Special Seal)
PIN-605001
5. Director, Directorate of Accounts, Pension section, Panaji, Goa (Under Special Seal)
PIN-403001
6. PAO Andaman, Andaman & Nicobar Island, Port Blair. (Under Special Seal)
PIN-744101
7. Asstt. Military Attache (P), Embassy of India, Military Pension Branch, Kathmandu, Nepal – 1. (Under Special Seal)
8. Secretary, Finance Department, Govt. of Sikkim, Gantok, Sikkim (Under Special Seal)
PIN-737101
9. Controller of Accounts, Office of the Pr.Chief Controller of Accounts Akbar Bhawan, Chanakya Puri, Ministry of External Affairs, New Delhi-110021. (Under Special Seal)
10. Director of Accounts, Government of Arunachal Pradesh, D-Sector, Naharlagun, PIN - 791110 (Under Special Seal)
11. Director of Audit and Pension, Government of Arunachal Pradesh, D-Sector, Naharlagun, PIN – 791110 (Under Special Seal)
12. P.A.O., Office premises of the Resident Commissioner, West Bengal, A/2, State Emporia Buildings, Baba Kharak Singh Marg, New Delhi – 110 001.
13. All Treasuries in West Bengal.
14. Director of Treasuries and Accounts, Government of West Bengal, Mitra Building, 3rd Floor, 8, Lyons Range, Kolkata – 700 001 for information.
15. The OSD & Ex-Officio Joint Secretary, Finance (e-governance group) Department, Nabanna, (12th Floor), Room No. 1205, 325 Sarat Chandra Chatterjee Road, P.O.-Shibpur, Howrah – 711102
16. Principal Director of Audit (Central), Kolkata, G.I.Press Building, 8, K.S. Roy Road, Kolkata – 700 001.

17. Chief Accountant, Reserve Bank of India, Department of Government & Bank Accounts, Byculla Office Building, 4th floor, opposite to Mumbai Central Railway Station, Byculla, Mumbai – 400 008.
18. All Branch Officers in Pension Group of this Office.
19. All Asstt. Accounts Officers/Supervisor in Pension Group of this Office.
20. Branch Officer-in-charge of AM, WM, ITSC and O&M section of this Office.
21. Asstt. Accounts Officer-in-charge of AM, WM, ITSC and O&M section of this Office.
22. Secretary to The Accountant General.
23. Branch Officer, Legal Cell.
24. Internal Audit Officer.
25. P.A. to DAG (Pension).
26. Branch Officer-in-charge of Admn. Hindi Cell with the request to translate the circular in Hindi.

APPLICATION FOR PAYMENT OF PENSION
THROUGH CENTRAL PENSION ACCOUNTING OFFICE
(to be submitted in triplicate)

To
The Pay & Accounts Officer

Sir,

I opt to draw my pension from Public Sector Bank through CPAO and furnish the following particulars to enable you to make arrangement in this regard.

Particular of Pensioner / Family Pensioner

- (1) Name :
- (2) Existing PPO No. :
- (3) Present Address :
- (4) Date of Birth :
- (5) Date of Birth of Spouse :
- (6) Aadhaar No. of pensioner /
Family Pensioner
(enclose photocopy) :
- (7) PAN Number
(enclose photocopy) :
- (8) Aadhaar No. of Spouse
(enclose photocopy) :

Particulars of the authorized Public Sector Bank where payment is desired

- (1) Name of the Branch and Bank :
With address where payment is desired
(joint / either or survivor account)
- (2) Bank A/c No. :
- (3) B.S.R Bank Code No. :
- (4) IFS Code :
- (5) MICR Code :

Yours faithfully,

Place :

Date :

Signature of Pensioner / Family Pensioner

FOR USE IN THE OFFICE OF THE EXISTING PENSION DISBURSING AUTHORITY

Forwarded along with both halves of PPO (Pensioners' and Disbursers' copy) bearing No. _____ and other documents listed below for re-issue of the said PPO through Central Pension Accounting Office where pension is payable through desired Public Sector Bank.

The pensioner has been paid pension @ Rs. _____ p.m. along with dearness relief thereon @ _____ and Fixed Medical Allowances @ _____ and last paid upto the month of _____.

Place :

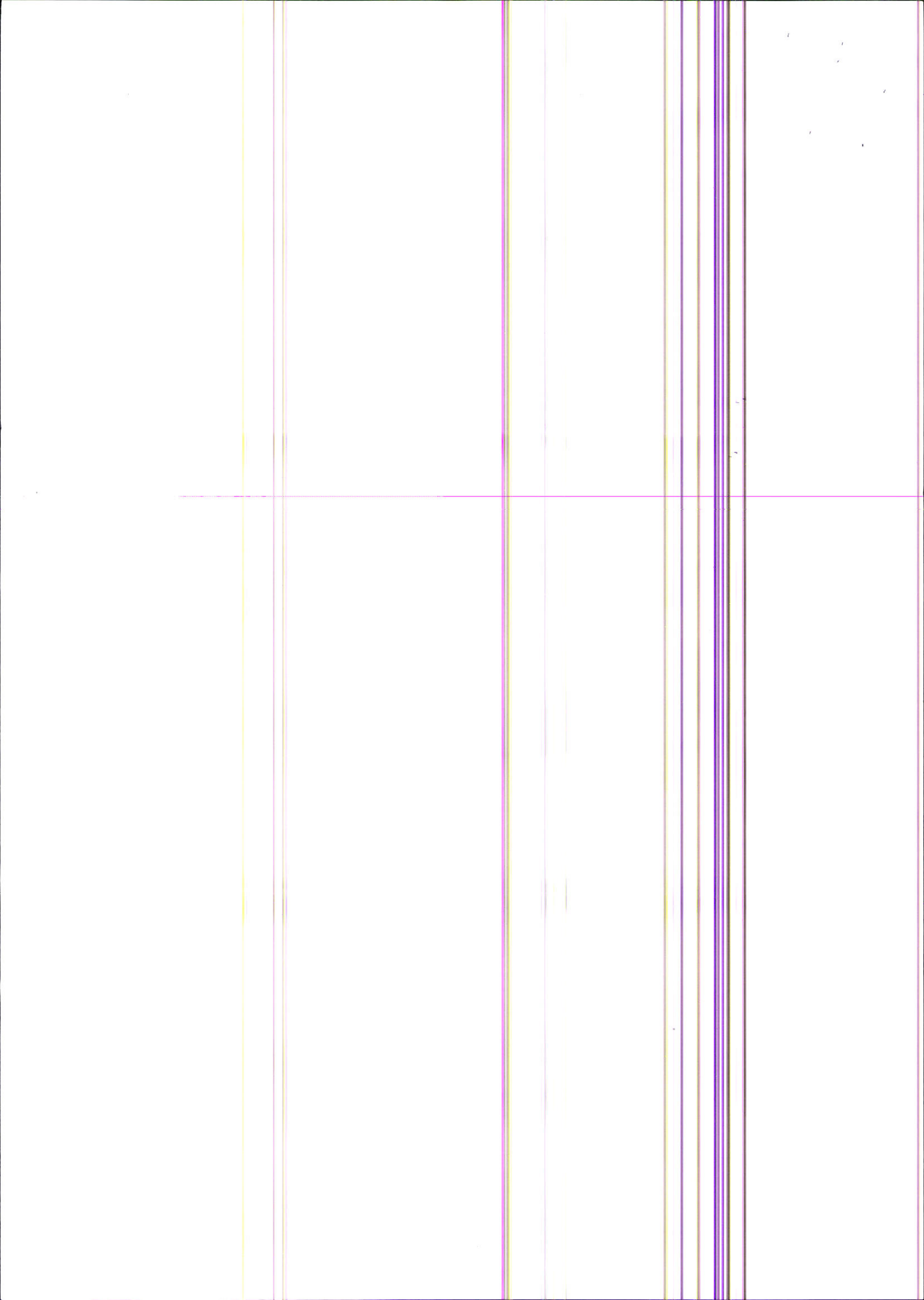
(Pension Disbursing Authority)]

Date :

(With Name and Office Seal)

List of Documents to be enclosed

- (1) Photo and Specimen Signature Slips (three copies)
- (2) Mandate Form
- (3) Height and Identification Mark (three copies)
- (4) Undertaking by the Pensioner (three copies)
- (5) Lifetime Arrear of Pension Nomination Form (three copies)



SLIP OF ATTESTED SINGLE / JOINT PHOTOGRAPH
(to be submitted in three copies)

P.P.O No.....

Name of the Pensioner / Family pensioner

ATTESTED SLIP OF SPECIMEN SIGNATURE
(to be submitted in three copies)

P.P.O No.....

Name of the Pensioner / Family pensioner

Specimen Signature :-

1. _____

2. _____

3. _____

Signature attested

(Signature with stamp)

MANDATE FORM
Electronic Clearing Service (Credit Clearing)/ Real Time Gross Settlement (RTGS)
facility for receiving payments.

A. Details of Accounts Holders:-

Name of Account Holder	
Complete Contact Address	
Telephone Number/Fax/E-mail	

B. Bank Account Details:-

Bank Name	
Branch Name with Complete Address, Telephone No. and E-mail	
Whether the Branch is computerized?	
Whether the Branch is RTGS enabled? If yes then what is the Branch's IFSC Code	
Is the Branch also NEFT enabled?	
Type of Bank Account (SB/Current /Cash Credit)	
Complete Bank Account No. (Latest)	
MICR Code of Bank	

Date of effect:-

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I would not hold the use Institution responsible. I have read the option invitation letter and agree to discharge responsibility expected of me as a participant under the Scheme.

Signature of Customer

Date

Certified that the particulars furnished above are correct as per our records.

(Bank's Stamp)

Date:

Signature of Customer

ATTESTED SLIP OF HEIGHT AND IDENTIFICATION MARK

(to be submitted in three copies)

P.P.O No.....

Name of the Pensioner / Family pensioner

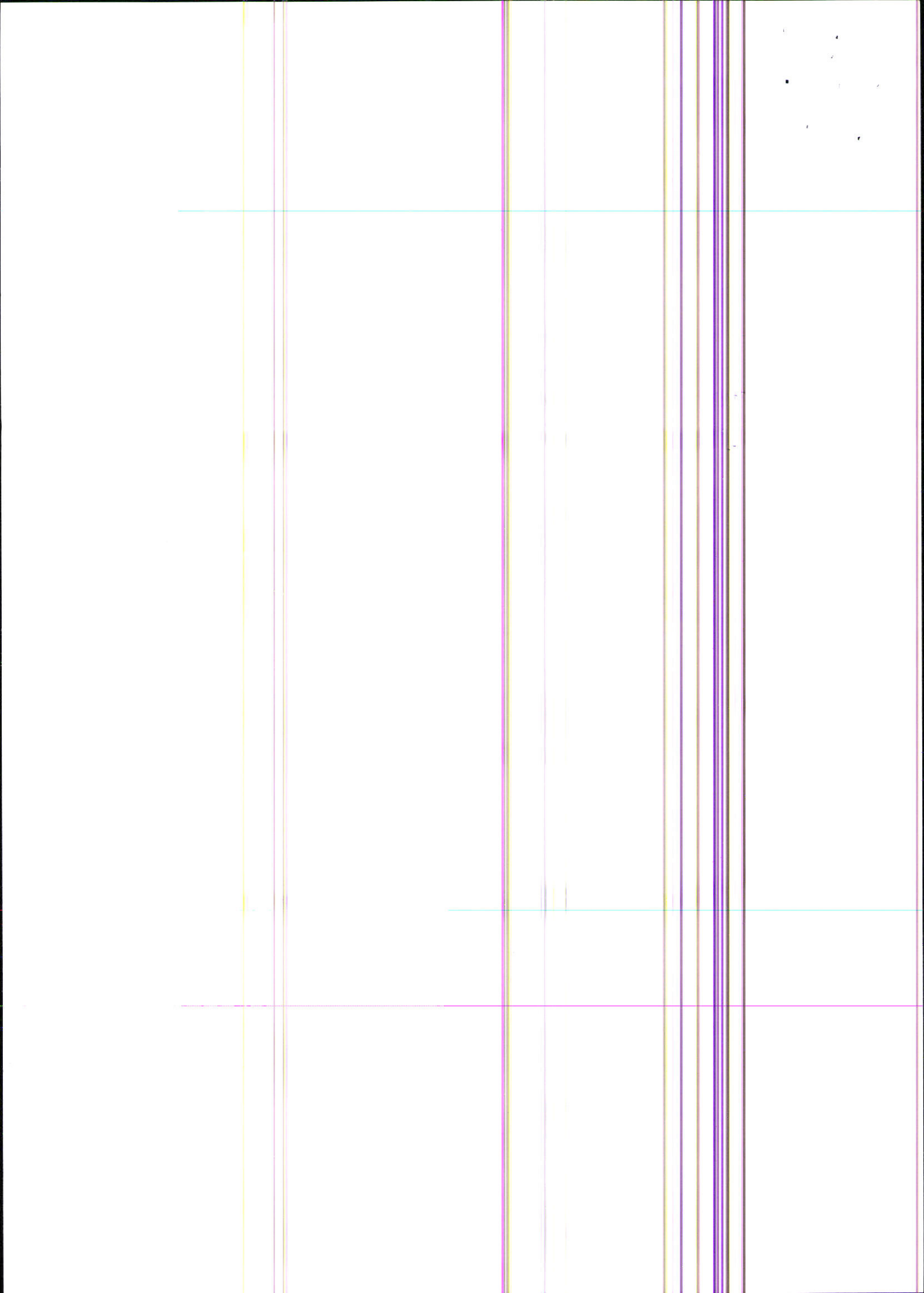
Height :

Identification Mark : 1) _____

2) _____

Attested by

(Signature with stamp)



SPECIMEN LETTER OF UNDERTAKING BY THE PENSIONER

Date _____

To

The Branch Manager

_____ (Bank)

_____ (Branch & address)

Dear Sir,

Payment of pension under A/C No. _____ through your Bank.

In consideration of your having, at my request, agreed to make payment of pension due to me every month by credit to my account with you, I the undersigned agree and undertake to refund or make good any amount to which I am not entitled or any amount which may be credited to my account in excess of the amount to which I am or would be entitled. I further hereby undertake and agree to bind myself and my heirs, successor, executors and administrators to indemnify the bank from and against any loss, suffered or incurred by the bank in so crediting my pension to my account under the scheme and to forthwith pay the same to the bank and also irrevocably authorise the bank to recover the amount due by debit to my said account or any other account/ deposits belonging to me in the possession of the bank.

Yours faithfully,

Signature:

Name:

Address:

Witnesses:

(1) Signature:

Name:

Address

Date:

(2) Signature:

Name:

Address:

Date:

Pension Disbursing Authority/Head of Office

Name of Bank/Treasury/Post Office/Accounts Officer etc.

(Place) _____

_____ hereby nominate the

(Name of the pensioner in capital letters)

Named below under rule 5 of the Payment of Arrears of Pension

(Nomination) Rules, 1983.

1. Name and address of the nominee :
2. Date of Birth :
3. Relationship with pensioner :
4. If nominee is minor the name and address of person who may receive the said pension during the nominee's minority. :
5. Name and address of other nominee in case the nominee under column-I above pre-deceases the pensioner. :
6. Relationship with pensioner :
7. Date of birth if the other nominee is minor. :
8. Name and address of person who may receive the pension during the other nominee's minority. :
9. Contingency on happening of which nomination shall become invalid. :

Place _____

Dated _____

Signature (or thumb) impression
if illiterate and name of pensioner.

Witness : Signature

Name & Address

Address :

Signature of Pension Disbursing Authority/Head of Office.

Acknowledgement to be sent by the Pension Disbursing Authority/Head of Office.

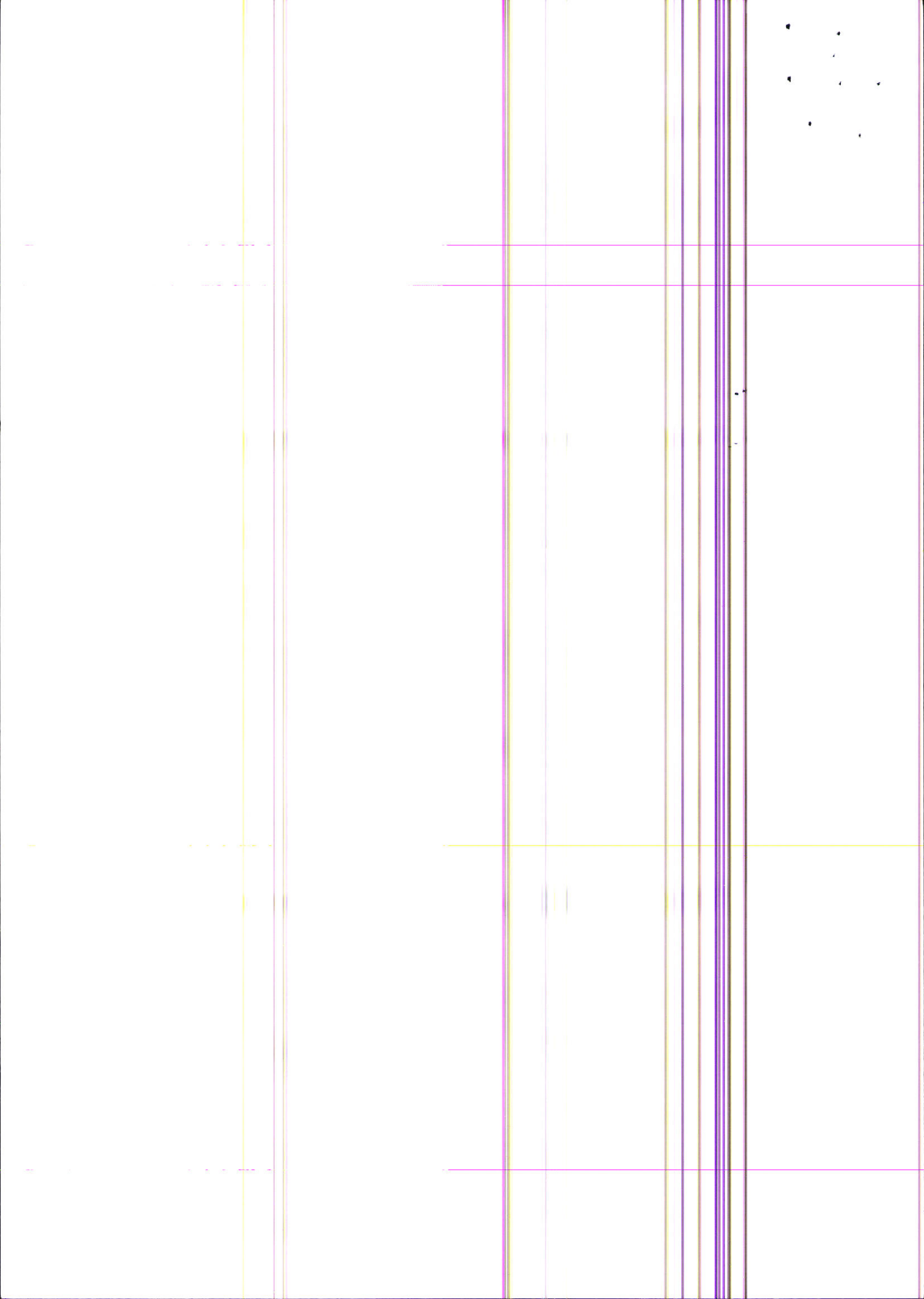
Certified that application/nomination has been received from

(Name of pensioner) whose address is _____

Place :

Dated :

Signature of Pension Disbursing
Authority/Bank/Treasury/P.O./A.O./
Head of Office.
Full Address _____



FORM B
[See Rule 5(5)]

Pension Disbursing Authority/Head of Office
(Name of Bank/Treasury/Post Office/Accounts Officer, etc.)
Place:.....

I,..... (Name of Pensioner in Capital letters) hereby make the following alternative nomination in cancellation of the previous nomination made on under Rule 5 of the Payment of Arrears of Pension (Nomination) Rules, 1983.

Name and address of the nominee	Relationship with the pensioner	If nominee is minor		Name and address of other nominee in case the nominee under column (1) predeceases the pensioner	Relationship with pensioner	Date of birth if the other nominee is minor	Name and address of person who may receive the pension during the other nominee's minority	Contingency on happening of which nomination shall become invalid
		Date of birth	Name and address of person who may receive the said pension during the nominee's minority					
1	2	3	4	5	6	7	8	9

Place :
Date :
Witness : Signature :
Name & address :

Signature (or thumb-impression if illiterate) and name of pensioner.

Address :

Signature of Pension Disbursing Authority

Date Stamp

Certified that application/nomination (Form B) has been received from (name of pensioner) whose address is

Form A has been cancelled and returned to him.

Place :
Date :

Signature of Pension Disbursing Authority
P.O./Bank/Treasury with full address

