

**कार्यालय प्रधान महालेखाकार (ले. व ह.) हरियाणा, चण्डीगढ़**  
**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E) HARYANA,**  
**CHANDIGARH**

**कार्यालय आदेश/OFFICE ORDER**

In continuation of office order No. WM (A)/DA (P)/Trg./2020-21/2045-78 dated 22-01-2021 after completion of online theoretical training, it has been decided to start practical training to newly recruited Divisional Accountants (on probation) w.e.f. 07-04-2021 to 18-06-2021 in two batches. Divisional Accountants (on probation) from Sr. No. 01 to 17 are directed to report on 07-04-2021 to Sr. Audit Officer (AMG-III) O/o the Pr. Accountant General (Audit) Haryana (07-04-2021 to 14-05-2021) and Sr. No. 18 to 33 are directed to report on 07-04-2021 to Sr. Accounts Officer (WC-I) of this office (07-04-2021 to 14-05-2021). After completion of training up to 14-05-2021, Divisional Accountants (on probation) from Sr. No. 18 to 33 are directed to report on 17-05-2021 to Sr. Audit Officer (AMG-III) O/o the Pr. Accountant General (Audit) Haryana (17-05-2021 to 18-06-2021) and vice versa Sr. No. 01 to 17 are directed to report on 17-05-2021 to Sr. Accounts Officer (WC-I) of this office (17-05-2021 to 18-06-2021).

All concerned Divisional Accountants (P) are also directed to bring relieving from their present divisions, where they are posted for practical training at the time of training in WC section of this office and in Audit office.

Batch wise list of 33 newly recruited Divisional Accountants (on probation) and training schedule in Audit WAD section is enclosed for information.

Sd/-

उपमहालेखाकार (कार्य)

**Deputy Accountant General (Works)**

No. WM (A)/DA (P)/Trg./2020-21/2680-81

Dated: 31-03-2021

**Copy forwarded/uploaded on Office Website to the following for information and further necessary action: -**

1. All Concerned Officials through Office Website.
2. Sh. Hitender Kaushik, DAO-I, General Secretary, Haryana DAO's/DA's Association, O/o the Provincial Division PWD B&R, Jhajjar, Haryana.



**Sr. Accounts Officer WM (A)**



Practical Training to newly recruited Divisional Accountants (On Probation

FIRST BATCH

Sr. No.	Name (Sh./Ms.)	Date of Joining
1	ANISH KUMAR MALIK	19-03-2020 AN
2	SANDEEP	14-09-2020 FN
3	RAJAN	04-06-2020 FN
4	AJAY KUMAR	09-06-2020 FN
5	KUNWAR ABHAY VEER SINGH	01-06-2020 FN
6	PARVEEN KUMAR	23-11-2020 FN
7	RAVI KUMAR	19-03-2020 AN
8	MOHIT	02-06-2020 FN
9	RAVI KUMAR	02-06-2020 FN
10	AJAY BHARDWAJ	17-06-2020 FN
11	RAJAN VERMA	19-03-2020 AN
12	MONIKA KUMARI	24-06-2020 FN
13	NITIN YADAV	20-03-2020 FN
14	NIRAJ KUMAR DANGI	15-06-2020 FN
15	MANISH KUMAR PAL	12-06-2020 AN
16	NITIN	01-06-2020 FN
17	DUSHYANT YADAV	08-06-2020 FN

SECOND BATCH

Sr. No.	Name (Sh./Ms.)	Date of Joining
18	NAVNEET JANGRA	01-06-2020 FN
19	KISHOR KUMAR	20-03-2020 FN
20	YOGENDER KUMAR	18-06-2020 FN
21	SUKIT YADAV	03-09-2020 FN
22	DEEPAK	30-06-2020 FN
23	ANURAG SINGH	19-03-2020 FN
24	ABHINAV RAMAN	01-06-2020 FN
25	ROHIT NAPA	01-06-2020 FN
26	VIKKI	02-06-2020 FN
27	ROHIT KUMAR	02-06-2020 FN
28	PAWAN KUMAR JATAV	14-08-2020 FN
29	ROBIN SINGH CHAUHAN	16-06-2020 AN
30	RAJESH SINGH CHAUHAN	07-09-2020 FN
31	KAILASH CHAND MEENA	18-06-2020 AN
32	ANKUSH KUMAR	04-06-2020 FN
33	AJAY	19-03-2020 FN

  
Sr. Accounts Officer WM (A)



**OFFICE ORDER**

**Subject: - Practical training to Divisional Accountant (on Probation) in audit WAD section.**

Public Works training programmes for Divisional Accountant (on Probation) will be as under:

Sr. No	Name of the office	Date of training	Name of the candidate & Designation
<b>Batch-I</b>			<b>S/Sh.</b>
1.	WAD-I P.A.G.(Audit) Haryana	07.04.2021 to 23.04.2021 (Full day)	1. Anish Kumar Malik 2. Sandeep 3. Rajan 4. Ajay Kumar
2.	WAD-II P.A.G.(Audit) Haryana	26.04.2021 to 14.05.2021 (Full day)	5. Kunwar Abhay Veer Singh 6. Parveen Kumar 7. Ravi Kumar 8. Mohit 9. Ravi Kumar 10. Ajay Bhardwaj 11. Rajan Verma 12. Monika Kumari 13. Nitin Yadav 14. Niraj Kumar Dangi 15. Manish Kumar Pal 16. Nitin 17. Dushyant Yadav
<b>Batch- II</b>			
1.	WAD-I P.A.G.(Audit) Haryana	17.05.2021 to 02.06.2021 (Full day)	1. Navneet jangra 2. Kishor Kumar 3. Yogender Kumar 4. Sukit Yadav
2.	WAD-II P.A.G.(Audit) Haryana	03.06.2021 to 18.06.2021 (Full day)	5. Deepak 6. Anurag Singh 7. Abhinav Raman 8. Rohit Napa 9. Vikki 10. Rohit Kumar 11. Pawan Kumar Jatav 12. Robin Singh Chauhan 13. Rajesh Singh Chauhan 14. Kailash Chand Meena 15. Ankush Kumar 16. Ajay

While imparting training to the candidate the following instructions may be kept in view:-

- S.S  
306  
15/02/21
- The candidates may be given practical training in Public Works Accounts. They may also be given all facilities to enable them to familiarize themselves with records/initial accounts in PW Department and other concerned returns necessary for compilation of Accounts. Candidates are advised to maintain daily diary of work done and diary should be submitted weekly along with consolidated progress every month with comments of the Sr. Audit Officer concerned to the AMG-III section failure which the training shall not be considered to be completed.



- (69)
- WOMCA/2062
2. Candidates should be allowed to work in close association and guidance of AAOs/Sr.AOs and dealing Sr.Adr/Adr so that they may acquire insight in to the working of Works Wing/Divisional Office. At the end of the training the AAO/Sr.AO concerned should ensure that the trainees are able to compile the monthly accounts independently. In case any trainee does not attend the section regularly, the matter may be reported immediately to this office. If the trainee takes leave for one reason or the other his/her candidature of Departmental Examination can be withdrawn without assigning any reasons.

SD/-  
Dy. Accountant General (AMG-III)

Dated: 09-03-2021

No. AMG-III/DA/Trg/2020-21/616-18

Copy forwarded to the following for information and necessary action:-

1. Sr. Accounts Officer I/C WM(A) Office of the Principal Accountant General (A&E) Haryana Chandigarh with reference to their letter No. training WM(A)/DA/Trg./2020-21/2392 dated 05.03.2021 with request to inform the candidates.
2. Sr. Audit Officer, WAD-I & II Section (Local).
3. AAO WAD I & II Sections.

*Abhinav*  
9/3/2021  
Sr. Audit Officer  
(AMG-III)

No. —

Date =