

**REVISED QUARTERLY TOUR PROGRAMME  
FOR THE 1st QUARTER OF THE YEAR 2023-24: CRAP- 01**

Sri J.V.L. Rao, Sr. AO  
Sri Pankaj Lochan Pradhan, AAO  
Sri Pratish Kr. Sahoo, AAO

As approved, the following is the tour programme of CRAP-01 for the 1<sup>st</sup> Qtr. of FY 2023-24:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays	Remarks
1	ITO, Ward 2(1), Bhubaneswar(R&R)	2022 to 2023	08	17.04.2023-21.04.2023	Apr- 15&16	<b>Auditee has refused</b>
2.	Addl./Jt. CIT, Range-2, Bhubaneswar(DCA)	2021-22 to 2022-23	04	24.04.2023-27.04.2023		Completed
3.	CIT (Appeal), Unit-1, BBSR(C&C)	2021-22 to 2022-23	04	28.05.2023 03-05-2023	Apr-29 &30	Completed
4.	CIT (Appeal), Unit-2, BBSR(C&C)	Since inception	04	04-05-2023 10-05-2023	May- 5,6,&7	Completed
5	ITO(TDS-2), Bhubaneswar (R&R)	2022 to 2023	07	11-05-2023 19-05-2023	May- 13,14,20,21,	Going on
Transit from Bhubaneswar to Puri on 22-05-2023(FN)						
6.	ITO, MSTU, Puri (C&C)	2021-22 to 2022-23	05	22-05-2023 26-05-2023	May- 27&28	Pre-approved
Transit from Puri to Bhubaneswar on 26-05-2023(AN)						
7.	DCIT/ACIT(Exemption) Bhubaneswar (R&R)	2022 to 2023	10	29.05.2023-09.06.2023	June- 3,4,10,11,17, 18,20,24,25&29 July-,1,2,8,9,15, 16,22,23,29&30 Aug-05&06	<b>Audit party has been assigned LDP U/s 68&amp;69 from 12.06.2023 to 28.07.2023. The audit may be resumed from 31.07.2023(or after completion of LDP).</b>
			10	31.07.2023-11.08.2023		
Further programme follows.						

**Note:-Claim for TA and FTA of all field parties will be treated as per the circular No. CRA-OE/Establishment/2022-23/16 dated:25.11.2022.**

*N.B.: i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Director before proceeding to field.*

*ii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.*

**Director (CRA)**

**Memo No CRA-Cord/Tour Programme/2023-24/**

**Dated:06.07.2023**

Copy to:-

- 1 PA to Director/CRA
- 2 Sri J.V.L. Rao, Sr. AO
- 3 Sri Pankaj Lochan Pradhan, AAO
- 4 Sri Pratish Kr. Sahoo, AAO
- 5 Tour Diary Seat
- 6 AAO/BO/DT
- 7 Spare Copy

**Sr. Audit Officer/CRA-(C)**

**REVISED QUARTERLY TOUR PROGRAMME  
FOR THE 1st QUARTER OF THE YEAR 2023-24: CRAP- 02**

Sri G. C. Tripathy, Sr.AO  
Shri Basudev Naik,AAO  
Shri Saurav Anand,AAO

As approved, the following is the tour programme of CRAP-02 for the 1st Qtr. of FY 2023-24:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays	Remarks
Transit to Cuttack on 17.04.2023(FN)						
1	ITO, Ward 1(1), Cuttack (R&R)	2022 to 2023	20	17.04.2023- 15.05.2023	Apr- 22,23, 29&30 May- 05,06,07, 13&14	Approved
Transit to Bhubaneswar on 15.05.2023(AN)						
2	Addl.CIT(TDS), Bhubahneswar (DCA)	Since Inception	04	16.05.2023- 19.05.2023	May-20&21	Approved
3.	CIT(TDS), Bhubaneswar (C&C)	2022 to 2023	04	22.05.2023 25-05-2023		Approved
4	TRO(TDS),BBSR (R&R)	2019-20 to 2022- 23	03	26.05.2023 30-05-2023	May-27&28	Approved
5	ITO,TDS-1, BBSR (R&R)	2022 to 2023	08	31.05.2023 09.06.2023	June-03,04	Approved
6.	ITO (Exemption), BBSR (R&R)	2022 to 2023	12	12-06-2023 28.06.2023	June- 10,11,17,18,20,24,2 5	Cancelled, due to SSCA has been assigned from 12.06.2023.
Further programme follows.						

**Note:-Claim for TA and FTA of all field parties will be treated as per the circular No. CRA-OE/Establishment/2022-23/16 dated:25.11.2022.**

- N.B.:* i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Director before proceeding to field.  
ii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.

**Director (CRA)**

**Memo No CRA-Cord/TourProgramme/2023-24/**

**Dated:09.06.2023**

Copy to:-

- 1 PA to Director/CRA
- 2 Sri G. C. Tripathy, Sr.AO
- 3 Shri Basudev Naik,AAO
- 4 Shri Saurav Anand,AAO
- 5 Tour Diary Seat
- 6 AAO/BO/DT
- 7 Spare Copy

**Sr. Audit Officer/CRA-(C)**

**REVISED QUARTERLY TOUR PROGRAMME  
FOR THE 1st QUARTER OF THE YEAR 2023-24: CRAP- 03**

Sri K K Mohanty, Sr. Audit Officer  
Sri Ashok Kr. Acharya, AAO  
Sri Prashant ku. Mohanty, AAO

As approved, the following is the tour programme of CRAP-03 for the 1st Qtr. of FY 2023-24:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays	Remarks
1	ITO, Ward 3(1), Bhubaneswar (R&R)	2022 to 2023	3	17.04.2023-19.04.2023		Auditee has refused audit after 03 days of initiation.
Audit Party will attach to Hdqrs. from 20.04.2023 to 23.04.2023 Transit to Cuttack on 24.05.2023(FN)						
1.	Addl./Jt.CIT,Range-1, Cuttack (DCA)	2021 – 22 to 2022-23	04	24.04.2023-27.04.2023		Completed
Transit to Bhubaneswar on 27.05.2023(AN)						
2.	DDO, O/o the Pr. CCIT, Bhubaneswar (C&C)	2022 -23	06	28.04.2023-08.05.2023	Apr-,29&30 May-05,06,07,	Completed
Transit to Cuttack on 09.05.2023(FN)						
3.	ITO (HQ), O/o Pr. CIT (ReAC) (VU)-1, Cuttack (C&C)	Since inception	05	09.05.2023-15.05.2023	May-13&14	Completed
Transit to Bhubaneswar on 15.05.2023(AN) Audit Party will attach to Hdqrs. from 16.05.2023 to 21.05.2023						
4.	DCIT/ACIT,(Central) Circle -1 Bhubaneswar (R&R)	2022 to 2023	33	22.05.2023-07.07.2023	May-27&28 June-3,4,10, 11,17,18,20,24, 25&29 July-1,2,	Revised
Further programme follows.						

**Note:-Claim for TA and FTA of all field parties will be treated as per the circular No. CRA-OE/Establishment/2022-23/16 dated:25.11.2022.**

*N.B.: i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Director before proceeding to field.*

*ii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.*

**Director (CRA)**

**Memo No CRA-Cord/Tour Programme/2023-24/**

**Dated:**

Copy to:-

- 1 PA to Director/CRA
- 2 RO Sri K K Mohanty, SrAO
- 3 Sri Ashok Kr. Acharya, AAO
- 4 Sri P K Mohanty, AAO
- 5 Tour Diary Seat
- 6 AAO/BO/DT
- 7 Spare Copy

**Sr. Audit Officer/CRA-(C)**

**REVISED QUARTERLY TOUR PROGRAMME  
FOR THE 1st QUARTER OF THE YEAR 2023-24: CRAP- 04**

Sri P. M. Sinha, Sr. Audit Officer  
Sri Sonu Kumar, AAO  
Shri R.K. Ranajan, AAO

As approved, the following is the tour programme of CRAP-04 for the 1st Qtr. of FY 2022-23:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays	Remarks
1	ITO, Ward 5(1), Bhubaneswar (R&R)	2022 to 2023	10	17.04.2023-28.04.2023	Apr- 22&23	Approved
Transit to Cuttack on 01.05.2023(FN)						
02.	CIT (Appeal), Cuttack (C&C)	2021-22 & 2022-23	07	01.05.2023-10.05.2023	Apr- 29&30 May-05,06,07	<b>Extended for 03 working days</b>
Transit to Bhubaneswar on 10.05.2023(AN)						
1	Addl.CIT (Central), Bhubaneswar (DCA, C&C)	2021-22 & 2022-23	05	11.05.2023-17.05.2023	May-13&14	Approved
3.	ITO (HQ), O/o Pr. CIT (ReAC),(AU)-1, Bhubaneswar (C&C)	Since Inception	05	18.05.2023-24.05.2023	May-20,21,	Approved
4.	DCIT/ACIT (Intl. Taxn &TP), Bhubaneswar (R&R)	2022-23	10	25.05.2023-07.06.2023	May-27&28 June-03&04	Approved
Audit party will attach to HQR from 08-06-2023 to 10-06-2023 Transit from Bhubaneswar to Jajpur on 11.06.2023						
5.	ITO, Jajpur Ward, Jajpur (R&R) AND (C&C)	2022-23	12	12-06-2023-28-06-2023	June- 17,18,20,24&25	Revised
Transit from Jajpur to Bhubaneswar on 29.06.2023						
Further programme follows.						

**Note:-Claim for TA and FTA of all field parties will be treated as per the circular No. CRA-OE/Establishment/2022-23/16 dated:25.11.2022.**

- N.B.: i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Director before proceeding to field.  
iii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.*

**Sd/-  
Director (CRA)**

**Memo No CRA-Cord/Tour Programme/2023-24/**

**Dated:**

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- 1 PA to Director/CRA
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- 3 Sri Sonu Kumar, AAO
- 4 Shri R.K. Ranjan, AAO
- 5 Tour Diary Seat
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- 7 Spare Copy

**Sr. Audit Officer/CRA-(C)**

**QUARTERLY TOUR PROGRAMME  
FOR THE 1st QUARTER OF THE YEAR 2023-24: CRAP- 05**

Sri P K Khato, Sr.AO  
Sri Sidheswar Sahoo, Sr.AO  
Sri S.P. Chaubey, AAO

As approved, the following is the tour programme of CRAP-05 for the 1st Qtr. of FY 2023-24:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays
1	ITO, Ward 1(1), Bhubaneswar	2022-23	19	10.04.2023-04.05.2023	Apr-15,16,22,23,29&30
02.	DCIT(TDS), Bhubaneswar	2022-23	10	08.05.2023-19.05.2023	May-05,06,07,13&14
03	ITO(TDS), 2, Bhubaneswar	2022-23	09	22.05.2023-01.06.2023	May-20,21,27,28
Transit to Cuttack on 05.06.2023(FN)					
04	ITO(Exemption), Cuttack	2022-23	10	05.06.2023-16.06.2023	June-02,03,04,10&11
Transit to Bhubaneswar on 16.06.2023(AN)					
Further programme follows.					

***N.B.:*** i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Dy. Director before proceeding to field.  
ii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.

**Director (CRA)**

**Memo No CRA-Cord/Tour Programme/2023-24/**

**Dated:**

Copy to:-

- 1 PA to Dy. Director/CRA
- 2 Sri P.K.Khato, Sr.AO
- 3 Sri Sidheswar Sahoo,AAO
- 4 Sri S.P. Chaubey, AAO
- 5 Tour Diary Seat
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**Sr. Audit Officer/CRA-(C)**