

Date 18/01/2021 :04:04:13
: (RUPEES IN THOUSAND)

Progressive Monthly Expenditure Report For Month: December and Year: 2020-2021

OFFICE / DDO NAME :- AG (AE), Haryana, Chandigarh
PAY & ACCOUNTS OFFICE :- PAO, O/O THE PR. AG (A&E) PUNJAB CHANDIGARH

Standard Numeric Codes	Head, Subhead and other Details	Budget Estimates	Additional Budget Allotted	Net Allotted Budget as on Date	Total Net Expenditure	Available DDO Budget
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MH: 2016

Group A

0001	Salaries					
	Pay of Officers	5067.00	0.00	5067.00	4540.60	526.40
	Grade pay of Officers	0.00	0.00	0.00	0.00	0.00
	Leave Encashment (LTC)	0.00	0.00	0.00	0.00	0.00
	Arrears	0.00	0.00	0.00	0.00	0.00
	Dearness/Foreign Allowance	1119.00	0.00	1119.00	771.90	347.10
	Other Allowances					
	House Rent Allowances	86.00	0.00	86.00	34.82	51.18
	Honorarium	8.00	0.00	8.00	3.41	4.59
	Children Education allowance	30.00	0.00	30.00	27.00	3.00
	Leave Travel concession	264.00	0.00	264.00	0.00	264.00
	Transport Allowance	95.00	0.00	95.00	93.60	1.40
	Dearness Allowances on T.A	21.00	0.00	21.00	15.91	5.09
	Any other Allowances	0.00	0.00	0.00	0.00	0.00
	Other Allowances Total	504.00	0.00	504.00	174.74	329.26
	Salaries Total	6690.00	0.00	6690.00	5487.24	1202.76
0006	Medical Treatment	50.00	0.00	15.00	8.57	6.43
0011	Domestic Travel Expenses	316.00	0.00	16.00	2.40	13.60
0012	Foreign Travel Expenses	0.00	0.00	0.00	0.00	0.00
	Group A Total	7056.00	0.00	6721.00	5498.21	1222.79

MH: 2016

Group B

0001	Salaries					
	Pay of Officers	77413.00	0.00	77413.00	60688.13	16724.87
	Grade pay of Officers	0.00	0.00	0.00	0.00	0.00
	Leave Encashment (LTC)	0.00	0.00	0.00	0.00	0.00
	Pay of N.G Estt.	235737.00	0.00	235737.00	197598.04	38138.96
	Grade Pay N.G Estt.	0.00	0.00	0.00	0.00	0.00
	Arrears	0.00	627.00	627.00	625.58	1.42
	Dearness/Foreign Allowance	61366.00	0.00	61366.00	43770.70	17595.31
	Festival Advance	0.00	1280.00	1280.00	1270.00	10.00
	Bonus	0.00	3350.00	3350.00	3283.16	66.84
	Other Allowances					
	House Rent Allowances	23362.00	0.00	23362.00	20232.00	3130.00
	Honorarium	67.00	0.00	67.00	53.30	13.70
	Children Education allowance	4178.00	82.00	4260.00	4259.52	0.49
	Leave Travel concession	1060.00	0.00	1060.00	265.28	794.72
	Transport Allowance	11125.00	0.00	11125.00	10421.76	703.24
	Dearness Allowances on T.A	2458.00	0.00	2458.00	1771.53	686.48
	Any other Allowances	332.00	43.00	375.00	375.00	0.00
	Other Allowances Total	42582.00	125.00	42707.00	37378.38	5328.62
	Salaries Total	417098.00	5382.00	422480.00	344613.98	77866.02
0002	Wages	0.00	0.00	0.00	0.00	0.00
0003	Overtime Allowances	0.00	0.00	0.00	0.00	0.00
0006	Medical Treatment	6336.00	0.00	5908.00	3722.86	2185.15
0011	Domestic Travel Expenses	3963.00	0.00	2832.00	2007.79	824.21
0012	Foreign Travel Expenses	0.00	0.00	0.00	0.00	0.00

0013	Office Expenses					
	L.P.S	500.00	0.00	500.00	436.31	63.69
	O.O.E					
	Telephone and Trunk call Charges	371.00	400.00	771.00	706.64	64.36
	Service postage and telegram charges	3227.00	0.00	2482.00	1225.54	1256.46
	Misc. Procurement of goods and materials	1221.00	0.00	1221.00	1141.73	79.27
	Electricity & Water charges	4192.00	0.00	4192.00	2757.78	1434.22
	Hiring of Inspection Vehicle	260.00	305.00	565.00	496.17	68.83
	Office expenses (Misc. Procurement of Services)	1221.00	488.00	1709.00	1366.39	342.62
	Reimbursement of News Paper/Brief case claims	344.00	0.00	344.00	280.64	63.36
	O.O.E Total	10836.00	1193.00	11284.00	7974.89	3309.11
	Others	0.00	0.00	0.00	0.00	0.00
	Special Contingencies (New)					
	Purchase of Modular Furniture	0.00	0.00	0.00	0.00	0.00
	Purchase of Office Furniture	0.00	991.00	991.00	990.99	0.01
	Purchase of Air conditions	0.00	1073.00	1073.00	1050.00	23.01
	Purchase of CCTV Cameras	0.00	0.00	0.00	0.00	0.00
	Purchase of staff car	0.00	0.00	0.00	0.00	0.00
	Other Procurement of goods(Photo copiers/FAX etc.)	0.00	0.00	0.00	0.00	0.00
	Procurement of Services	0.00	0.00	0.00	0.00	0.00
	Others	0.00	217.56	217.56	158.41	59.15
	Special Contingencies (New) Total	0.00	2281.56	2281.56	2199.39	82.17
	Office Expenses Total	11336.00	3474.56	14065.56	10610.60	3454.96
0014	Rent, Rates and Taxes					
	Building Rent	0.00	0.00	0.00	0.00	0.00
	Municipal/Property taxes	367.00	0.00	367.00	128.10	238.90
	Others	0.00	0.00	0.00	0.00	0.00
	Rent, Rates and Taxes Total	367.00	0.00	367.00	128.10	238.90

0 0 1 6	publications					
	Audit and Account Reports etc. wrt HQ Approval	0.00	267.00	267.00	267.00	0.00
	Admin Reports and Magazines etc	0.00	80.60	80.60	80.60	0.00
	Others	0.00	0.00	0.00	0.00	0.00
	publications Total	0.00	347.60	347.60	347.60	0.00
0 0 2 7	Minor Works					
	HQ Admin approved	0.00	6060.00	6060.00	0.00	6060.00
	HOD's Approved etc	0.00	0.00	0.00	0.00	0.00
	Others	0.00	0.00	0.00	0.00	0.00
	Minor Works Total	0.00	6060.00	6060.00	0.00	6060.00
0 0 2 8	Professional Services					
	Outsourcing of MTS	998.00	110.00	1108.00	984.76	123.24
	Security	0.00	0.00	0.00	0.00	0.00
	DEOs, Steno, Driver etc.	0.00	2648.62	2648.62	2648.62	0.00
	Hiring of Retired Personnel	1035.00	398.00	1433.00	1118.10	314.90
	Legal Charges etc	0.00	123.95	123.95	123.95	0.00
	Others	0.00	0.00	0.00	0.00	0.00
	Training					
	Group A	0.00	0.00	0.00	0.00	0.00
	Group B and Others	0.00	0.00	0.00	0.00	0.00
	Training Total	0.00	0.00	0.00	0.00	0.00
	Outsourcing for cleaning works	2826.00	662.00	3488.00	3141.27	346.73
	Outsourcing of Canteen staff	510.00	182.00	692.00	622.26	69.74
	Hiring of Experts	0.00	0.00	0.00	0.00	0.00
	Professional Services Total	5369.00	4124.57	9493.57	8638.95	854.61
0 0 3 1	Grants-in-aid-General	0.00	215.00	215.00	215.00	0.00
0 0 3 2	Contribution	0.00	0.00	0.00	0.00	0.00

0 0 5 0	Other Charges	0.00	4.00	4.00	4.00	0.00
0 0 7 0	Deduct Recoveries	0.00	0.00	0.00	0.00	0.00
9 9 1 3	Information Technology					
	IT-AMC, Stationary and Cartridge etc.	0.00	1668.84	1668.84	1667.04	1.80
	IT-Hardware Software	0.00	21779.74	21779.74	21779.74	0.00
	IT-Others	0.00	4664.92	4664.92	4343.58	321.34
	Information Technology Total	0.00	28113.50	28113.50	27790.36	323.15
	Group B Total	444469.00	47721.23	489886.23	398079.24	91806.99

MH: 2016

Group C

0 0 0 1	Salaries					
	Pay of Officers	18490.00	0.00	18490.00	14885.00	3605.00
	Grade pay of Officers	0.00	0.00	0.00	0.00	0.00
	Leave Encashment (LTC)	0.00	0.00	0.00	0.00	0.00
	Arrears	0.00	0.00	0.00	0.00	0.00
	Dearness/Foreign Allowance	5000.00	0.00	5000.00	2577.98	2422.02
	Other Allowances					
	House Rent Allowances	5123.00	0.00	5123.00	1768.86	3354.14
	Honorarium	12.00	0.00	12.00	2.50	9.50
	Children Education allowance	737.00	0.00	737.00	27.00	710.00
	Leave Travel concession	187.00	0.00	187.00	1.51	185.49
	Transport Allowance	1963.00	0.00	1963.00	550.80	1412.20
	Dearness Allowances on T.A	434.00	0.00	434.00	93.64	340.36
	Any other Allowances	59.00	0.00	59.00	0.00	59.00
	Other Allowances Total	8515.00	0.00	8515.00	2444.31	6070.69
	Salaries Total	32005.00	0.00	32005.00	19907.29	12097.71
0 0 0 6	Medical Treatment	1121.00	0.00	81.00	48.86	32.14

0 0 1 1	Domestic Travel Expenses	699.00	0.00	699.00	454.06	244.95
0 0 1 2	Foreign Travel Expenses	0.00	0.00	0.00	0.00	0.00
0 0 2 8	Professional Services	0.00	0.00	0.00	0.00	0.00
	Group C Total	33825.00	0.00	32785.00	20410.20	12374.80

Statement of Internal Control

1. Scope of Responsibility

As the Head of the Department of Indian Audit & Accounts Department, Office of the Pr. Accountant General (Accounts & Entitlements), Haryana, Chandigarh, I am responsible, inter alia, for the preparation of expenditure and other statements relating to this department. The accounts/statements of the department have been prepared accordingly. Rule 64 of the General Financial Rules also, inter alia, stipulates that I shall ensure that the public funds appropriated to the Department as reflected in the accounts have been used for the purpose for which they were meant. I am satisfied that the organizational structure of my department as well as internal controls including internal audit, are geared to effectively ensure that the public moneys are expended for the purposes these are authorized and are correctly brought to Government accounts without delay and are properly reflected in the accounts.

In my considered view, the organizational structure of the Department and the internal control framework functioned effectively to identify and manage the risks.

2. The Risk & Control Framework

The major areas of risk in the economic, efficient and effective functioning of my department are: -Nil-

3. Capacity to Handle Risk

In my office, risks are handled through specific delegation of responsibilities and powers to different levels as well as through effective supervision and monitoring. I consider the arrangements for handling of risk through this process to be adequate.

4. Purpose of the System of Internal Control

The office follows the internal control procedures and other orders issued by the Government including the Ministry of Finance. I have monitored the observance of the internal control procedures and I am satisfied that these were followed effectively

5. Review of Effectiveness

The effectiveness of the internal control procedures is overseen through the mechanism of internal audit. The results of such audit are brought to my notice and, wherever necessary, rectificatory action is taken promptly. I am satisfied that the internal audit was effective in bringing out the deficiencies of the internal control systems and these were rectified with reasonable promptness.

Remarks

Progressive Expenditure as per DDO: Rs. 42, 39, 87,653/-
Progressive Expenditure as per PAO: Rs. 42, 39, 87,653/-
Difference: : Rs. Nil

**Certified that the expenditure figures booked by our office are duly reconciled with
Pay and Account Office**