

Filling up of vacancies in on deputation basis.

Applications invited from:

All interested and eligible officers/officials only.

Last date to submit Applications to Admn-1 Section through proper channel forwarded through concerned wing/section:

1. O/o PAG (Audit), Maharashtra, Mumbai – 09.03.2026
2. O/o RCB&KI, J&K, Jammu – 09.03.2026
3. O/o PAG (A&E), Jharkhand, Ranchi – 09.03.2026
4. O/o RCB&KI, Prayagraj – 13.03.2026
5. O/o AG (A&E), Manipur, Imphal – 09.03.2026
6. O/o AG, Goa – 16.03.2026
7. O/o PAG (Audit), Meghalaya, Shillong – 13.03.2026

प्रधान महालेखाकार (लेखापरीक्षा)-I का कार्यालय,
महाराष्ट्र
101, महर्षी कर्वे मार्ग, प्रतिष्ठा भवन,
मुंबई - 400 020.



OFFICE OF THE PRINCIPAL ACCOUNTANT
GENERAL (AUDIT) - I, MAHARASHTRA
101, M. K. ROAD, PRATISHTHA BHAVAN,
MUMBAI - 400020

Admn. I/Audit/Rectt./Welfare Assistant/ 748

Date: 23.02.2026

CIRCULAR

Applications are invited from eligible officials who are willing for appointment as Welfare Assistant (Ex-cadre deputation post) in this office in Level-8 of Pay Matrix. The period of deputation will be initially for one year. No deputation allowance is admissible.

Eligibility:

- Holding analogous posts on regular basis in the parent cadre of Department (or) Senior Auditors/Asst. Supervisors with adequate years of service in the Pay Matrix Level-6 as on 01.02.2026.
- The officials should possess three years' experience in the field of Welfare or Community activities, Housekeeping, Sports and Cultural Activities, Personal Administration including settlement of Personal Claims etc.
- The maximum age limit for appointment by deputation shall not exceed 56 years as on 01.02.2026

2. Period of deputation including period of deputation in another-ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not to exceed three years.

3. The officials fulfilling the above requirements may send their application along with supporting documents duly recommended by the Branch Officers/Head of Office under whom they are presently working so as to reach Admn-I section on or before **20.03.2026**.

Encl: Bio data

Sd/-

Sr. Dy. Accountant General/Admn.

Date:23.02.2026

No. Admn. I/Audit/Rectt./Welfare Assistant/748/Tr.2567

Copy forwarded for information and necessary action:

- 1) Through email id : cag-all-offices cag-all-offices@ismgr.nic.in
- 2) O/o Principal Director of Audit (Shipping), Mumbai
- 3) O/o Director General of Commercial Audit, Mumbai
- 4) O/o Director General of Audit (Western Railway), Mumbai
- 5) O/o Director General of Audit (Central Railway), Mumbai
- 6) O/o Director General of Audit (Central), Mumbai
- 7) O/o Accountant General (A&E)-I. Maharashtra, Mumbai
- 8) O/o Director General of Audit (Navy), New Delhi at Branch Mumbai
- 9) O/o Director General of Audit (Finance & Communication), New Delhi at Branch Mumbai
- 10) O/o Pr.Director General of Audit (Agriculture, Food & Water resources), New Delhi at Branch Mumbai
- 11) O/o Director General of Audit (Environment & Scientific Department), New Delhi at Branch Mumbai
- 12) Sr. Dy. Accountant General/Admn, O/o Accountant General (Audit)-II, Maharashtra, Nagpur at Branch Mumbai
- 13) Secretary to Accountant General
- 14) Personal Assistant to Sr. DAG/Admn
- 15) The Assistant Director/OL
- 16) The Sr. Audit Officer/Admn. II/Admn. III/Estt./OM/ Conf.Cell/Data Analytics Cell/PZO/AMG-I/AMG-II/AMG-III/AMG-IV/AMG-V/RAO-MHADA/RAO-PAO.
- 17) Sr. Audit Officer/OM – for circulation of the circular to all sections in this office.

Arif Ali
23/2/26
Sr. Audit Officer/Admn-I

**APPLICATION FOR THE POST OF WELFARE ASSISTANT IN THE OFFICE OF
THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT) I, MAHARASHTRA,
MUMBAI – 400 020.**

1	Name in full (Smt/Shri/Ms)	
2	Present Post Held	
3	Permanent Address	
4	Present Address	
5	Date of Birth	
6	Qualification (iii) Educational (iv) Professional	
7	Office to which the applicant belongs (v) Parent office (vi) Present Office	
8	Whether belongs to SC/ST/Neither	
9	Date of entry into Government service	
10	Date of entry in IA&AD	
12	Date of promotion as Auditor/Sr. Auditor/Asstt. Supervisor	
13	Special Qualifications, if any	
14	Experience and post held	
15	Present pay and Pay level	
16	Contact Number and official email id	
17	Any other information	

Date :

Place :

Signature of the applicant

It is certified that the above particulars furnished are correct as per out office records.

Signature of Branch officer/HOD (with Stamp)

क्षेत्रीय क्षमता निर्माण एवं ज्ञान
संस्थान
शक्ति नगर, जम्मू एवं कश्मीर
जम्मू - 180001



Regional Capacity Building and
Knowledge Institute
Shakti Nagar, Jammu & Kashmir
Jammu - 180001

No: RCB & KI/J/A/Dep/2025-26- 569
Dated: 24.02.2026

सेवा में / To

आईए एवं एडी के सभी विभागाध्यक्ष (मेलिंग सूची के अनुसार)।
All Heads of Departments of IA&AD (as per mailing list).

विषय: आर.सी.बी एवं के.आई, जम्मू में प्रतिनियुक्ति के आधार पर रिक्त पदों को भरना।
Subject: Filling up vacant posts on deputation basis in RCB&KI, Jammu.

Sir/Madam,

The Regional Capacity Building & Knowledge Institute, Jammu invites applications from eligible candidates for the posts mentioned in **Annexure – I** on deputation basis.

1. Submission of Applications:

Applications should be forwarded to this Institute on or before **20.03.2026** along with:

- Biodata (**Annexure – II**).
- Certified copies of APARs for the last five years, (**Annexure – III**).
- Vigilance clearance Certificate, certifying that no disciplinary/court/vigilance case is either pending or contemplated against the applicant.

The required documents of the eligible candidates may be scanned and sent through email (rtijammu@cag.gov.in) by the respective parent offices to avoid postal delay.

2. Term & Remuneration:

- The deputation term shall be initially for a period of three years and further extension on yearly basis subject to sanction of continuity of above stated posts by Headquarters Office.
- The selection of suitable officials shall be made through the appropriate selection procedure for knowledge and skill-based jobs, and the selection of the applicants shall be notified.
- RCB&KIs reserves the right to repatriate a deputationist at any time, if his/her performance is found unsatisfactory.

3. Eligibility and age limit

- The maximum age limit for deputation should not exceed **56 years** as on the closing date of application.
- The officials working on deputation shall not have the right for absorption in any post in RCB&KI, Jammu.
- The applications of the officials working in the office on deputation basis on normal terms and conditions shall be forwarded through their respective Parent Office(s).

4. Compliance with Headquarters Circular

A reference is invited to Headquarters Circular No. 269/Trg. Div./42-A/2019 dated **18.09.2019** wherein detailed instructions to field offices on augmentation of staff

(Administration and Faculty) in RTIs/RTCs were issued for strict compliance. The instructions in the said circular are re-iterated below:

- a) Field offices shall display the deputation notifications issued by RCB&KIs/RCB&KCs on the notice boards and circulate among the staff giving reasonable time to the candidates for responding to the notification.
- b) Field offices shall forward all applications received from their officers/staff against the positions advertised by RCB&KIs/RCB&KCs to the concerned Institute/Centre concerned, without withholding any application.
- c) On completion of the selection process, the field offices shall obligatorily relieve the selected officer(s) for administrative assignments at RCB&KIs/RCB&KCs at the earliest.

5. Restriction on Repatriations

Clause 5 (b) regarding instructions to field offices not to withhold any applications received from their officers/staff against positions advertised by RCB&KIs/RCB&KCs will not apply in case of applicants who have been reverted / repatriated in the last six (06) months from RCB&KIs/RCB&KCs to their parent offices as per Headquarters circular No.398/Trg.Div/42A/2019 dated 14.07.2020. This may please be noted before forwarding the applications.

Encl: As stated above.

Yours faithfully,



वरिष्ठ प्रशासनिक अधिकारी (प्रशासन)
Senior Administrative Officer (Admn.)

ANNEXURE – I

VI	Name of the post	Sr. Auditor / Sr. Accountant/ Auditor/ Accountant
	i. Number of Posts	02 (Two)
	ii. Purpose	To support the administrative and training operations of the Institute
	iii. Requirements	<p>a) Holding analogous posts on regular basis in the parent cadre.</p> <p>b) Working knowledge of MS Office (Word, Excel, PowerPoint), e-office.</p> <p>c) Knowledge of:</p> <ul style="list-style-type: none">i. iBEMS (Integrated Budget & Expenditure Monitoring System).ii. PFMS (Public Financial Management System).iii. Salary, TA/DA and other bill processing.ii. Tendering and Procurement Rules (GFR 2017).iii. Hospitality and other Establishment matters. <p>d) Good interpersonal and communication skills for administrative correspondence.</p>



वरिष्ठ प्रशासनिक अधिकारी

Senior Administrative Officer

ANNEXURE - II

Application for the post –

1.	Name in full (Sh./Smt./Ms./Kum.)	
2.	Present Post held	
3.	Date of entry into Government Service	
4.	Date of entry into IA&AD	
5.	Office to which the applicant belongs: i. Parent Office ii. Present Office	
6.	Date of Birth	
7.	Qualifications: i. Educational ii. Professional	
8.	Present Address	
9.	Permanent Address	
10.	Date of Joining/ Promotion to the current cadre	
11.	Present Pay and Pay Level	
12.	Whether belonging to SC/ST	
13.	Experience Profile*	
14.	Proficiency in computers, details may be given*	
15.	Mobile Number & official email ID	
16.	Any other relevant details	

तारीख/Date: _____

स्थान/Place: _____

(आवेदक के हस्ताक्षर/Signature of Applicant)

यह प्रमाणित किया जाता है कि उपरोक्त दिए गए विवरण कार्यालय रिकॉर्ड के अनुसार सही हैं।
It is certified that the above particulars furnished are correct as per office records.

विभागाध्यक्ष के हस्ताक्षर (मोहर के साथ)
Signature of the Head of the Department (with stamp)

ANNEXURE III

ABSTRACTS OF APARs/ACRs FOR THE LAST FIVE YEARS

(Year-wise APAR grading for the FIVE* years to be given in respect of each official)

S. No.	Name & Designation	2024-25 ¹	2023-24	2022-23	2021-22	2020-21	2019-20
1							
2							
3							
4							
5							

* *If any of the APARs of the recommended Officer are not available for any of the above period, the grading for the previous period may be given in the above Annexure.*

** *Indicate numerical grading's only.*

It is certified that:

- i. I have verified the grading from the original APARs and found it to be correct.
- ii. No vigilance or disciplinary case is either pending or contemplated against the above Officer/Officials. No major/minor penalty has been imposed on the above Officers/Officials in the past.

Sr. DAG/ DAG/ DD/ Director (Admn)

O/o-----

Place: _____

Date: _____

¹ *If APAR for 2024-25 is available, the same may be provided and 2019-20 may be ignored.*

 सत्यमेव जयते	प्रधान महालेखाकार) लेखा एवं हकदारी, झारखण्ड का कार्यालय, राँची Office of the Pr. Accountant General (A&E), Jharkhand, Ranchi पो .डोरण्डा, राँची- 834002 (झारखण्ड, P.O Doranda, Ranchi – 834002 (Jharkhand) दूरभाष/ Telephone:0651-2412942, 2412582, Fax: 0651-2411745 Email: agaejharkhand@cag.gov.in
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No:Admn(A&E)/Consultants/2025-26/258

Dated- 27-02-2026

NOTIFICATION

Applications are invited from Retired Senior Accounts Officers (Civil) to work on short term contract basis as consultants in the Office of the Principal Accountant General (A&E), Jharkhand, Ranchi in accordance with terms and conditions prescribed by Headquarters Office Circular No.25-2025, issued vide Lr.No.1180-Staff (App.)-1/22-2016, dated 08.07.2025.

The following broad terms and conditions will be applicable to the contractual Officers/Officials:

1. Age should not be beyond 65 years.
2. Retired persons would be initially hired for a period of one year, subject to performance and requirement of service extendable up to a maximum of five terms or 65 years of age.
3. Remuneration and allowances payable will be governed by OM No.3-25/2020-E.III A dated 09.12.2020, issued by the Department of Expenditure, Ministry of Finance, Government of India, New Delhi, which is as under.
 - (a) The retired officers/officials shall be paid a fixed monthly amount, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the term of the contract.
 - (b) An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement.
 - (c) No annual increment/ percentage increase, Dearness allowance and House Rent Allowance shall be allowed during the contract.
4. Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service to the retired Officer / officials hired on short term contract basis. Accumulation of leave beyond a calendar year may not be allowed. However, absence during curfew, bandh strike and lockdown should be dealt with in a similar way as in the case of serving officers / officials.
5. If retired officer / official hired on short term basis remain absent, beyond paid leave in a month for reasons other than those indicated above, his/her remuneration shall be deducted on pro-rata basis as under:

Fixed monthly remuneration X No. of days of absence on working days

22

Statutory deductions levied by the Union/State Government shall be made as per rules.

6. The appointment will be purely on temporary basis and is subject to termination at any time.
7. The retired Officers / officials selected to be hired on short term contract basis shall sign an agreement of confidentiality containing a clause on Ethics and integrity.
8. The retired Officers / officials should also have experience in the following areas:
 - a. Preparation of Monthly Civil Accounts, finalisation of the Annual Finance and Appropriation Accounts.
 - b. Settlement of Adverse balances under various heads of account.
 - c. Settlement of Remittances to NMET and the transfer of funds to Single Nodal Agencies (SNAs).
 - d. Settlement of Interest and other periodical adjustments.
 - e. Reconciliation of receipts and expenditure between Chief Controlling Officers (CCOs) and this office.
 - f. Resolving discrepancies relating to Reserve Bank Deposits (RBD).
 - g. Managing the apportionment of pension liability, assets, and liabilities between the re-organised State Governments of Bihar and Jharkhand.

Retired Officers of the IA&AD, who are fulfilling the eligibility criteria and willing for the above assignments, may submit their Bio-data. Applications duly filled in all respects must reach the undersigned either by post or through email at agaejharkhand@caq.gov.in. latest by 14.03.2026. (vide orders of Principal Accountant General)


27/2/26
Senior Deputy Accountant General (Admn)

Encl: Application form

Copy to:

1. Notice Board
2. Data Manager/ISTC (for uploading the Notification on the official website)
3. All Heads of Department in IA&AD as per mailing list (Except overseas offices)

APPLICATION FORM

AFFIX
RECENT
PASSPORT
SIZE
PHOTO

Sl. No.	Particulars	
1	Name of the Retired Officer / official Residential address for communication, email id Mobile Phone No.	
2	Date of Birth	
3	Qualification a) Educational b) Professional	
4	Date of entry into Government service	
5	Name of the Office from which retired	
6	Length of Service	
7	Date of Retirement	
8	Post held at the time of Retirement	
9	In case of Voluntary retirement, ground on which retired	
10	Experience	Attach separate sheet along with copies of APARs for 5 years
11	Additional information, if any, on Professional Experience training, work relevant to the post	

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief.

Date:

SIGNATURE OF APPLICANT



क्षेत्रीय क्षमता निर्माण एवं ज्ञान संस्थान
भारतीय लेखापरीक्षा एवं लेखा विभाग
20, सरोजिनी नायडू मार्ग, प्रयागराज
REGIONAL CAPACITY BUILDING AND KNOWLEDGE INSTITUTE
Indian Audit & Accounts Department
20, Serojini Naidu Marg, Prayagraj- 211001
Phone – 2421063, 2421364, 2624467 Fax- 0532-2423485

पत्रांक: क्षे.क्ष.नि.ज्ञ.सं.(प्र.)/प्रशा./फा-374/2025-26/570

दिनांक: 27/02/2026

सेवा में

डाक सूची के अनुसार IA&AD के सभी कार्यालय,
CAG-ALL-OFFICES@ismgr.nic.in

विषय: क्षेत्रीय क्षमता निर्माण एवं ज्ञान संस्थान, प्रयागराज में प्रतिनियुक्ति के संबंध में।

Sub: Deputation in Regional Capacity Building & Knowledge Institute, Prayagraj – reg.

महोदय/महोदया,

Sir/Madam,

क्षेत्रीय क्षमता निर्माण एवं ज्ञान संस्थान, प्रयागराज में वरिष्ठ लेखापरीक्षक/वरिष्ठ लेखाकार के पद को प्रतिनियुक्ति के आधार पर डीओपीटी, भारत सरकार द्वारा निर्धारित और समय-समय पर संशोधित नियमों और शर्तों के आधार पर भरा जाना है। पद के लिए स्वीकार्यता और पात्रता मापदंड नीचे दिए गए हैं: -

क्र. स.	पदनाम	संख्या व स्थिति	पात्रता	काम की आवश्यकता/वांछनीय योग्यता
1.	वरिष्ठ लेखापरीक्षक/ वरिष्ठ लेखाकार	01	सहायक पर्यवेक्षक/ वरिष्ठ लेखापरीक्षक/ वरिष्ठ लेखाकार, लेखापरीक्षक/लेखाकार का पद धारण करने वाले व्यक्ति पात्र है, प्रमाणिक: मुख्यालय के पत्र क्र. 1442- Staff(App I) 08-2016 दिनांक 20.12.2021	निम्नलिखित प्रशासनिक कार्यों में Sr.AO/ AAO (Admn.) की सहायता करना: 1. स्थापना से संबंधित काम जिनमें Budget तैयार करना, PFMS, iBEMS, ROE, RE-BE, Flash Figure, Salary Bill, Honorarium, LTC, Medical Reimbursement, TDS, Income-Tax Filling, GST Return, GeM के माध्यम से निविदा/क्रय, कैश मैनेजमेंट एवं अन्य प्रशासनिक कार्य।

1. उक्त पद के लिए क्षेत्रीय क्षमता निर्माण एवं ज्ञान संस्थान, प्रयागराज में प्रतिनियुक्ति के लिए इच्छुक अभ्यर्थी के आवेदन उनके बायो-डाटा (संलग्न प्रोफॉर्मा में), प्रत्येक पृष्ठ पर विधिवत सत्यापन किये गए विगत 05 वर्षों के एपीएआर (2020-21 to 2024-25) की प्रमाणित प्रतियों और सतर्कता मंजूरी प्रमाण पत्र के साथ 27 मार्च -2026 या उससे पहले भेजे जा सकते हैं। यह प्रमाणित किया जाना चाहिए कि आवेदकों के खिलाफ कोई भी अनुशासनात्मक/ न्यायालय/ सतर्कता मामला लंबित अथवा अपेक्षित नहीं है। डाक में देरी से बचने के लिए योग्य उम्मीदवारों के आवश्यक दस्तावेजों को स्कैन कर संबंधित मूल कार्यालयों द्वारा ईमेल के माध्यम से भी प्रेषित किया जा सकता है।
2. क्षे.क्ष.नि.एवं.ज्ञ.सं., प्रयागराज में कार्य करते समय, चयनित कर्मचारी अपने मूल-वेतन और मौजूदा नियमों के तहत प्रतिनियुक्ति भत्ता के भुगतान के पात्र होंगे।
3. सामान्य नियम शर्तों पर प्रतिनियुक्ति के आधार पर कर्मचारियों/अधिकारियों के आवेदन उनके संबंधित मूल कार्यालय के माध्यम से अग्रेषित किए जाएंगे। प्रतिनियुक्ति के आधार पर काम करने वाले अधिकारियों/कर्मचारियों के पास संस्था में किसी भी पद में अवशोषित होने का अधिकार नहीं होगा।
4. क्षेत्र कार्यालयों को क्षे.क्ष.नि.एवं.ज्ञा.सं./ आरटीसी में कर्मचारियों (प्रशासन और संकाय) के संवर्धन के लिए विस्तृत निर्देश का सख्त अनुपालन के लिए जारी किए गए मुख्यालय के परिपत्र संख्या 269/Trg.Div/42-A/2019 दिनांक 18.09.2019 एवं परिपत्र संख्या 11/Trg. Div./42-A/2023 दिनांक 02.05.2023 का संदर्भ लिया जा सकता है। उक्त परिपत्र में दिए गए निर्देश नीचे पुनः अंकित किए गए हैं तथा त्वरित संदर्भ हेतु इस विज्ञापन के साथ संलग्न भी है।
 - (क) क्षेत्र कार्यालय सूचना पट्टों पर क्षे.क्ष.नि.एवं.ज्ञ.सं./आरटीसी द्वारा जारी प्रतिनियुक्ति अधिसूचनाओं को प्रदर्शित करेंगे और अधिसूचना का जवाब देने के लिए उचित समय देते हुए वो कर्मचारियों के बीच प्रसारित करेंगे।
 - (ख) क्षेत्र कार्यालय किसी भी आवेदन को रोके बिना क्षे.क्ष.नि.एवं.ज्ञ.सं./आरटीसी द्वारा विज्ञापित पद के लिए अपने अधिकारियों/कर्मचारियों से प्राप्त सभी आवेदनों को संबंधित संस्थान/ केंद्र को अग्रेषित करेंगे।
 - (ग) चयन प्रक्रिया के पूरा होने पर, क्षेत्र कार्यालय क्षे.क्ष.नि.एवं.ज्ञ.सं./आरटीसी में शिक्षण/ प्रशासनिक कार्यों के लिए चयनित अधिकारियों/कर्मचारियों को जल्द से जल्द मुक्त करने के लिए बाध्य रहेंगे।
 - (घ) क्षे.क्ष.नि.एवं.ज्ञ.सं./आरटीसी के लिए प्रारंभिक प्रतिनियुक्ति अवधि 03 वर्ष के लिए होगी और उसके बाद उनकी उपयुक्तता और प्रशासनिक सुविधा के अधीन वार्षिक आधार पर बढ़ाई जाएगी। क्षे.क्ष.नि.एवं.ज्ञ.सं./आरटीसी किसी भी समय पर प्रतिनियुक्ति अधिकारी/कर्मचारी को कार्य प्रदर्शन असंतोषजनक पाए जाने पर प्रत्यावर्तित करने का अधिकार सुरक्षित रखता है।

5. भावी उम्मीदवार आवेदन करने से पहले कृपया सेवा शर्तों और कार्य आवश्यकताओं को ध्यान से देख सकते हैं। यह ध्यान दिया जा सकता है कि एक बार क्षे.क्ष.नि.एवं.ज्ञ.सं., प्रयागराज में आवेदन भेजे जाने के बाद इसे वापस नहीं लिया जा सकता है।
6. क्षेत्रीय क्षमता निर्माण एवं ज्ञान संस्थान, प्रयागराज किसी भी समय जारी विज्ञापन को बिना किसी पूर्व सूचना के निरस्त करने का अधिकार रखता है।
7. इस अधिसूचना की तिथि तक 56 वर्ष से कम आयु के कर्मचारी ही आवेदन के पात्र होंगे।
8. आवेदन पत्र स्वीकार किए जाने कि अंतिम तिथि 27 मार्च- 2026 होगी ।

The following post of Sr. Auditor/Sr. Accountant is vacant in Regional Capacity Building & Knowledge Institute, Prayagraj, which is to be filled-in on deputation basis on usual terms and conditions as prescribed by DoPT, GOI and as amended from time to time. The admissibility and the eligibility criteria for the post are given below:-

Sr. No.	Designation	No. of Post	Eligibility	Job requirement /Desirable qualification
1.	Sr. Auditor/ Sr. Accountant	01	Persons holding the post of Asstt. Supervisor/ Sr. Auditor/ Sr. Accountant/ Auditor/Accountant are eligible Auth: Hqrs. Circular No. 1-SS&R/2021 Dated 04.03.2021	To assist Sr. AO/AAO (Admn.) in the following administrative works:- 1. Establishment work, including Preparation of Budget, PFMS, iBEMS, ROE, RE-BE, Flash Figure, Salary Bill, Honorarium, LTC, Medical Reimbursement, TDS, Income-Tax Filling, GST Return, Tendering/Purchases through GeM, Cash Management and other administrative work.

1. Applications of candidates who are willing to be considered for deputation to Regional Capacity Building & Knowledge Institute, Prayagraj for the above posts may be forwarded to this office on or before **27 March - 2026** along with their Bio-Data (Annexure enclosed), certified copies of APAR for the last 05 years (2020-21 to 2024-25) duly attested on each page and vigilance clearance certificate. It will be certified that no disciplinary/ court/ vigilance case is either pending or contemplated against the applicants. The documents of eligible candidate may be scanned and sent by email by the respective parent offices to avoid postal delay.

2. While working at RCB&KI, Prayagraj the selected official will draw his/her basic pay plus Deputation allowance, as applicable on his/ her basic pay and as admissible under extant rules.
3. The applications of the Officers/ Officials working in the office on deputation basis on normal terms and conditions shall be forwarded through their respective parent Office(s). The officials working on deputation basis will not have any right for absorption at any post in the institute.
4. A reference is invited to Headquarters Circular No 269/Trg. Div/42-A/2019 dated 18.09.2019 and Circular No. 11/Trg. Div./42-A/2023 dated 02.05.2023, wherein detailed instructions to field offices on augmentation of staff (administration and Faculty) in RCB&KI/RTCs were issued for strict compliance. The instructions in the said circular are re-iterated below: Copy of the same is attached herewith for ready reference
 - A. Field offices shall display the deputation notifications issued by RCB&KI/RTCs on the notice boards and circulate among the staff giving reasonable time to the candidates for responding to the notification.
 - B. Field offices shall forward all applications received from their officers/ staff against the position advertised by RCB&KI/RTCs to Institute/ Centre concerned without withholding any application.
 - C. On completion of selection process, the field offices shall obligatory relieve the selected officials for teaching/administrative assignments at the RCB&KI/RTCs at the earliest.
 - D. The initial deputation period to RCB&KI/RTCs will be for **03 years** and will be extendable subject to his/her continued suitability and administrative convenience on yearly basis thereafter. The RCB&KI/RTC however, reserves the right to repatriate to deputationist at any time if his/ her performance is found unsatisfactory.
5. Prospective candidates may please go through the service conditions and work requirements carefully before they apply. It may please be noted that once an application is sent to RCB&KI, Prayagraj, it may not be withdrawn.

6. Regional Capacity Building & Knowledge Institute, Prayagraj reserve the right to cancel this advertisement at any time without prior information.
7. Official below the age of 56 years as on the date of this notification alone are eligible to apply.
8. The last date of accepting application will be **27 March- 2026**.

यह पत्र महानिदेशक महोदय के अनुमोदन से जारी किया जा रहा है।
This issues with the approval of Director General.

संलग्न: बायोडाटा फॉर्म।

भवदीय

A handwritten signature in blue ink, followed by the date '27.2.26' written in blue ink.

वरिष्ठ प्रशासनिक अधिकारी-सलाहकार

Advertisement No:

Date:

Bio-Data for the Post of

1. Name	
2. Designation	
3. Date of Birth	
4. Permanent Address	
5. Qualification (i) Educational: (ii) Professional:	
6. Name of office to which the officer/official belongs (i) Parent office: (ii) Office in which working at present.	
7. Whether the officer belongs to SC/ST. If yes, please mention category.	
8. Date of entry into Govt. Service	
9. Date of entry in IA&AD	
10. Date of promotion on post	
11. Whether probation period completed or not	
12. Mobile number and officials email Id	
13. Present Pay Level and Pay	

14. Work Experience (a) General (b) RTIs/RTCs	
15. Proficiency in Computers, details may be given.	
16. Details of Exam Passed	
17. Any other relevant details	

Date:

Place:

(Signature of the Applicant)

It is certified that the above particulars furnished are correct as per our office records and no disciplinary/vigilance action is pending against him/her.

Signature of the Head of Department (with Stamp)

ABSTRACT OF APARs FOR THE LAST FIVE YEARS UPTO 2024-25

(Year-wise APAR grading for the five years to be given)

S. No.	Name & Designation	2024-25	2023-24	2022-23	2021-22	2020-21
1.						
2.						

It is certified that:

- (i) I have verified the grading from the Original APARs and found to be correct.

.....

DAG/DD/Sr. DAG/Director(Admn.)/Director(P)

O/o

Date:

Place:

स्था (ले. व ह.)/परिपत्र संख्या.09

दिनांक: 03-03-2026

भारत के नियंत्रक एवं महालेखा परीक्षक कार्यालय द्वारा पत्र संख्या 1180-स्टाफ (नियु.)-I/22-2016 दिनांक 08.07.2025 के अंतर्गत जारी परिपत्र संख्या 25/2025 के अनुसार और समय-समय पर संशोधित किए गए दिशानिर्देशों के अनुसार कार्यालय प्रधान महालेखाकार (लेखा एवं हकदारी) मणिपुर में पर्यवेक्षक/ सहायक पर्यवेक्षक/ वरिष्ठ लेखाकार / लेखाकार के संयुक्त रिक्त पदों के विरुद्ध अल्पकालिक संविदा के आधार पर सलाहकार के रूप में नियुक्ति हेतु पर्यवेक्षक (लेखा)/ सहायक पर्यवेक्षक (लेखा)/ वरिष्ठ लेखाकार / लेखाकार के पद से सेवानिवृत्त अधिकारियों / कर्मचारियों से आवेदन आमंत्रित किए जाते हैं।

Applications are invited from retired officials from the cadre of Supervisor (Accounts) /Asstt. Supervisor (Accounts) /Sr. Accountants/Accountants for engagement as Consultant against the combined vacancies of Supervisor/ Asstt. Supervisor/Sr. Accountants/ Accountants on short term contract basis in the O/o the Principal Accountant General (A&E), Manipur in accordance with the Guidelines issued by the Office of the Comptroller & Auditor General of India vide Circular No. 25/2025 issued under letter No. 1180-Staff (App.)-I/22-2016 dated 08.07.2025 and as amended from time to time.

नियम और शर्तें / Terms and Conditions: -

1. प्रारंभ में, नियुक्ति की अवधि एक वर्ष या 65 वर्ष की आयु प्राप्त करने तक, जो भी पूर्व हो, होगी। प्रशासनिक आवश्यकता और कार्य प्रदर्शन के आधार पर, अवधि को अधिकतम 5 वर्षों तक बढ़ाया जा सकता है।

Initially, term of engagement will be for one year or attaining the age of 65 years, whichever is earlier. The term is extendable to a maximum of 5 years, subject to administrative requirement and work performance.

2. सेवा निवृत्त अधिकारियों/कर्मचारियों को देय पारिश्रमिक और भते वित्त मंत्रालय के व्यय विभाग, भारत सरकार, नई दिल्ली द्वारा जारी दिनांक 09.12.2020 के कार्यालय ज्ञापन संख्या 3-25/2020-ई. III ए द्वारा शासित होंगे, जो निम्नानुसार है:

Remuneration and allowances payable to retired officers/officials will be

governed by OM No. 3-25/2020-E.III A dated 09.12.2020 issued by the Department of Expenditure, Ministry of Finance, Government of India, New Delhi, which is as under:

- सेवानिवृत्ति के समय प्राप्त वेतन में से मूल पेंशन की कटौती करके एक निश्चित मासिक राशि का भुगतान किया जाएगा। यह निर्धारित राशि अनुबंध की अवधि तक अपरिवर्तित रहेगी। A fixed monthly amount shall be paid, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the term of the contract.
- इस अनुबंध अवधि के दौरान कोई वार्षिक वेतन वृद्धि/प्रतिशत वृद्धि नहीं होगी, महंगाई भत्ता और मकान किराया भत्ता भी नहीं दिया जाएगा। There will be no annual increment/percentage increase, Dearness Allowance and House Rent Allowance shall not be allowed during the contract period.
- निवास स्थान और कार्यस्थल के बीच आने-जाने के लिए परिवहन भत्ते के रूप में एक उचित और निश्चित राशि दी जाएगी, जो सेवानिवृत्ति के समय नियुक्त व्यक्ति पर लागू दर से अधिक नहीं होगी। An appropriate and fixed amount as Transport Allowance for the purpose of commuting between residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement.

3. अल्पकालिक संविदा आधार पर नियुक्त सेवानिवृत्त अधिकारियों/कर्मचारियों को सेवा के प्रत्येक पूर्ण माह के लिए 1.5 दिन की दर से सवैतनिक अवकाश की अनुमति दी जाएगी। एक कैलेंडर वर्ष से अधिक की छुट्टियों का संचय स्वीकार्य नहीं होगा। Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service to the retired officer/official hired on short term contract basis. Accumulation of leave beyond a calendar year may not be allowed.

हालांकि, कर्फ्यू, बंद, हड़ताल, लॉकडाउन के दौरान अनुपस्थिति को सेवारत अधिकारियों/कर्मचारियों के समान ही माना जाएगा। यदि अल्पकालिक अनुबंध के आधार पर नियुक्त सेवानिवृत्त अधिकारी/कर्मचारी उपरोक्त कारणों के अलावा किसी अन्य कारण से एक माह में सवैतनिक अवकाश से अधिक अनुपस्थित रहते हैं, तो उनके पारिश्रमिक में निम्नलिखित अनुसार आनुपातिक कटौती की जाएगी:

(निश्चित मासिक पारिश्रमिक X कार्य दिवसों पर अनुपस्थिति के दिनों की संख्या)/22

However, absence during curfew, bandh, strike, lockdown should be dealt with in a similar way as in the case of serving officers/officials. If retired officer/official hired on short term contract basis remain absent, beyond paid leave

in a month for reasons other than those indicated above, his/her remuneration shall be deducted on pro-rata basis as under:

(Fixed monthly remuneration X No. of days of absence on workingdays)/22

4. अल्पकालिक संविदा पर नियुक्त सेवानिवृत्त अधिकारी / कर्मचारी पर्यवेक्षक/सहायक पर्यवेक्षक/वरिष्ठ लेखाकार/लेखाकार के पद से संबंधित कर्तव्यों के साथ-साथ विभागाध्यक्ष द्वारा सौंपे गए अन्य कर्तव्यों और जिम्मेदारियों के निर्वहन के लिए उत्तरदायी होंगे। कार्य निष्पादन/सौंपे गए कर्तव्यों का मूल्यांकन मासिक आधार पर किया जाएगा। उपस्थिति, कर्तव्यों और आधिकारिक अनुशासन आदि से संबंधित सभी मौजूदा या समय-समय पर जारी किए जाने वाले नियम और आदेश संविदा अधिकारियों पर स्वतः लागू होंगे।

Retired official hired on a short-term contract basis shall be responsible for performing the duties related to the post of Supervisor / Asst. Supervisor/ Sr. Accountant/ Accountant as well as other duties and responsibilities assigned by the Head of Department. Work performance/assigned duties will be assessed on monthly basis. All rules and orders in existence or to be issued from time to time regarding attendance, duties and official discipline etc. shall automatically be applicable to the contractual officials.

5. यह अनुबंध पूरी तरह से अस्थायी आधार पर होगा और इसे किसी भी समय समाप्त किया जा सकता है।

The period of contract will be purely on temporary basis and is subject to termination at any time.

6. सेवानिवृत्त अधिकारी/कर्मचारी पीपीओ, जीपीएफ विवरण, मासिक खाते और पत्राचार आदि पर हस्ताक्षर नहीं करेंगे और उन्हें एपीएआर लिखने या उसकी समीक्षा करने का अधिकार नहीं है।

The retired officers/officials shall not sign the PPO, GPF statements, monthly accounts & correspondence etc. and are not authorized to write or review APAR.

7. अल्पकालिक अनुबंध के आधार पर नियुक्त सेवानिवृत्त अधिकारियों/कर्मचारियों को गोपनीयता समझौते पर हस्ताक्षर करने होंगे जिसमें नैतिकता और सत्यनिष्ठा से संबंधित एक खंड शामिल होगा।

The retired officers/officials hired on short term contract basis shall sign an agreement of confidentiality containing a clause on Ethics and Integrity.

8. पात्र और इच्छुक सेवानिवृत्त पर्यवेक्षक (लेखा)/ सहायक पर्यवेक्षक (लेखा)/ वरिष्ठ लेखाकार / लेखाकार निर्धारित प्रपत्र (संलग्न) में अपने आवेदन जमा कर सकते हैं। सभी प्रकार से विधिवत भरे हुए आवेदन इस परिपत्र के जारी होने की तिथि से 20 दिनों के

भीतर अधोहस्ताक्षरी के पास पहुंच जाने चाहिए।

Eligible and Willing Retired Supervisor (Accounts)/Asstt. Supervisor (Accounts) /Sr. Accountants/Accountants may submit their applications in the prescribed proforma (attached). Applications duly filled, in all respects, must reach to the undersigned within 20 days from the date of issue of this circular.



वरिष्ठ उप महालेखाकार (ले. व ह.)

प्रतिलिपि / Copy to:

1. भारतीय लेखा एवं लेखापरीक्षा विभाग के सभी प्रमुख / All Head of Department of IA&AD
2. वरिष्ठ लेखा अधिकारी, ईडीपी सेल (स्थानीय), वेबसाइट पर अपलोड करने हेतु / Sr. Accounts Officer, EDP Cell (Local) for uploading on website.
3. सूचना पट्ट / Notice Board of this office.

ROBERT MOIRANGTHEM
वरिष्ठ उप महालेखाकार (ले. व ह.)

Application Form

1. Name of the retired Official: _____
2. Date of Birth: _____
3. Qualifications (Educational/Professional): _____
4. Date of entry in the Government Service: _____
5. Name of the Office from which retired: _____
6. Date of retirement/Length of service: _____
7. Post held at the time of retirement: _____
8. In case of voluntary retirement ,
ground on which retired: _____
9. Experience:

10. Additional information, if any, on professional experience training, work experience
of last 05 years of service (detail may be attached in separate sheet) :

11. APARs Grading for last 5 years (attach attested copies): _____

I, hereby declare that above particulars given by me are true and correct to the best of my knowledge. I have read carefully the job description and terms and conditions etc., relating to above post and willing to be considered.

Signature of the Applicant
Mobile No:
PPO No:
Address:

Dated:

महालेखाकार का कार्यालय, गोवा
आल्टो पोरवोरिम
गोवा - 403521



SUPREME AUDIT INSTITUTION OF INDIA
लोकहितार्थं सत्यनिश्ठा
Dedicated to Truth in Public Interest

Office of The Accountant General, Goa
Alto Porvorim,
Goa - 403521

दिनांक/Date: 27/02/2026

To,
All Heads of the Department,
(as per mailing list).

Subject: Filling up vacancies in various cadres on deputation basis in O/o the Accountant General,
Goa.

Sir/Madam,

Applications are invited to the post of Assistant Audit Officer, Welfare Assistant, Assistant Supervisor, Sr. Auditor and Auditor in this office on deputation basis on usual terms and conditions as stipulated in DOPT OM No. F.No.2/6/2016-Estt.(Pay-II) dated 22.04.2016 as amended from time to time.

2. The Eligibility criteria for deputation are as under:-

Sl. No.	Name of the Post	Level in the Pay Matrix	Eligibility/Experience
1.	Assistant Audit Officer	Level 8/9	Holding the analogous post of Assistant Audit Officer in the Pay Matrix Level 8/9 in any office of the IA&AD.
2.	Welfare Assistant	Level 8	Holding the analogous post of Welfare Assistant in any office of the IA&AD.
3.	Assistant Supervisor	Level 7	Holding the post of Assistant Supervisor in any office of the IA&AD.
4.	Sr. Auditor	Level 6	Holding the post of Sr. Auditor in any office of the IA&AD.
5.	Auditor	Level 5	Holding the post of Auditor in any office of the IA&AD.

3. The deputation will be initially for a period of one year extendable on annual basis subject to administrative convenience.

4. The official can be repatriated to his/her parent office any time as per administrative convenience.

5. The age of the willing officers/officials should not exceed 56 years as on the date of application.

6. Deputed officers/officials will be entitled for deputation allowance as applicable in accordance with the relevant instructions of DoPT as amended from time to time.

7. Candidates selected for deputation will be liable to be posted anywhere under the cadre controlling authority of this office.

Application of the willing candidates along with bio data, vigilance clearance certificate, Integrity Certificate and attested copies of APARs for the last 05 years may be forwarded to this office, through proper channel on or before 30.03.2026.

(Authority: Accountant General's Order dated 27.02.2026)

Encl: Biodata form.

Sr. Dy. Accountant General

ANNEXURE

BIO-DATA

Latest Passport Size Photo

1.	Name in full (Shri/Smt./Ms.) (In capital letter)	
2.	Present Post Held	
3.	Permanent Address	
4.	Present Address	
5.	Date of Birth	
6.	Qualifications (i) Educational (ii) Professional	
7.	Office to which the applicant belongs (i) Parent Office (ii) Present Office	
8.	Whether belongs to SC/ST/Neither	
9.	Date of entry into Government Service	
10.	Date of entry in IA&AD	
11.	Date of passing SAS (Civil Audit) (for Asstt. Audit Officer post)	
12.	Date of promotion as AAO/Welfare Asstt./Supervisor/ Asst. Supervisor/Sr. Auditor/Auditor	
13.	Proficiency in Computers (Details may be given)	
14.	Present Pay and Pay Level	
15.	Details of MACP (I, II or III), if Any granted and date of grant of MACP	
16.	Mobile Number and official email ID/Email ID	
17.	Any other relevant details	

Date:

Place:

(Signature of the applicant)

Signature of the Head of the Department (with stamp)

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा),
मेघालय, शिलांग- 793001
“ऑडिट भवन”



OFFICE OF THE PRINCIPAL ACCOUNTANT
GENERAL (AUDIT), MEGHALAYA,
SHILLONG -793001,
“AUDIT BHAWAN”

संख्या/No. Admn/Audit/Deptn./Folder-124/2025-26/3241

दिनांक/Dated: 27.02.2026

सेवा में/To

भारतीय लेखापरीक्षा एवं लेखा विभाग के सभी कार्यालयों के विभागाध्यक्ष
The Head of Department in all offices of IA & AD.
(ई-मेल सूची के अनुसार/ As per mailing list)

विषय/Sub : प्रतिनियुक्ति के आधार पर स्टेनोग्राफर ग्रेड II के संवर्ग में रिक्तियों को भरना

Filling up of vacancies in the cadre of Stenographer Grade II on deputation basis.

Sir/Madam,

The Office of the Principal Accountant General (Audit), Meghalaya, Shillong invites applications from eligible candidates to fill up the following vacant post by transfer on deputation basis:

Sl. No	Posts	No. of Post	Eligibility Criteria	Particulars/requirements
1.	Stenographer	01	Holding the post of Stenographer Gr. II	1. Minimum two years' experience in an analogous post on regular basis. 2. Basic computer knowledge and e-office.

2. The deputation guidelines issued by Headquarters vide letter No.60-Staff (App-I)/14-2023 dated 27.01.2025 shall be strictly adhered to and the deputation allowance/pay fixation of the said post shall be as per extant rules.

3. Applications for the ibid-mentioned post, from eligible candidates who are willing to be considered for deputation to the Office of the Principal Accountant General (Audit) Meghalaya, Shillong may be forwarded to this office on or before 27 March 2026 along with their Bio data (as per Annexure enclosed), certified copies of APARs duly attested on each page of last five years and Vigilance/Disciplinary/Court Clearance Certificate.

4. The term of deputation will be initially for a period of one year only, which may be extended thereafter, subject to continued suitability of the official and administrative convenience. While working in this office, the selected official will draw his/her basic pay plus admissible deputation allowance.

5. The deputationist will be reverted to his/her parent cadre in case of posting of regularly recruited Stenographer to the said post.

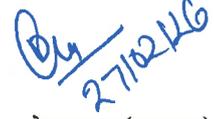
6. Maximum age for appointment by deputation shall not exceed 56 years as on date of application. Applications of officials already working on deputation basis in other offices on normal terms and conditions shall be forwarded through their respective parent offices. The officials working on deputation basis shall not have right to absorption in any post in this office.

यह प्रधान महालेखाकार के आनुमोदन से जारी किया जा रहा है

This issues with the approval of Principal Accountant General.

Encl: As stated above.

Yours faithfully



वरिष्ठ उप महालेखाकार (प्रशासन)

Sr. Deputy Accountant General (Admn.)

PROFORMA

Application for the post Stenographer Grade II on deputation basis.

1. Name (in capital letters) :
2. Name of the parent Office :
3. Designation :
4. Present Pay/ Pay Band :
5. Date of birth :
6. Date of appointment in IA & AD :
7. Date of promotion to the present Grade :
8. Educational Qualification :
9. Brief Particulars of duties being performed :
10. Experience :
11. Permanent residential address :
12. E- mail id & Mobile Number :
13. Other information, if any :

Place:

Date:

Signature of Applicant.

CERTIFICATE

This is to certify that the information furnished by _____ is correct as verified from the records of this office.

Signature of Head of the Office with seal