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Progressive Monthly Expenditure Report For Month: September and Year: 2025-2026

OFFICE / DDO NAME :- AG (Audit-II), West Bengal, Kolkata
PAY & ACCOUNTS OFFICE :- PAO, O/O THE PR. AG (A&E) WEST BENGAL, KOLKATA

Standard Numeric Codes	Head, Subhead and other Details	Budget Estimates	Additional Budget Allotted	Net Allotted Budget as on Date	Total Net Expenditure	Available DDO Budget
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MH: 2016

Group A

0001	Salaries					
	Pay of Officers	0.00	5008.33	5008.33	3451.90	1556.43
	Leave Encashment (LTC)	0.00	83.33	83.33	0.00	83.33
	Pay Arrears	0.00	20.00	20.00	17.50	2.50
	Honorarium and Stipend to Interns	0.00	2.50	2.50	0.00	2.50
	Salaries Total	0.00	5114.17	5114.17	3469.40	1644.77
0006	Medical Treatment	0.00	166.67	100.00	21.25	78.75
0007	Allowances					
	Dearness/Foreign Allowance	0.00	2857.50	2857.50	1919.83	937.67
	House Rent Allowance	0.00	1059.43	1059.43	744.19	315.25
	Arrears of Allowances	0.00	15.00	15.00	14.88	0.13
	CEA/Reimbursement of Tuition Fee	0.00	112.50	112.50	0.00	112.50
	Allowances Total	0.00	4044.43	4044.43	2678.89	1365.55
0008	Leave Travel Concession	0.00	161.67	161.67	102.40	59.27
0011	Domestic Travel Expenses	0.00	829.09	829.09	569.50	259.59
	Group A Total	0.00	10316.02	10249.36	6841.44	3407.92

MH: 2016

Group B

0001	Salaries					
	Pay of Officers	290825.00	0.00	125355.83	66731.27	58624.57
	Pay of N.G Estt.	0.00	100780.00	100780.00	68024.98	32755.03
	Leave Encashment (LTC)	0.00	1133.33	1133.33	893.51	239.82
	Pay Arrears	0.00	606.00	606.00	178.88	427.13
	Honorarium and Stipend to Interns	0.00	125.00	125.00	16.00	109.00
	Sumptuary Allowance	0.00	0.00	0.00	0.00	0.00
	Salaries Total	290825.00	102644.33	228000.17	135844.63	92155.54
0002	Wages	0.00	0.00	0.00	0.00	0.00
0005	Rewards					
	Bonus	965.00	0.00	735.00	0.00	735.00
	Cash awards	0.00	95.60	95.60	95.60	0.00
	Rewards Total	965.00	95.60	830.60	95.60	735.00
0006	Medical Treatment	5500.00	66.67	4000.00	1985.08	2014.93
0007	Allowances					
	Dearness/Foreign Allowance	270975.00	0.00	122107.44	74859.74	47247.70
	House Rent Allowance	0.00	54475.00	54475.00	35052.34	19422.66
	Transport Allowance	0.00	16808.33	16808.33	10919.49	5888.85
	DA on Transport Allowance	0.00	9975.00	9975.00	6067.26	3907.74
	Arrears of Allowances	0.00	504.00	504.00	209.28	294.72
	Deputation (Duty) Allowance	0.00	0.00	0.00	0.00	0.00
	CEA/Reimbursement of Tuition Fee	0.00	7347.38	7347.38	7347.38	0.00
	Any Other Allowance	0.00	500.00	500.00	353.27	146.74
	Overtime Allowance	0.00	0.00	0.00	0.00	0.00
	Allowances Total	270975.00	89609.71	211717.15	134808.76	76908.40
0008	Leave Travel Concession	2450.00	0.00	1538.33	889.45	648.89

0009	Training Expenses	0.00	0.00	0.00	0.00	0.00
0011	Domestic Travel Expenses	23001.00	0.00	15644.63	13257.85	2386.79
0012	Foreign Travel Expenses	0.00	0.00	0.00	0.00	0.00
0013	Office Expenses					
	Local Purchase of Stationery	0.00	502.50	502.50	212.90	289.60
	Telephone and Internet Broadband Charges	0.00	238.00	238.00	90.30	147.70
	Internet Charges (dongle internet etc.)	0.00	265.00	165.00	79.05	85.95
	Postage/Courier Charges	0.00	118.50	118.50	58.13	60.37
	Electricity and Water Charges	0.00	0.00	0.00	0.00	0.00
	Procurement of Goods & Materials and Services	1060.00	565.50	1094.50	586.04	508.46
	Outsourcing/engagements of persons					
	Outsourcing of MTS	5639.00	1910.00	6009.00	3878.73	2130.27
	Outsourcing for cleaning works	0.00	913.50	913.50	598.50	315.00
	Outsourcing for Security	0.00	0.00	0.00	0.00	0.00
	Outsourcing of Canteen Staff	0.00	0.00	0.00	0.00	0.00
	Outsourcing of DEOs, Stenos etc.	0.00	797.50	797.50	512.16	285.34
	Outsourcing of Staff Car Driver	0.00	217.50	217.50	100.36	117.14
	Hiring of retired persons	0.00	0.00	0.00	0.00	0.00
	Outsourcing of staff in other categories	0.00	0.00	0.00	0.00	0.00
	Outsourcing/engagements of persons Total	5639.00	3838.50	7937.50	5089.76	2847.75
	Office Expenses Total	6699.00	5528.00	10056.00	6116.18	3939.83
0014	Rent, Rates and Taxes for Land and Buildings					
	Building Rent	9030.00	0.00	9030.00	9029.66	0.34
	Municipal/Property taxes and Other taxes	0.00	0.00	0.00	0.00	0.00
	Rent, Rates and Taxes for Land and Buildings Total	9030.00	0.00	9030.00	9029.66	0.34

0016	Printing and Publication					
	Audit and Accounts Reports etc.	0.00	384.91	384.91	154.51	230.40
	Admin Reports and Magazines and Other Printing items	239.00	0.00	84.49	13.46	71.04
	Printing and Publication Total	239.00	384.91	469.40	167.96	301.44
0018	Rent for Others					
	Hiring of Inspection Vehicle	1151.00	26.00	1177.00	786.98	390.02
	Rent for Transport and Other equipments/Furniture etc.	0.00	32.00	32.00	0.00	32.00
	Rent for Others Total	1151.00	58.00	1209.00	786.98	422.02
0019	Digital Equipment					
	Procurement of Hardware	0.00	0.00	0.00	0.00	0.00
	Procurement/development of Software	0.00	0.00	0.00	0.00	0.00
	Consumables like toner and cartridge for printer	0.00	375.00	375.00	291.55	83.45
	Others	0.00	0.00	0.00	0.00	0.00
	Payment for OIOS project					
	Payment to agencies	0.00	0.00	0.00	0.00	0.00
	Purchase of Hardware, Software, Supporting infrastructure	0.00	0.00	0.00	0.00	0.00
	LAN Upgradation	0.00	0.00	0.00	0.00	0.00
	Payment for OIOS project Total	0.00	0.00	0.00	0.00	0.00
	Digital Equipment Total	0.00	375.00	375.00	291.55	83.45
0024	Fuels and Lubricants	75.00	116.00	191.00	102.49	88.51
0026	Advertising and Publicity	2.00	4.00	6.00	6.00	0.00
0027	Minor Civil and Electric Works	0.00	5881.60	5881.60	0.00	5881.60

0028	Professional Services					
	Hiring of Experts	0.00	0.00	0.00	0.00	0.00
	Legal Charges	0.00	0.00	0.00	0.00	0.00
	Training	79.00	0.00	51.00	23.50	27.50
	Others	0.00	28.00	28.00	25.47	2.53
	Professional Services Total	79.00	28.00	79.00	48.97	30.03
0029	Repair and Maintenance					
	AMC - Information Technology	0.00	155.75	155.75	68.19	87.56
	AMC,/Repair - Non Information Technology	205.00	73.00	278.00	173.88	104.12
	Repair and Maintenance Total	205.00	228.75	433.75	242.07	191.68
0031	Grants-in-aid-General	0.00	0.00	0.00	0.00	0.00
0032	Contribution	0.00	0.00	0.00	0.00	0.00
0049	Other Revenue Expenditure					
	Reimbursement of Newspaper/briefcase claims	370.00	0.00	370.00	367.35	2.65
	Others	0.00	0.00	0.00	0.00	0.00
	Other Revenue Expenditure Total	370.00	0.00	370.00	367.35	2.65
0070	Deduct Recoveries	0.00	0.00	0.00	0.00	0.00
	Group B Total	611566.00	205020.57	489831.64	304040.56	185791.08

MH: 2016

Group C

0001	Salaries					
	Pay of Officers	0.00	55860.17	55860.17	38996.75	16863.41
	Leave Encashment (LTC)	0.00	666.67	666.67	154.64	512.03
	Pay Arrears	0.00	1113.00	1113.00	814.61	298.40

	Honorarium and Stipend to Interns	0.00	70.83	70.83	16.00	54.83
	Salaries Total	0.00	57710.67	57710.67	39982.00	17728.67
0005	Rewards	0.00	134.40	134.40	13.60	120.80
0006	Medical Treatment	0.00	1400.00	1400.00	1273.12	126.88
0007	Allowances					
	Dearness/Foreign Allowance	0.00	31980.00	31980.00	21678.36	10301.64
	House Rent Allowance	0.00	14950.00	14950.00	10419.54	4530.46
	Transport Allowance	0.00	3958.33	3958.33	2750.40	1207.93
	DA on Transport Allowance	0.00	2275.00	2275.00	1528.99	746.01
	Arrears of Allowances	0.00	668.00	668.00	409.96	258.04
	CEA/Reimbursement of Tuition Fee	0.00	1351.25	1351.25	1350.00	1.25
	Any Other Allowance	0.00	30.83	30.83	18.00	12.83
	Allowances Total	0.00	55213.42	55213.42	38155.25	17058.17
0008	Leave Travel Concession	0.00	750.00	750.00	108.22	641.78
0011	Domestic Travel Expenses	0.00	6527.28	6527.28	5518.06	1009.22
	Group C Total	0.00	121735.76	121735.76	85050.24	36685.52

MH: 4016

Group N

0051	Motor Vehicles	0.00	923.80	923.80	922.14	1.66
0052	Machinery and Equipment	0.00	2478.00	2478.00	2432.71	45.29
0071	Information, Computer, Telecommunications(ICT) Equipments	0.00	102.00	102.00	101.63	0.37
0074	Furniture and Fixtures					

	Purchase of Modular Furniture	0.00	0.00	0.00	0.00	0.00
	Purchase of Other Office Furniture	0.00	1772.00	1772.00	1534.83	237.17
	Furniture and Fixtures Total	0.00	1772.00	1772.00	1534.83	237.17
0077	Other Fixed Assets	0.00	20.51	20.51	18.50	2.01
	Group N Total	0.00	5296.31	5296.31	5009.81	286.50

Statement of Internal Control

1. Scope of Responsibility

As the Head of the Department of the Pr. A.G. (Audit - II) WB, I am responsible, inter alia, for the preparation of expenditure and other statements relating to this Department. The accounts/statements of the Department have been prepared accordingly Rule 64 of the General Financial Rules also, inter alia, stipulates that I shall ensure that the public funds appropriated to the Department as reflected in the accounts have been used for the purpose for which they were meant. I am satisfied that the organisational structure of my department as well as internal controls including internal audit, are geared to effectively ensure that the public monies are expended for the purpose for which are authorised and are correctly brought to Government accounts without delay and are properly reflected in the accounts.

In my considered view the organisational structure of the Department and the internal control framework functioned effectively to identify and manage the risks.

2. The Risk & Control Framework

The major areas of risk in the economic, efficient and effective functioning of my Department are:
.....NIL.....

3. Capacity to Handle Risk

In my office risks are handled through specific delegation of responsibilities and powers to different levels as well as through effective supervision and monitoring. I consider the arrangement for handling of risk through this process to be adequate.

4. Purpose of the System of Internal Control

The office follows the internal control procedures and other orders issued by the Government including the Ministry of Finance. I have monitored the observance of the internal control procedures and I am satisfied that these were followed effectively.

5. Review of Effectiveness

The effectiveness of the internal control procedures is overseen through the mechanism of internal audit. The results of such audit are brought to my notice and, wherever necessary, rectificatory action is taken promptly. I am satisfied that the internal audit was effective in bringing out the deficiencies of the internal control system and these were rectified with reasonable promptness.

Remarks

NILL

**Certified that the expenditure figures booked by our office are duly reconciled with
Pay and Account Office**