



OE (E&C)/ VI/ PCA/ 2022-23/

Dated: 11.04.2022

CIRCULAR

Sub:- Application for PERSONAL COMPUTER ADVANCE for the year 2022-23

Members of this office who are eligible and desirous of purchasing a Personal Computer with the aid of the advance to be sanctioned by the Government of India may submit their applications in the prescribed form to OE (E&C) section on or before **20/04/2022** (email id: entt.ker.ae@cag.gov.in). Applications received after the last date and not in the prescribed form will not be accepted. Advance will be sanctioned on the basis of allotment received from Headquarters' office.

The grant of advance is subject to the following conditions besides other provisions in the 'Compendium of Rules on Advances'.

1. All government employees are eligible for Personal Computer Advance of ₹.50,000/- or actual price of PC whichever is lower.

2. Simple interest at such rates as may be fixed by Government from time to time shall be charged on the advance granted to a Government Servant for the purchase of a Personal Computer. For the year 2021-22 it was 9.8%

3. The Personal Computer Advance will be allowed maximum five times in the entire service.

4. The Government servant, who has already drawn an advance for purchase of a personal computer and a period of 3 years has not elapsed from the date of drawal of the earlier advance, is not eligible for the grant of second or subsequent advance for the purchase of a personal computer.

5. The advance shall be drawn and disbursed only after producing an invoice for purchase of a personal computer and an agreement in Form-II of the 'Compendium'. Cash receipt along with a bond in Form-IV mortgaging the Personal Computer in the name of the President should be produced within one month from the date of drawal of the advance.

6. The amount of advance granted to a Government servant for the purchase of a personal computer shall be recovered from him in such number of equal monthly instalments as he/she may elect, but not exceeding 150.

7. Only those who are actually in need of the Personal Computer Advance may submit their application and withdrawal of application after sanctioning the advance will be viewed seriously. **It may be ensured that computer is purchased only after getting sanction from office. Application for computer advance for purchase made prior to the office sanction is not to be entertained.**

8. Application form for PCA is attached along with this Circular.

[Vide orders dated 11.04.2022 of the Senior Deputy Accountant General (Admn)]

Sd/-

Senior Accounts Officer / OE (E&C)

Copy to

1. Notice Board
2. All Branch Officers
3. All Sections including Branch Offices