

कार्यालय प्रधान महालेखाकार (लेखा एवं हक) हरियाणा, चण्डीगढ़।
OFFICE OF THE PR. ACCOUNTANT GENERAL (A&E) HARYANA, CHANDIGARH
कार्यालय आदेश
OFFICE ORDER

No.WM(A)/DA/PR/22-23/1178

Dated:-20-12-2022

Subject: CCS (Conduct) Rules-Submission of Immovable Property Returns and intimation regarding transaction to shares, Securities, Debentures and investment in Mutual Funds for the calendar year 2022(due on 31.01.2023).

As per Govt. Of India Ministry of Personnel, Public Grievances & Pensions. Department of Personnel & Training, Establishment Division Office OM F No.11013/7/2014-Estt.A-III dated 05.01.2016, the Annual Property Return are required to be filled by all Government Servants belonging to Group-A and B as per Rule 18(4) of Central Civil Services (Conduct) Rule 1964.

The said return for the Calendar year 2022 is required to be filed by 31st January 2023. So, the said return may be submitted to this office by 31st January positively.

Failure to comply with the requirements of the aforesaid rule can form good and sufficient reason for initiating disciplinary proceedings against the officer/official concerned.

-Sd -

Deputy Accountant General (Works)

Dated:-20-12-2022

No. WM(A)/DA/PR/22-23/1178

Copy of the above is forwarded (through official website) to the followings for information & necessary action:-

1. All DA/DAO-II/DAO-I/Sr.DAO
2. Sh. Hitender Kaushik, DAO-1, General Secretary, HR DA's/DAO's Association.


Sr. Accounts Officer WM(A)

STATEMENT OF IMMOVABLE PROPERTY FOR THE YEAR 2022 OF SELF/ FAMILY/ DEPENDENT

1. Name of Officer (In full) and: _____ 2. ID No. _____ DOB _____ Mb. No. _____ 3. Service to which the officer belongs: _____ 4. Present Post held _____ 5. Present Station _____ 6. Present Pay: _____

| Name of District/ Sub-division/ Taluka & Village in which property is situated (1) | Name & details of property | | | If not in own name, state his/her relationship to the Government Servant (5) | How acquired in whether by purchase lease **, mortgage, inheritance gift or otherwise with date of acquisition & same with details of person from whom acquired (6) | Annual income from the property (7) | No. & date of Permission/ Intimation | Remarks (8) |
|--|--------------------------------------|-------------|-----------------------|---|---|--|--|----------------|
| | Housing and other building (2) | Land (3) | *Present value (4) | | | | | |
| | | | | | | | | |

To be submitted to WM(A) Section on or before 31-01-2023.

Signature _____
Date _____

Inapplicable clause to be struck out

* In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated

**Includes short terms lease also

Note:- The declaration form is required to be filled and submitted by every member of class I and II service under rule 15(3) of the Central Civil Services (Conduct) Rules, 1955 on first appointment to the service and thereafter at the interval of every twelve month giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any member of his family.

FORM FOR GIVING INTIMATION UNDER RULES 18(4) OF CENTRAL CIVIL SERVICES (CONDUCT) RULES, 1964 FOR TRANSACTIONS TO SHARES, SECURITIES, DEBENTURES AND INVESTMENT IN MUTUAL FUNDS SCHEMES ETC.

- 1. Name & Designation :
- 2. Scale of pay and present pay :
- 3. Details of each transactions made in shares, securities, debentures, mutual funds scheme etc., during the calendar year :
- 4. Particulars of the Party/Firm with whom transaction is made :
 - a) Is party related to the applicant :
 - b) Did the applicant have any dealings with the party in his official capacity at any time or is the applicant likely to have any dealings with him in near future :
- 5. Source or sources from which financed :
 - a) Personal Savings :
 - b) Other sources (giving details) :
- 6. Any other relevant fact which applicant may like to mention :

Declaration: -

I hereby declare that the particulars given above are correct and true to the best of my knowledge and belief.

Station : _____

Signatures :

Date : _____

Designation :