

Indian Audit and Account Department.

Office -----

[Statement to be Furnished on half- yearly basis by the Government Officer to Administration]

Name of the Applicant: _____

Designation: _____

Section: _____

Pay Level& Basic Pay (Rs.) _____

I certify that I have spent Rs. _____ towards purchase of

Newspaper(s) for the months of:

i) Jan - June 20__

ii) July - December 20__

[only one option is to be ticked]

I further declare that: i) The Newspaper (s) in respect of which reimbursement is claimed, is/ are purchased by me. ii) The amount for which reimbursement is being claimed has actually been paid by me and has not/will not be claimed by any other source.

Date: _____

Signature:

Name:

Permanent No.: