



PAG (Au)/AP/AMG-I/Co-ordn./Programming/2024-25/

Date:04-12-2024

Revised Tour Programme

The field audit party FAP-16 headed by Sri Shaik Hussain Ahammed, SAO is entrusted with Compliance Audit of the following offices as shown below:

Names of the party members	Description/Office	Approved Dates of Visit	Revised Dates of Audit	Remarks
1.Sri Shaik Hussain Ahammed, SAO	Transit to Chittoor on 17.11.2024			Previous approved Tour Programme dated.13.11.2024
	APEWIDC, Chittoor	18.11.2024 to 28.11.2024 (10 working days)	18.11.2024 to 28.11.2024 (10 working days)	
2.Sri L Satyanarayana, AAO*				
3.Sri Sudarshan Ram, AAO**	NTD to Tirupati on 29.11.2024			
4.Sri K.V.Chalapathi Rao, AAO***	Superintendent, ESI Hospital Tirupati	05.12.2024 to 13.12.2024 (08 working days)	29.11.2024 to 07.12.2024 (08 working days)	
5. Sri Gaurav Rawat, AAO****	Transit to Kota Ramachandrapuram on 08.12.2024			
	Executive Engineer, Tribal Welfare, Kota Ramachandrapuram	16.12.2024 to 27.12.2024 (10 working days)	09.12.2024 to 20.12.2024 (10 working days)	
	Transit to Vijayawada on 21.12.2024			

Closed Holidays in AP

In November =>17, 24.

In December =>1, 8, 14, 15.

***As per Posting Order No.30, Sri L Satyanarayana, AAO has reported to HQrs, Vijayawada on 25.11.2024 FN by availing transit to Vijayawada from Chittoor on 24.11.2024.**

**** Sri K. V. Chalapathi Rao, AAO was attached to team FAP-16 and reported to SAO/FAP-16 on 25.11.2024 FN by availing transit to Chittoor from Vijayawada on 24.11.2024.**

***** As per training section Office order no.94 dated 26.11.2024, Sri Sudarshan Ram, AAO has reported to Headquarters on 29.11.2024FN for availing SAS preparatory training after completion of compliance audit of O/o EE, APEWIDC, Chittoor on 28.11.2024.**

****** Sri Gaurav Rawat, AAO is attached to team FAP-16 w.e.f 09.12.2024. The official may avail transit on 08.12.2024 and report at camp office, Kota Ramachandrapuram on 09.12.2024FN.**

Instructions:

1. Audit Party is directed to comply with the instructions communicated vide Circular dated.23.08.2018.
2. Audit Parties are requested to collect Audit Universe & DDO Codes of the offices/units under each department and submit them to coordination section after completion of audit of each office.
3. Parties should collect PMVs, Press Clippings, Latest GOs and any other related information from the concerned Editing Sections.
4. Parties should collect and review the replies of old outstanding paras to avoid accumulation of arrears.
5. Any holiday in addition to the mentioned tour programme is to be adjusted within the allotted period. No extension will be granted in tourprogramme on ground of leave availed by the party members.
6. The Inspection report shall be finalized on the last day of the Audit and to be submitted to Headquarters for vetting within three days for offices situated at Headquarters and five days for other offices.
7. Audit team may use only official email for communication with the auditee unit. Use of OIOS is compulsory.
8. As per the Guidance Note No.225-09-PPG/2017, dt 23.08.17, the Party is directed to prepare Audit Design Matrix and Desk Review and submit the same to Group Officer well in time before embarking on Audit for a discussion for all Auditee units.

This is issued with the approval of Sr. DAG/AMG-I.

MOHAMMED FAKRUDDIN
Senior Audit Officer
AMG-I/Coordination

To

1. The Individuals
SAO/Bills

2. SAO/IS Wing

3.