



ప్రధాన మహాగణకులు (తనిఖీ) వారి కార్యాలయం,  
ఆంధ్రప్రదేశ్, విజయవాడ - 520 002  
प्रधान महालेखाकार (लेखापरीक्षा) का कार्यालय,  
आंध्रप्रदेश, विजयवाड़ा - 520 002  
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT),  
ANDHRA PRADESH, VIJAYAWADA - 520 002



Lr.No.PAG/Au/AP/LGA-Coordn/TP/2024-25

Date:30.12.2024

**Revised Tour Programme**

**Sub: Compliance Audit of Urban Local Bodies as a part of District Centric Audit (DCA) of YSR Kadapa District.**

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As a part of District Centric Audit of YSR Kadapa District, the field audit party LGAP-04 headed by Sri R Devender Kumar, Sr. AO is entrusted with the following assignments:

Audit PartyNo	Partymembers	Office/Unit	Audit Period	Working Days	
LGAP- 04	R. Devender Kumar, SAO Dahiwale Sumedhbodhi Ashokrao, AAO S Maheshwara Raju, AAO Murari Lal Swami , Sr.Auditor	O/o Kadapa Municipal Corporation	Last Audit to Till Date	02.12.2024 to 21.12.2024 (17 Working Days)	
		Transit to Vijayawada 22.12.2024			
		Stay at HQRS (Vijayawada) from 23.12.2024 to 24.12.2024			
		Transit to Kadapa on 25.12.2024			
		O/o Kadapa Municipal Corporation	Last Audit to Till Date	26.12.2024 to 16.01.2025 (15 working days)	
		O/o Pulivendula Municipality	Last Audit to Till Date	17.01.2024 to 03.02.2025 (15 Working Days)	
		O/o Jammalamadugu Nagar Panchayat	Last Audit to Till Date	04.02.2025 to 21.02.2025 (15 Working Days)	

Closed Holidays: All Sundays 2<sup>nd</sup> Saturdays( 11.01.2025,08.02.2025),Bhogi (13.01.2025)

Makar Sankranti (14.01.2025), Kanuma (15.01.2025), Republic day (26.01.2025)

**Instructions:**

1. Audit Party is directed to comply with the instructions communicated vide Circular dated 23.08.2018.
2. Parties should collect PMVs, Press clippings, latest GOs and any other related information from

- the concerned Editing sections.
3. Parties should collect and review the replies of old outstanding paras to avoid accumulation of arrears.
  4. Any Holiday in addition to mentioned in Tour Programme is to be adjusted within allotted period. No extension will be granted in tour programme on ground of leave availed by the party members.
  5. The inspection report shall be finalized on the last day of the Audit and to be submitted to the Headquarters for vetting within three days for offices situated at Headquarters and five days for other offices.
  6. ***Audit team may use only official email for communication with the auditee unit.***
  7. ***Use of OIOS is compulsory.***

**This issues with the approval of Sr.DAG/LGA Wing**

**P VIJAYALAKSHMI  
SAO/LGA-Coordn**

TO

1. Shri R DevenderKumar,SAO
2. ShriSMaheshwaraRaju,AAO
3. Shri Dahiwale S.Ashok Rao,AAO
4. Shri Murari Lal Swami, Sr. Auditor
5. SAO/Bills for information.