RCB&KC, NEW DELHI's Half yearly e-NEWSLETTER GYANAAMRIT
(2nd Edition – October 2023)

From the Director General of Audit (Central Receipt)'s Desk

क्षेत्रीय प्रशिक्षण केन्द्र, दिल्ली
REGIONAL TRAINING CENTRE, DELHI

I am delighted to address all the esteemed readers through the 2nd edition of our Half-yearly Newsletter **"GYANAAMRIT (ज्ञानामृत)"** for the period from April 2023 to September 2023.

This e-Newsletter serves as a platform for us to communicate and share our progress, challenges, and achievements in our journey of equipping the officers of the IA&AD with new tools and technologies, particularly in the context of the ongoing digital transformation across all government institutions in India.

In recent times, the landscape of public administration in our country has been evolving at an unprecedented pace. The advent of digital transformation has brought forth numerous opportunities, as well as challenges. The Information Technology (IT) revolution is changing the way government departments operate, interact, and deliver services. It is essential that we adapt to these changes swiftly and effectively, ensuring that our audit and accountability processes remain robust, relevant, and efficient. This requires understanding and access to the IT systems used by the audited organisation, conducting IT audit of these systems and then conducting all phases of audit in such IT enabled environment.

Some of the key challenges that we have been facing in this regard include:

Cybersecurity: As we embrace digital technologies, safeguarding sensitive information and ensuring the security of our systems is paramount. We must continually enhance our cybersecurity measures to protect against evolving threats.

Data Analytics: The vast amount of data generated by government institutions is a valuable resource for audit and analysis. However, harnessing the power of data analytics requires a skilled workforce and advanced data analytics tools. We have been actively working to bridge this skill gap and provide our officers with the necessary training and resources.

Inter-operability: Government departments often operate in silos with disparate IT systems. Ensuring inter-operability and seamless data exchange amongst these systems is a complex challenge that we have been trying to address and to subsequently enhance the efficiency of our audits.

Digital Literacy: While we strive for excellence in digital technologies, it is imperative that every member of our department is digitally literate. We are committed to providing training and resources to ensure that no one is left behind in this digital revolution.

Smart Classroom at the Regional Capacity Building & Knowledge Centre, New Delhi:

Converting one of the Lecture Halls into a Smart Classroom with state-of-the-art features can indeed enhance the teaching and learning experience for participants of all the User Offices. Efforts are being made to improve the learning experience at RCB&KC, New Delhi.

Pilot Project: The decision to convert one of the Lecture Halls into a Smart Classroom as a pilot project was agreed upon in the 5th Conclave of the heads of the RCB&KC/RCB&KI held at the HQrs Office in March 2023.

Components: The smart classroom project includes the procurement of an Interactive Smart Board with OPS and an Auto Focus Video Conferencing Camera with AI features. These components are essential for creating an interactive and engaging virtual learning environment. Procurement for the Smart Classroom is underway and the Smart Classroom will be ready by the end of October 2023.

User Experience: The primary goal of this initiative is to enhance the classroom teaching experience for participants from User Offices. The smart classroom is expected to provide advanced features that facilitate interactive learning and collaboration.

Expansion Plans: Depending on the feedback and success of the pilot project at the RCB&KC, New Delhi, the plans will be rolled out in all RCB&KI/RCB&KC across India. This demonstrates a forward-thinking approach to improving learning experiencing across multiple locations.

I, together with Dr. Jyoti Chaurasia, Director (RCB&KC) and team members of the RCB&KC, New Delhi promise our endeavours to reach higher standards in imparting training and will continue capacity building of our stake-holders through our training programmes.

I present the second edition (April 23-Sept 23) of our in-house e-Newsletter and welcome our esteemed readers to send their reviews and feedback so that we may improve further.

     With best wishes and regards…!!!

SD/-
(SUSHIL KUMAR JAISWAL)
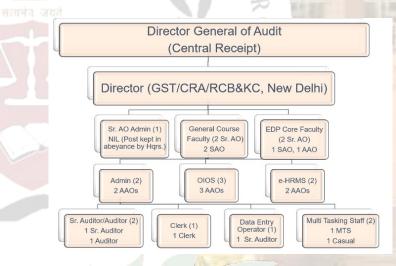**DIRECTOR GENERAL OF AUDIT, CENTRAL RECEIPT**

The names of all RTCs/RTIs were re-designated as Regional Capacity Building & Knowledge Centre/Institutes vide SMU Wing's Notification No.226/15-SMU/2023 dated 25th July 2023. Accordingly, Regional Training Centre, Delhi was also redesignated as Regional Capacity Building & Knowledge Centre, New Delhi (RCB&KC, New Delhi). It was established in the year 1997 and has been catering to the training needs of 15 Delhi based IA&AD Field offices and has been functioning under the administrative control of O/o the Director General of Audit (Central Receipt), New Delhi since 2009 after bifurcation of the erstwhile O/o the Director General of Audit (Central Revenues), New Delhi into two offices viz. the O/o the Director General of Audit (Central Expenditure), New Delhi and the O/o the Director General of Audit (Central Receipt), New Delhi.

At present, two SrAOs (General Faculty), One SrAO (EDP Core Faculty), One AAO (EDP Core Faculty), two AAOs (Administration), three AAOs (OIOS Help Desk), two AAOs (eHRMS Help Desk) and four support staff (Sr.Ar/Auditor/Clerk) are deputed in the RCB&KC, New Delhi.The Organization chart of RCB&KC, New Delhi is given below:-

Mid-Term RAC Meeting for the 2023-24- Shri S.K. Jaiswal, DGACR (Centre) with Ms. Jyoti Chaurasia, Director (RCB&KC New Delhi) (immediate left of DGACR) and other staff members of RCB&KC New Delhi.

Group Officer having regular charge of CRA/GST also looks after the charge of RCB&KC, New Delhi.

Trainings during April 2023 to September 2023 (First two quarters)

From April 2023 to September 2023, RCB&KC, New Delhi conducted total 20 courses viz. three General courses, three IT courses, seven MCTP Level-1, 2 & 3 courses, two Quarterly OIOS courses, two refresher courses, two Special Courses and one All India Training on the Knowledge Centre Topic (Annex A). Courses scheduled for second half of 2023-24 (from Oct 2023 to Mar 2024) detailed in Annex B.

The training sessions were handled by General/EDP core faculties of the RCB&KC, New Delhi, IA&AS Officers, Group A & B

Senior Officers of IA&AD, retired Senior Audit Officers and external eminent expert faculties from reputed Training Institutes/Organizations.

Induction Training Programmes- Mid-Career Training Programmes Level-1

(i) Phase-1 SAS Examination Preparatory training for DRAAOs of CGLE 2019 & 2021 Batch (Part-1)

As envisaged by the HQ Office, Part 1 of Phase-I of the Induction Training of the directly recruited Assistant Audit Officers of the CGLE 2019 Batch successfully completed in April 2023. 29 AAOs from Civil Audit offices viz. DGA (CE), New Delhi, DGA (CR), Pr.AG (Audit), Delhi, DGA (E&SD), New Delhi Pr.AG (I&CA), New Delhi, DGA (Energy), New Delhi and DGA (Infrastructure), New Delhi were imparted training. Part 1 of Phase-1 of the training mainly focused on giving the candidate an overview of the Subordinate Audit Service Examination scheduled to be held in the month of May 2023 and the syllabus of the SAS examination was covered during the course to enable the candidate to pass the SAS examination.

Participants of DRAAOs 2019 Batch with Director (RCB&KC)

Further, on the instruction of the HQ office, Part-1 of Phase-1 of the Induction Training of the directly recruited Assistant Audit Officers

of the CGLE 2021 Batch was commenced from 25th September 2023 and will continue up to 8th November 2023. 17 AAOs from Defence Audit offices viz. DGA(DS), New Delhi, DGA (Air Force) and DGA (Navy) have been imparting training for the SAS exam scheduled to be held in the month of November 2023.

DRAAOs Batch 2021 Inauguration by Director (RCB&KC)

(ii) Phase-I Training for DRAAOs CGLE 2019 Batch (Part-II)

HQ office in June 2023 introduced new pattern of Part II of Phase I of the Induction Training for directly recruited Assistant Audit Officers. Based on the instruction, RCB&KC New Delhi conducted 35 working days training to all 29 DRAAOs CGLE 2019 Batch from Civil Audit offices from 26th June 2023 to 14th August 2023.

Yoga Sessions conducted during Induction Training for DRAAOs 2019 Batch

Part II of Phase I of the training focused on providing the participants an overview of the

organisations, developing their administrative & technical knowledge. Participants participated in cultural activities, yoga & meditation and sports activities. Besides this, participants made presentations on the topic given to them as a part of the soft skill training on presentation skill. During the training, participants taken to field trips also.

Field Trip organised during Induction Training for DRAAOs 2019 Batch

Mid-Career Training Programs (Level 2 & 3)

HQ has introduced Mid-Career Training Programme (MCTP) for its officers from 2021-2022 onwards.

Participants of MCTP Level 2 training with Ms Jyoti Chaurasia, Director(RCB&KC)

MCTP Level-2 & 3 training mainly focused on requisite knowledge, development of ethics and values, soft skill enhancement, commitment to work and attitude to the officers for effectively discharge their duty.

Session by CA Charanjyot Singh Nanda, Council Member ICAI in MCTP Level 3 Training

During the first half of the 2023-24 (April 2023 to September 2023), three MCTP Level 2 programs and two MCTP Level 3 programs were conducted from April 2023 to September 2023 in which 133 participants **(including two international participants from SAI Maldives)** were imparted training.

Participants from SAI Maldives attended Training in RCB&KC New Delhi with Director(RCB&KC) and other Staff member

Knowledge Centre Course

RCB&KC, New Delhi was designated as the Knowledge Centre for Public Debt. RCB&KC, New Delhi conducted an All-India Training on "Fundamentals of Public Debt Management and Expenditure Management" from 4th September 2023 to 6th September 2023. The sessions were taken by eminent retired IA&AS officers Shri. Subhash

Chandra Pandey, ADAI (Retd.) and Shri. Govind Bhattacharjee, Pr. AG (Retd.) who shared their knowledge and expertise with 30 participants from IA&AD offices (Group A & B Officers) across India who joined the session in the Centre.

Participants of All India Training on "Fundamentals of Public Debt Management and Expenditure Management" with Ms. Pallavi Holkar, Director (RAIT)

One IAAD One System-OIOS

One IAAD One System (OIOS) is a customized IT system for the entire IA&AD and aims to fully automate the entire audit process end-to-end viz. audit planning, execution, reporting and follow-up with real-time monitoring of the audit process, especially audit execution.

For the implementation of OIOS, three AAOs (OIOS) as a Functional Helpdesk were posted in RCB&KC, New Delhi. Further, 3-days training on each quarter was conducted upto September 2023 in which 46 participants were imparted training from different field offices.

Refresher Courses

On the direction of HQ office, two courses were identified by RCB&KC, New Delhi for organising 2-day refresher courses on *(i) Audit of Union Government Finance and Appropriation Accounts, and (ii) Audit in IT environment* for the officers/officials already trained on above these topics. In these two courses 60 participants were imparted training.

Inauguration of Refresher Course on "Audit in IT environment" by DGACR (Sitting left) and Director, RCB&KC (Sitting Right)

Special Training Programmes

(i) Use of Dashboard/data for key personnel of both A&E and Audit Offices

As per the instructions of the HQ Office, three days special training on *"use of Dashboard/data for key personnel of both A&E and Audit Offices"* was conducted from 24th July 2023 to 26th July 2023 in which 26 participants were imparted training from different field offices.

Inauguration of Training on " use of Dashboard/data for key personnel of both A&E and Audit Offices" by Director (RCB&KC)

(ii) राजभाषा ऑनलाइन प्रबंधन प्रणाली'' और "कंठस्थ संस्करण 2.0''

As per the instructions of the HQ Office, two days special training on "राजभाषा ऑनलाइन प्रबंधन प्रणाली" और "कंठस्थ संस्करण 2.0" was conducted from 1st August 23 to 2nd August 23 in which 23 participants were imparted training from different field offices.

Inauguration of Training on "राजभाषा ऑनलाइन प्रबंधन प्रणाली" और "कंठस्थ संस्करण 2.0" by Director (RCB&KC)

Curriculum Board activities for preparation of standardised curriculums for RCBKC/RCBKI courses

As per the decision taken in the 5th Conclave of HoDs of RCBKCs/RCBKIs held on 06th March 2023, a curriculum board was constituted with the following members:

(i) Ms. Lata Mallikarjuna, DG, RCBKI Nagpur

(ii) Shri. S.K. Jaiswal, DG, RCBKC New Delhi

(iii) Ms. Shefali S. Andaleeb, DG, RCBKI Shillong

Mandate of the Board:

The board was mandated with the following tasks:

- Preparation of standard curriculum for courses at RCBKCs/RCBKIs
- Revision of Induction/Orientation trainings:
  - 3-month phase I induction training cum SAS preparatory training for DRAAOs
  - 6-week phase III Orientation training for SAS passed DRAAOs, departmentally promoted AAOs & Supervisors

Outcomes of the Board:

- Phase I Induction training for DRAAOs:
  - Recommendations made were approved and circulated by K&CB Wing to all offices for implementation on 06th June 2023.
- Phase III Orientation training for SAS passed DRAAOs, departmentally promoted AAOs and Supervisors:
  - Recommendations made were approved and circulated by K&CB Wing to all offices for implementation on 29th September 2023.
- Standardisation of curriculum of courses:
  - COTPs (2023-24) of all RCBKCs/RCBKIs were examined to compile a comprehensive list of topics that were divided into: Common courses, uncommon courses, Basic courses, KC courses, All India courses and mandatory courses.
  - Out of these, 15 General & 14 IT courses were identified for standardisation:

- These topics were allocated to different RCBKCs/RCBKIs based on their expertise for preparation of standardised course content. The prepared course content was then also allocated to other RCBKCs / RCBKIs for peer review as well.
- RCBKC, Delhi prepared course modules for 2 topics viz. "IT Audit" and "Auditing in IT environment" and peer reviewed three course modules viz. "Environmental Audit", "e-Governance with IFMS" and "Risk based Audit Planning and Audit Profiling" prepared by RTI Jaipur, RTI Mumbai and RTI Chennai respectively.
- The Board then finalised the course content for the identified topics incorporating the peer review suggestions and the same was submitted to the K&CB Wing for approval on 26th August 2023.

Design and Development of Self Learning Material (SLM)

During the 5th Conclave of Heads of RCBKIs/RCBKCs held on 6th March 2023 at Headquarters office, the honourable CAG advised the Heads of RCBKIs/RCBKCs to arrange training sessions by Shri Harsh Kumar, IRAS (Retd.) on Interactive Self Learning Material (SLM).

Following the recommendation from the CAG's Knowledge and Capacity Building Division and in collaboration with Shri Harsh Kumar, a comprehensive 5-day all India residential workshop was planned, split into two distinct parts:

Part 1: A 3-day workshop on the Design and Development of Self Learning Material (SLM). After completing Part 1, participants were given a 4-week break to return and develop SLMs.

Part 2: A 2-day follow-up workshop concentrating on the Presentation of SLMs created by the Participants.

- The Self Learning Material initiative aimed to craft content in a learner-centric, self-contained format.
- In line with this initiative, a 3-day workshop titled 'Design and Development of Self Learning Material (SLM)' was conducted from 1st June to 3rd June 2023 at iCISA Noida.
- Participants were encouraged to choose a topic of their preference for designing their individual SLM unit. Notably, the participants from RCBKC Delhi opted to create an SLM focused on "Gender Sensitization," encompassing 6 units.
- Out of above, 3 units have already been submitted to HQ Office for Peer Review.
- A 2-day follow-up workshop on 'Presentation of SLMs prepared by the participants' would be organized by HQ office after submission and Peer Review of SLMs of all participants.

Field Trip organised during Mid-Career Training Programs (MCTP)-Level 2&3 to National Gallery of Modern Art (left) and President House (Right)

Participants performing Group Activities during MCTP Level-2 & 3 Training

Participants Participated in Cultural Activities & Sports Activities during Induction Training for DRAAOs

Courses conducted during first Half of 2023-24 (April 2023 to September 2023)

Sr. No.	Name of the training course	Duration
	General Courses	
1.	Audit of Finance and Appropriation Accounts	17.04.2023 to 21.04.2023 (5 days)
2.	Audit Methodology, Analysis of Audit Evidence, and presentation of Audit findings in IR	12.06.2023 to 16.06.2023 (5 days)
3.	Audit Planning and Implementation	23.08.2023 to 25.08.2023 (3 days)
	IT / EDP Courses	
1.	MS Excel with Advanced Data Analytics Features	10.04.2023 to 14.04.2023 (5 days)
2.	Audit in IT Environment	19.06.2023 to 23.06.2023 (5 days)
3.	Interactive Data Extraction and Analysis (IDEA)	24.07.2023 to 28.07.2023 (5 days)
	MCTP Courses	
1.	MCTP Level 1-SAS Preparatory Training for DRAAO-SSC-CGLE Batch 2019 (Phase-I)	13.03.2023 to 26.04.2023 (30 days)
2.	MCTP Level 1 Induction Training for DRAAO-SSC-CGLE Batch 2019 (Phase-I)	26.06.2023 to 14.08.2023 (35 days)
3.	MCTP Level 1-SAS Preparatory Training for DRAAO-SSC-CGLE Batch 2021 (Phase-I)	25.09.2023 to 8.11.2023 (30 days)
4.	MCTP Level-2 (Batch 1)	12.05.2023 to 19.05.2023 (6 days)
5.	MCTP Level-3 (Batch 1)	02.06.2023 to 09.06.2023 (6 days)
6.	MCTP Level-2 (Batch 2)	03.07.2023 to 10.07.2023 (6 days)
7.	MCTP Level-3 (Batch 2)	04.08.2023 to 11.08.2023 (6 days)
8.	MCTP Level-2 (Batch 3)	11.09.2023 to 18.09.2023 (6 days)
	Knowledge Centre Courses	
1.	Fundamental of Public Debt Management and Expenditure Management	04.09.2023 to 06.09.2023 (3 days)
	Refresher Courses	
1.	Audit of Union Govt Finance and Appropriation Account	29.05.2023 to 30.05.2023 (2 days)
2.	Audit in IT Environment (Batch 1)	21.08.2023 to 22.08.2023 (2 days)
	OIOS Courses	
1.	OIOS (QTR-1)	22.05.2023 to 24.05.2023 (3 days)
2.	OIOS (QTR-2)	17.07.2023 to 19.07.2023 (3 days)
	Special Trainings	
1.	Use of Dashboard/data for key personnel of both A&E and Audit Offices	24.07.2023 to 26.07.2023 (3 days)
2.	''राजभाषा ऑनलाइन प्रबंधन प्रणाली'' और ''कंठस्थ संस्करण 2.0''	01.08.2023 to 02.08.2023 (2 days)

Courses scheduled for Second Half of 2023-24 (October 2023-March 2024)

Sr. No.	Name of the training course	Duration
General Courses		
1.	Certification and transaction audit of Autonomous bodies	18.12.2023 to 22.12.2023 (5 days)
2.	Audit of contract, Purchase Agreement and Works Audit	08.01.2024 to 12.01.2024 (5 days)
3.	Audit Methodology, Analysis of Audit Evidence and presentation of Audit findings in IR	05.02.2024 to 09.02.2024 (5 days)
IT / EDP Courses		
1.	Data Analytics using Tableau	28.11.23 to 30.11.2023 (3 days)
2.	MS Excel with Advanced Data Analytics Features	11.12.2023 15.12.2023 (5 days)
3.	Advanced Database concepts, DBMS and SQL	15.01.2024 to 19.01.2024 (5 days)
MCTP Courses		
1.	MCTP Level-1 Induction Training for DRAAO CGLE Batch 2021 (Phase-I)	Dates to be decided in due course
2.	MCTP Level-3 (Batch 3)	03.10.2023 to 10.10.2023 (6 days)
3.	MCTP Level-3 (Batch 4)	01.12.2023 to 08.12.2023 (6 days)
4.	MCTP Level-1 Induction Training for DRAAOs/Departmentally promoted AAOs/Supervisors(Phase-III)	Dates to be decided in due course
Refresher Courses		
1.	Audit in IT Environment (Batch 2)	01.02.2024 to 02.02.2024 (2 days)
OIOS Courses		
1.	OIOS (QTR-3)	16.10.2023 to 18.10.2023 (3 days)
2.	OIOS (QTR-4)	05.02.2024 to 07.02.2024 (3 days)

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क्षेत्रीय क्षमता निर्माण एवं ज्ञान केंद्र, नई दिल्ली

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