

OFFICE OF THE PR. ACCOUNTANT GENERAL (A&E) RAJASTHAN, JAIPUR

**RIGHT TO INFORMATION ACT**

Government of India has enacted the Right to Information Act, 2005 & published in Extraordinary Gazette Part- II Sec. I dated 21-06-2005. Under this Act, Ms Archana Gurjar, Accountant General (A&E) is the First Appellate Authority whereas Shri Sohan Lal Sahu, Sr. Deputy Accountant General (Admn.) is the Central Public Information Officer.

As per Right to Information (Regulation of Fee & Cost) Rules, 2005 issued vide GOI Ministry of Personnel, Public Grievances and Pension, (Department of Personnel and Training) Notification dated 16-9-2005; a request for obtaining information has to be accompanied by application fee as detailed below:

**1. Application Fee:**

The request for information should be accompanied by an application fee of Rupees10/- by way of cash against proper receipt or by Demand Draft, Indian Postal Order or Banker's Cheque. In respect of Office of Accountant General (A&E), Rajasthan, Jaipur the fee is payable in the following manner: -

- If paid by cash against proper receipt, payable to Sr. Accounts Officer Cash of the Office of the Principal Accountant General (A&E), Rajasthan, Jaipur.
- If paid by IPO/Demand Draft/Bankers Cheque payable to Pay and Accounts Officer/IAD Jaipur.
- If the applicant is below poverty line (BPL) category, he is not required to pay any fee. However, he should submit a proof in support of his claim to below poverty line category.

**2. For providing the information:**

Fee shall be charged by way of cash, Banker's Cheque or D.D at following rate:-

- (a) Rupees Two for each page (in A4 or A3 size paper) created or copied;
- (b) Actual charge or cost price of a copy in larger size paper;
- (c) Actual cost or price for samples or models;
- (d) For inspection of records, no fee for the first hour; and a fee of Rupees five (Rs. 5/-) for each subsequent hour (or fraction thereof);
- (e) So much of postal charge involved in supply of information that exceeds fifty rupees.

**3. For providing information under sub-section (5) of section 7 :-**

The fee shall be charged at the following rates:

- (a) for information provided in diskette or floppy- Rupees Fifty per diskette or floppy; and
- (b) for information provided in printed form at the price fixed for such publication or Rupees two per page of photocopy for extracts from the publication.

The name, Designation and other particulars of the Central Public Information Officer & First Appellate Authority, under RTI Act 2005:-

Central Public Information Officer :	Shri Sohan Lal Sahu, Sr. Deputy Accountant General (Admn.) Contact No.0141-2385019, Fax No. 0141-2385263 E-mail: Ssahusl@cag.gov.in
First Appellate Authority :	Ms. Archana Gurjar: Accountant General (A&E) Contact No.0141-2385001, Fax No. 0141-2385263 E-mail: agaerajasthan@cag.gov.in

**STATEMENT OF THE CATEGORIES OF THE DOCUMENTS KEPT BY  
VARIOUS SECTION OF THIS OFFICE:-**

- Vouchers with annexes like sanctions
- Compilation sheets
- Classified Abstracts
- Consolidated Abstracts
- GIA register /Utilisation Certificates
- T.E.register
  
- Clearance Memos
- Register of valuables
- Inward Outward register
- Advice Memos
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- DB-I & II
- Abstract of M.H.Tools.
- Disbursed Account
- Consolidated Abstract
- DDR Head
- CTE Ledger
- Trial Balance
- MCA/Finance Accounts
  
- Broadsheet of Loan issued by Central Govt. to State Govt and State Govt. to PSU
  
- PPO(Books)
- GPO authority books
- PPO,GPO,CPU books
- Special seal authority cases
- High Court's Judge's pension cases
  
- Annual Treasury Review
- Annual Forest Divisions Review
- Annual works Divisions Review
- Performance Report