



**INDIAN AUDIT & ACCOUNTS DEPARTMENT
DIRECTOR GENERAL OF AUDIT, CENTRAL, KOLKATA**

8, Kiran Shankar Roy Road, Kolkata-700001

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Audit Programme for the 2nd Quarter of 2026-27

OAP-II

Sl. No.	Statement & Item No.	Name of the Unit	Audit from	Audit to	No. of days
Desk Review with OAD-AB on 01.07.2026					
1	UC-498	National Council of Science Museum, Kolkata, 33 Block-GN, Sector-V, Salt Lake, Bidhannagar, Kolkata- 700091 (Financial Audit, FY 2025-26)	02-Jul-26	22-Jul-26	15
Hqtr. : 01/07, 23/07			Holiday:		

Sl. No.	Name	Designation
1	Shri Abhisekh Ranjan	Sr. AO
2	Shri Naba Kumar Jetty	AAO
3	Shri Saurav Kumar (ID -1441)	Ar.
4	Ms. Neha Maheshwari	CA
5	Ms. Khushi Goyal	Article Clerk

NB: 1) Party may collect necessary information regarding structure of IR & objectives

from the Sr. AO/OA(HQ) prior to commencement of audit-

2) Collect the paper clippings, if any-

3) See Special Point Register & Collect List of Outstanding Paras from the concerned section-

4) Party will collect necessary informations regarding Complaint Cases from OAD-HQ and examine the same in details.

5) Report on complaint cases, paper clippings need to be handed over to AAO of the concerned section directly.

6) The party is required to collect the Master File for Risk Analysis from OAD/HQs and submit the same to OAD/HQs on completion of audit after updating Risk Analysis based on CR Module and determining the Risk Score.

7) All the vouchers pertaining to test month must be checked by audit.

8) The party is required to fill all the relevant fields of Top Sheet and Title Sheet. Further, KD marking should be done properly

9) The respective Sr. AO is required to do the complete field visit in OIOS while leaving the party.

10) Respective CA and Article Clerk (AC) should carry a Valid Proof of Identity (viz. Aadhar, PAN, DL, Voter ID etc.) as the same may be required at the entry gate of CAB for entry.

11) The respective NIC email IDs for the CA and AC will be intimated in due course. All correspondences by the respective CA and AC regarding the audit of the concerned CABs in a particular cluster shall be routed through the said NIC email IDs only.

Copy forwarded to:

1- DGA(C) Secretariat

2- Dy. Director (Inspection) Secretariat

29/06
Dy. Director (Inspection)