

**Audit Programme**

**SAP-I**

**Feasibility Study on the topic 'Activities of ZSI (2<sup>nd</sup> Phase)'**

In compliance to the Dy. Director's kind orders dated 15.11.2022, the below-mentioned officials are assigned to undertake a tour programme for conducting feasibility study on the topic 'Activities of ZSI' (2<sup>nd</sup> Phase) at ZSI, HQ, Kolkata. The audit programme is as follows:

Name of the officials assigned to the duty	Particulars of duties	Submission of feasibility study report to Report Section
1. Shri Kalyan Sarkar, SAO 2. Shri Subrata Sarkar, SAO 3. Ms. Sangeeta Barua, AAO* 4. Shri Raju Kr. Sharma, AAO (w.e.f. 22.11.2022)	Duty at ZSI, HQ, Kolkata: 21.11.2022 to 09.12.2022 (15 working days)	By 23.12.2022

\* Ms. Sangeeta Barua, AAO may be posted at Report Section w.e.f. 12.12.2022

H. C. 16/11/2022  
Sr. Audit Officer (Report)

**Copy to:-**

- 1 Shri Kalyan Sarkar, SAO
2. Shri Subrata Sarkar, SAO
3. Ms. Sangeeta Barua, AAO
4. Shri Raju Kr. Sharma, AAO
5. Administration Section
6. Establishment Section
7. OAD Section
8. IT Section
9. Rep/159/Audit Programme/2019-20