



महालेखाकार) लेखापरीक्षा) के कार्यालय, तेलंगाना हैदराबाद – ५००००४  
**OFFICE OF THE ACCOUNTANT GENERAL (AUDIT)**  
**TELANGANA HYDERABAD – 500 004**

No.AG (Au)/TS/Admn.I/General/F-29/ COVID-19/2020-21/

Date:02-09-2020

**OFFICE ORDER NO.57**

Sub: Home Quarantine of Staff members – Reg.

\*\*\*\*\*

It has been informed by SAO/Bills that, Sri D. Ravinder Goud, Sr. Auditor working in Bills – II section has been tested positive for Covid-19. The official last attended the office on 27.08.2020.

Sri D. Ravinder Goud, Sr.Auditor is instructed to remain in home quarantine of 14 days w.e.f. 29.08.2020. He should report to duty on testing negative for COVID – 19. The date of reporting may be intimated to Admn.I Section.

The following three staff members primary contacts to Sri D. Ravinder Goud, Sr.Auditor are instructed to work from home till 02.09.2020:

1. Smt. R.C. Priyanka, AAO
2. Smt. B. Padmaja, Sr.Ar.
3. Smt. B. Swapnika, Sr.Ar.

This is issued as per the Headquarters Lr. No. 181/Estates/11-2020 dated 02.07.2020 and the guidelines issued by the Ministry of Health and Family Welfare in Order dated 04.06.2020 and in also DoPT Order dated 05.06.2020.

This issues with the approval of Accountant General.

**Sd/-**  
**Senior Audit Officer (Admn.I)**

Copy to:

1. Secretary to AG(Au)TS
2. Group Officer concerned
3. Branch Officer concerned



महालेखाकार) लेखापरीक्षा) के कार्यालय, तेलंगाना हैदराबाद – ५००००४  
**OFFICE OF THE ACCOUNTANT GENERAL (AUDIT)**  
**TELANGANA HYDERABAD – 500 004**

No.AG (Au)/TS/Admn.I/General/2020-21/COVID-19/

Date: 27-08-2020

**OFFICE ORDER NO.56**

Sub: Home Quarantine of Staff members – Reg.

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The following officials tested positive for COVID-19.

Sl. No.	Name, Designation and Section of the official S/Sri	Date tested Positive	Last attended to Office
1.	Sri K. Sivannarayana, AAO / GSS Coordination	18.08.2020	12.08.2020
2	Sri R.Satyanarayana Murthy, AAO / Reports Section (RS Wing)	19.08.2020	12.08.2020

In view of the above, the following instructions are hereby issued:

The officials who tested positive are instructed to remain in home quarantine of 14 days from the date tested positive. They should report to duty on testing negative for COVID – 19. The date of reporting may be intimated to Admn.I Section.

This is issued as per the Headquarters Lr. No. 181/Estates/11-2020 dated 02.07.2020 and the guidelines issued by the Ministry of Health and Family Welfare in Order dated 04.06.2020 and in also DoPT Order dated 05.06.2020.

This issues with the approval of Accountant General.

**Sd/-**  
**Senior Audit Officer (Admn.I)**

Copy to:

1. Secretary to AG(Au)TS
2. Group Officer concerned
3. Branch Officer concerned



महालेखाकार) लेखापरीक्षा) के कार्यालय, तेलंगाना हैदराबाद – ५००००४  
OFFICE OF THE ACCOUNTANT GENERAL (AUDIT)  
TELANGANA HYDERABAD – 500 004

No.AG (Au)/TS/Admn.I/General/2020-21/COVID-19/

Date:12-08-2020

**OFFICE ORDER NO.50**

Sub: Home Quarantine of Staff members – Reg.

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It has been informed by SAO/L & S, that, Sri T.Srinivas Rao, Sr.Auditor working in L & S Section has been tested positive for Covid-19 on 31.07.2020. The official last attended the office on 27.07.2020.

In view of the above, Sri T.Srinivas Rao, Sr.Auditor, is instructed to remain in home quarantine of 14 days w.e.f.31.07.2020.. He should report to duty on testing negative for COVID – 19. The date of reporting may be intimated to Admn.I Section.

This is issued as per the Headquarters Lr. No. 181/Estates/11-2020 dated 02.07.2020 and the guidelines issued by the Ministry of Health and Family Welfare in Order dated 04.06.2020 and in also DoPT Order dated 05.06.2020.

This issues with the approval of Accountant General.

Sd/-  
Senior Audit Officer (Admn.I)

Copy to:

1. Secretary to AG(Au)TS
2. Group Officer concerned
3. Branch Officer concerned



महालेखाकार) लेखापरीक्षा) के कार्यालय, तेलंगाना हैदराबाद – ५००००४  
**OFFICE OF THE ACCOUNTANT GENERAL (AUDIT)**  
**TELANGANA HYDERABAD – 500 004**

No.AG (Au)/TS/Admn.I/General/2020-21/COVID-19/

Date:21-08-2020

**OFFICE ORDER NO.54**

Sub: Home Quarantine of Staff members – Reg.

\*\*\*\*\*

It has been informed by SAO/RS Wing, that, Sri M .Varadaraju, Sr.P.S., working in Peshi of DAG(AMG-1) has been tested positive for Covid-19. The official last attended the office on 13.08.2020.

Sri M .Varadaraju, Sr.P.S., is instructed to remain in home quarantine of 14 days w.e.f.15.08.2020.. He should report to duty on testing negative for COVID – 19. The date of reporting may be intimated to Admn.I Section.

The following three staff members primary contacts to Sri M .Varadaraju, Sr.P.S., are instructed to work from home till 19.08.2020:

4. Smt. M.S. Rema, DAG
5. Ms. R. Neelima, Clerk/ RS-,Hqrs.
6. Sri Y. Venkat Rao, MTS/ RS- Hqrs.

This is issued as per the Headquarters Lr. No. 181/Estates/11-2020 dated 02.07.2020 and the guidelines issued by the Ministry of Health and Family Welfare in Order dated 04.06.2020 and in also DoPT Order dated 05.06.2020.

This issues with the approval of Accountant General.

**Sd/-**  
**Deputy Accountant General/Admn**

**Sd/-**  
**Senior Audit Officer (Admn.I)**

Copy to:

1. Secretary to AG(Au)TS
2. Group Officer concerned
3. Branch Officer concerned



महालेखाकार) लेखापरीक्षा) के कार्यालय, तेलंगाना हैदराबाद – ५००००४  
OFFICE OF THE ACCOUNTANT GENERAL (AUDIT)  
TELANGANA HYDERABAD – 500 004

No.AG (Au)/TS/Admn.I/General/2020-21/COVID-19/

Date:17-08-2020

**OFFICE ORDER NO.51**

Sub: Home Quarantine of Staff members – Reg.

\*\*\*\*\*

The following officials tested positive for COVID-19.

Sl. No.	Name, Designation and Section of the official S/Sri/Ms.	Date tested Positive	Last attended to Office	Primary Contacts identified S/Sri/Ms./
1.	N.S. Mukunda Rao, Sr.Ar. / Welfare	10.08.2020	07.08.2020	4. Sri G. Madhusudhana Reddy, SAO 5. Smt. G. Aparna, AAO 6. Smt. D. Himabindu, Sr. Auditor 7. Smr. R. Lakshmi Latha, Auditor 8. Sri S. Raju, MTS
2.	M. Ravi, Sr.Ar. / ES-I Field	09.08.2020	29.07.2020	Not applicable
3.	Ms. Zareena Begum, Sr.Ar. / ES-II	10.08.2020	10.08.2020	1. Sri M.R.K.Prasad, SAO 2. Sri Devi Shankar, AAO
4.	N. Sessa Sai, Supervisor / ES-I	11.08.2020	10.08.2020	1. Sri D.Venkatachalam, SAO 2. Sri E.B. Anand Kumar, Sr.Ar. 3. Sri Yellaiah, Sr.Ar. 4. Ravindra Kumar, Sr.Ar.
5.	H. Rajeshwar, AAO / GSS	10.08.2020	22.07.2020	Not applicable

In view of the above, the following instructions are hereby issued:

The officials who tested positive are instructed to remain in home quarantine of 14 days from the date tested positive. They should report to duty on testing negative for COVID – 19. The date of reporting may be intimated to Admn.I Section. Further, the primary contacts should work from home till 14.08.2020.

This is issued as per the Headquarters Lr. No. 181/Estates/11-2020 dated 02.07.2020 and the guidelines issued by the Ministry of Health and Family Welfare in Order dated 04.06.2020 and in also DoPT Order dated 05.06.2020.

This issues with the approval of Accountant General.

Sd/-  
**Senior Audit Officer (Admn.I)**

Copy to:

1. Secretary to AG(Au)TS
2. Group Officer concerned
3. Branch Officer concerned



महालेखाकार) लेखापरीक्षा) के कार्यालय, तेलंगाना हैदराबाद – ५००००४  
**OFFICE OF THE ACCOUNTANT GENERAL (AUDIT)**  
**TELANGANA HYDERABAD – 500 004**

No.AG (Au)/TS/Admn.I/General/2020-21/COVID-19/

Date:30-07-2020

**OFFICE ORDER NO.43**

Sub: Home Quarantine of staff members. – Reg.

The following officials tested positive for COVID-19.

Sl. No.	Name, Designation and Section of the official S/Sri/Ms.	Date tested Positive	Last attended to Office	Primary Contacts identified S/Sri/Ms./
1.	K. Murali Krishna, SAO, LB wing	28.07.2020	21.07.2020	1. K.V. Jhansi, SAO 2. S.B. Vijaya Sekhar, SAO
2.	Santosh Kumar, DEO / LB Reports	29.07.2020	23.07.2020	1. K. Seshadri, AAO 2. M Padmavathi, AAO
3.	S.Pushpalingam, Sr.Ar/Admn.I	29.07.2020	17.07.2020	Not applicable

In view of the above, the following instructions are hereby issued:

The officials who tested positive are instructed to remain in home quarantine of 14 days from the date tested positive. They should report to duty on testing negative for COVID – 19. The date of reporting may be intimated to Admn.I Section.

This is issued as per the Headquarters Lr. No. 181/Estates/11-2020 dated 02.07.2020 and the guidelines issued by the Ministry of Health and Family Welfare in Order dated 04.06.2020 and in also DoPT Order dated 05.06.2020.

This issues with the approval of Accountant General.

Sd/-  
**Deputy Accountant General/Admn.**

Copy to:

- 1 Secretary to AG(Au)TS
- 2 Group Officer concerned
- 3 SAO/LB Co-ordn.
- 4 Notice Board

Sd/-  
**Senior Audit Officer (Admn.I)**



महालेखाकार) लेखापरीक्षा) के कार्यालय, तेलंगाना हैदराबाद – ५००००४  
**OFFICE OF THE ACCOUNTANT GENERAL (AUDIT)**  
**TELANGANA HYDERABAD – 500 004**

No.AG (Au)/TS/Admn.I/General/2020-21/COVID-19/

Date: 29-07-2020

**OFFICE ORDER NO.42**

Sub: Home quarantine of officials with regard to Covid-19 in respect of staff of this office – Reg.

\*\*\*

It has been informed by Sr.AO/Co-ordn. that, Sri Mohd. Toufiq, Sr.Ar. of DP Cell /RS Wing has been tested positive for Covid-19. The official last attended the office on 20.07.2020.

Further, it is informed by Sr.AO/FAW – I (TS/ES) that, Sri M.A. Lateef, Clerk of FAW – I (TS/ES) has been tested positive for Covid-19. The official last attended the office on 22.07.2020.

In view of the above, the following instructions are hereby issued:

Sri Mohd. Toufiq, Sr.Ar. of DP Cell /RS Wing is instructed to remain in home quarantine of 14 days w.e.f.**23.07.2020**.

Sri M.A. Lateef, Clerk of FAW – I (ES) is instructed to remain in home quarantine of 14 days w.e.f.**23.07.2020**.

Both the above officials may report to duty only after obtaining a negative report for COVID – 19 and the date of reporting may be intimated to Admn.I Section.

Both the officials have been directed to work from home.

This is issued as per the Headquarters Lr. No. 181/Estates/11-2020 dated 02.07.2020 and the guidelines issued by the Ministry of Health and Family Welfare in Order dated 04.06.2020 and in also DoPT Order dated 05.06.2020.

This issues with the approval of Accountant General.

Sd/-  
**Deputy Accountant General/Admn**

Copy to:

1. Secretary to AG(Au)TS
2. Group Officer concerned
3. SAO/RS Co-ordn. and FAW-I/ES
4. Notice Board

Sd/-  
**Senior Audit Officer (Admn.I)**





महालेखाकार) लेखापरीक्षा) के कार्यालय, तेलंगाना हैदराबाद – ५००००४  
OFFICE OF THE ACCOUNTANT GENERAL (AUDIT)  
TELANGANA HYDERABAD – 500 004

No.AG (Au)/TS/Admn.I/General/2020-21/COVID-19/

Date:24-07-2020

**OFFICE ORDER NO.40**

Sub: Home Quarantine for Bills-II staff members. – Reg.

\*\*\*

Bills section has informed that Smt B. Swapnika, Sr. Ar working in Bills II section, has tested positive for COVID-19. The official had last attended office on 17 th July 2020 (Friday).

In view of the above, the following instructions are hereby issued:

Smt B. Swapnika, Sr. Ar. is instructed to remain in Home Quarantine of 14 days w.e.f. 23.07.2020 and she may report to duty only after obtaining a negative report for COVID 19.

The following three staff members of Bills – II section who were primary contacts to Smt B. Swapnika, Sr. Ar in her pre-symptomatic/Asymptomatic conditions are instructed to remain in home quarantine for 03 days w.e.f. 24.07.2020.

Sl.No	Name of the Official (Sri/Ms)
1	R.C. Priyanaka, AAO
2	Y. Samba Siva Reddy, Sr.Ar.
3	D. Ravindhar Goud, Sr.Ar.

This is issued as per the Headquarters Lr. No. 181/Estates/11-2020 dated 02.07.2020 and the guidelines issued by the Ministry of Health and Family Welfare in Order dated 04.06.2020 and in also DoPT Order dated 05.06.2020.

This issues with the approval of Accountant General.

Sd/-  
Sr. Deputy Accountant General/Admn

Copy to:

- 1 Secretary to AG(Au)TS
- 2 Sr.DAG(Admn.) Secretariat
- 3 SAO/Bills
- 4 Notice Board



महालेखाकार) लेखापरीक्षा) के कार्यालय, तेलंगाना हैदराबाद – ५००००४  
OFFICE OF THE ACCOUNTANT GENERAL (AUDIT)  
TELANGANA HYDERABAD – 500 004

No.AG (Au)/TS/Admn./General/2020-21/COVID-19/

Date: -07-2020

**OFFICE ORDER NO.37**

Sub: Home quarantine of Sr.DAG(Admn.) – Reg.

\*\*\*

Sr.DAG(Admn.) has been tested positive for COVID-19. The Sr.DAG(Admn.) had last attended Office on 13.07.2020.

In view of the above, the following instructions are hereby issued:

Shri Santosh V. Daware, Sr.DAG (Admn) may remain in home quarantine for 14 days w.e.f. 14.07.2020.

The staff of Sr.DAG(Admn.) Secretariat and the twelve officials (as per Annexure) who were primary contacts to Shri Santosh V. Daware, Sr.DAG (Admn) are instructed to remain in home quarantine of 3 days only w.e.f. **14.07.2020**. The officials have been asked to work from home.

This is issued based on Hqrs. Lr.No.181/Estates/11-2020 dt.02.07.2020 and the Ministry of Health and Family Welfare order dt.04.06.2020 and DoPT Order dt.05.06.2020.

This issues with the approval of Accountant General.

**Sd/-**  
**Sr. Deputy Accountant General/Admn**

Copy to:

1. Secretary to AG(Au)TS
2. Sr.DAG(Admn.) Secretariat
3. SAO/Admn.
4. SAO/Welfare
5. SAO/L&S
6. SAO/FINATLBAA
7. SAO/IS Wing
8. SAO/Legal Cell
9. AAO/Hindi Anubhag
10. Notice Board

ANNEXURE

Sl.No	Name of the Official (Sri/Ms)	Section
1	G Madhusudana Reddy, Sr.Audit Officer	Welfare
2	C Sachin, SAO	Administration
3	N Chandrashekhar, SAO	L&S
4	K.V. Kishore Kumar, SAO	FINAT
5	D Ramesh Kumar, AAO	Administration
6	Arjun Singh, AAO	L&S
7	K Sunil, AAO	IS Wing
8	Radhika, AAO	Legal Cell
9	Sanjeev Kumar, AAO	Hindi Anubhag
10	P Prem Kumar, Welfare Assistant	Welfare
11	Arti, JHT	Hindi Anubhag
12	B. Mahipal Reddy, Sr.Ar	IS Wing

Sd/-  
Senior Audit Officer (Admn.)



महालेखाकार) लेखापरीक्षा) के कार्यालय, तेलंगाना हैदराबाद – ५००००४  
**OFFICE OF THE ACCOUNTANT GENERAL (AUDIT)**  
**TELANGANA HYDERABAD – 500 004**

No.AG (Au)/TS/Admn.I/General/2020-21/COVID-19/

Date: 02-07-2020

**OFFICE ORDER NO.26**

Sub: Home quarantine of officials of ES-II (Comml.) – Reg.

\*\*\*\*\*

Sr. Audit Officer/ES.II has informed that Sri G. Lakkan Raj, Senior Auditor of ES.II Section had undergone COVID-19 test. The test results were positive and the official had last attended Office on 29-06-2020.

In view of the above, the following instructions are hereby issued:

The three officials viz., Sri P. Appala Swamy, AAO (C), Sri D. Mahender, Sr.Ar. and Sri B.S. Anand, Clerk who were primary contacts to Sri G. Lakkan Raj, Sr.Ar. in his pre-symptomatic/asymptomatic conditions are instructed to remain in home quarantine for 14 days w.e.f. 30.06.2020.

This is issued based on Hqrs. Lr.No.172/Estates/11-2020 dt.10.06.2020 enclosing the Ministry of Health and Family Welfare order dt.04.06.2020 and DoPT Order dt.05.06.2020.

This issues with the approval of Accountant General.

Sd/-  
**Sr. Deputy Accountant General/Admn**

Sd/-  
**Senior Audit Officer/Admn.**

Copy to:

1. PA to Sr.DAG/ES
2. SAO/ES-II (Comml.)
3. Notice Board



महालेखाकार) लेखापरीक्षा) के कार्यालय, तेलंगाना हैदराबाद – ५००००४  
**OFFICE OF THE ACCOUNTANT GENERAL (AUDIT)**  
**TELANGANA HYDERABAD – 500 004**

No.AG (Au)/TS/Admn.I/General/2020-21/COVID-19/

Date:06.07.2020

**OFFICE ORDER NO.28**

Sub: Home quarantine of officials of IA&PAC and LBAA sections – Reg.

\*\*\*

Sr. Audit Officer/IA & PAC Section has informed that Sri Sri G.P. Subrahmanyam, AAO is infected with COVID-19. The official had last attended Office on 02.07.2020.

In view of the above, the following instructions are hereby issued:

The IA&PAC and LBAA sections (at Second floor, 'D' Block) would be closed for 48 hours from 06.07.2020 and the same would be disinfected as per laid down protocol.

Sri G.P. Subrahmanyam, AAO is instructed to remain in home quarantine for 14 days w.e.f. 06.07.2020.

The two officials viz., Ms. M. Mythili, Sr.Ar. IA & PAC section and Sri Maharaj Gupta, AAO, LBAA section who were primary contacts to Sri G.P. Subrahmanyam, AAO in his pre-symptomatic/asymptomatic conditions are instructed to remain in home quarantine for maximum of 07 days w.e.f. 06.07.2020. The officials have been asked to work from home.

This is issued as per Hqrs. Lr.No.181/Estates/11-2020 dt.02.07.2020 and the Ministry of Health and Family Welfare order dt.04.06.2020 and DoPT Order dt.05.06.2020.

This issues with the approval of Accountant General.

**Sd/-**

Sr. Deputy Accountant General/Admn

**Sd/-**

Senior Audit Officer(Admn.I)

Copy to:

1. Secretary to AG(Au)TS
2. SAO/IA & PAC
3. SAO/LBAA
4. Notice Board



महालेखाकार) लेखापरीक्षा) के कार्यालय, तेलंगाना हैदराबाद – ५००००४  
**OFFICE OF THE ACCOUNTANT GENERAL (AUDIT)**  
**TELANGANA HYDERABAD – 500 004**

No.AG (Au)/TS/Admn.I/General/2020-21/COVID-19/

Date: 15.07.2020

**OFFICE ORDER NO.34**

Sub: Home quarantine of officials of SS-3 Edit and GSS Co-ordn sections – Reg.

\*\*\*

Sr. Audit Officer/SS-3 Edit Section has informed that Sri Ibrahim Bin Mohammed, Sr.Ar. underwent COVID-19 test and the results were positive on 13.07.2020. The official had last attended Office on 09.07.2020.

In view of the above, the following instructions are hereby issued:

Sri Ibrahim Bin Mohammed, Sr.Ar., is instructed to remain in home quarantine for 14 days w.e.f. 13.07.2020 and he may report to duty after obtaining a negative report for COVID-19.

The nine officials (as per annexure) who were primary contacts to Sri Ibrahim Bin Mohammed, Sr.Ar in his pre-symptomatic/asymptomatic conditions are instructed to remain in home quarantine for 03 days w.e.f. 14.07.2020. The officials have been asked to work from home.

This is issued as per Hqrs. Lr.No.181/Estates/11-2020 dt.02.07.2020 and the Ministry of Health and Family Welfare order dt.04.06.2020 and DoPT Order dt.05.06.2020.

This issues with the approval of Accountant General.

Sd/-  
**Sr. Deputy Accountant General/Admn**

Sd/-  
**Senior Audit Officer/Admn.**

Copy to:

1. PA to Group Officer concerned
2. SAO/SS-3 Edit
3. SAO/GSS Co-ordn.
4. Notice Board

**Annexure**

<b>Sl. No.</b>	<b>Name &amp; designation of the Official S/Sri/Ms</b>	<b>Section</b>
1.	K. Sujatha, AAO	SS-3
2.	B. Saneev Reddy, DEO	
3.	Sujesh Kumar, Sr.Ar.	
4.	T. Indira, MTS	
5.	K. Sivannarayana, AAO	GSS Co-ordn.
6.	S.B. Ramesh Chander Rao, Sr.Ar.	
7.	P. Yuva Kiran, Sr.Ar.	
8.	Gaurav Kumar, DEO	
9.	P. Jyothi Rani, AAO	GS Edit

**Senior Audit Officer/Admn.**



महालेखाकार) लेखापरीक्षा) के कार्यालय, तेलंगाना हैदराबाद – ५००००४  
**OFFICE OF THE ACCOUNTANT GENERAL (AUDIT)**  
**TELANGANA HYDERABAD – 500 004**

No.AG (Au)/Admn./General/2020-21/COVID-19/

Date: - 29-06-2020

**OFFICE ORDER NO. 23**

Sr. Audit Officer/ES.II has informed that one Senior Auditor of ES.II Section had undergone COVID-19 related tests. The test results were positive and the official is under treatment. In view of the above, the SOP on preventive measures to contain spread of COVID-19 are taken as under:

- The entire Section of ES.II would be closed for 48 hours from 30.06.2020 FN and the same would be disinfected as per laid down protocol.
- The staff members of ES.II section have been asked to work from home till the Section as well as the Chamber of SAO/ES.II are adequately disinfected and are declared fit for re-occupation.
- The ES.II Section as well as the Chamber of SAO/ES.II would re-open on 02.07.2020.

Sd/-

Sr. Deputy Accountant General/Admn

To

- 1.Principal Director (ER), O/o the Comptroller & Auditor General of India, 09, Deen Dayal Upadhyay Marg, New Delhi – 110004 for information.
2. Principal Director (HQ), O/o the Comptroller & Auditor General of India, 09, Deen Dayal Upadhyay Marg, NewDelhi – 110004 for information.
3. All Group Officers

Sd/-

Sr.Audit Officer/Admn





महालेखाकार) लेखापरीक्षा) के कार्यालय, तेलंगाना हैदराबाद – ५००००४  
OFFICE OF THE ACCOUNTANT GENERAL (AUDIT)  
TELANGANA HYDERABAD – 500 004

No.AG (Au)/Admn./General/2020-21/COVID-19/

Date: - 30-06-2020

**OFFICE ORDER NO.23**

Sub : Precautionary measure to contain the spread of COVID-19 – Reg.

\*\*\*\*\*

Sr. Audit Officer/ES.II has informed that Sri Lakhan Raj, Senior Auditor of ES.II Section had undergone COVID-19 test. The test results were positive and the official had last attended Office on 29-06-2020.

In view of the above, the following instructions are hereby issued :

The officials viz., Sri P. Appala Swamy, AAO (C), Sri D. Mahender, Sr.Ar. and Sri B.S. Anand, Clerk who were primary contact with Sri Lakkan Raj, Sr.Ar. in his pre-symptomatic/asymptomatic condition are instructed to remain in home quarantine for the 14 days w.e.f. 30.06.2020.

This is issued based on Hqrs. Lr.No.172/Estates/11-2020 dt.10.06.2020 enclosing the Ministry of Health and Family Welfare order dt.04.06.2020 and DoPT Order dt.05.06.2020.

This issues with the approval of Accountant General.

**Sr. Deputy Accountant General/Admn**

Copy to:

1. PA to Sr.DAG/ES
2. SAO/ES-II (Comml)
3. Notice Board



महालेखाकार) लेखापरीक्षा) के कार्यालय, तेलंगाना हैदराबाद – ५००००४  
**OFFICE OF THE ACCOUNTANT GENERAL (AUDIT)**  
**TELANGANA HYDERABAD – 500 004**

No.AG (Au)/TS/Admn/General/COVID-19/

Date: - 29.06.2020

**OFFICE ORDER No:21**

The following instructions are issued:

1. All officers of the level of Deputy Accountant General and above shall attend office on all working days.
2. Staff (Group A, B & C) up to 50 % of persons-in-position shall attend the office on every alternate day as per the roster prepared by co-ordination sections with the approval of Group Officer.
3. All other instructions issued vide Office Order No.10 dated 21.05.2020 stand reiterated.
4. The above instructions shall be in force with immediate effect and until further orders.

Sd/-

Sr. Deputy Accountant General/Admn

To  
Notice Board  
All Group Officers



महालेखाकार) लेखापरीक्षा) के कार्यालय, तेलंगाना हैदराबाद – ५००००४  
**OFFICE OF THE ACCOUNTANT GENERAL (AUDIT)**  
**TELANGANA HYDERABAD – 500 004**

No.AG (Au)/Admn./General/2020-21/COVID-19/

Date :- 29-06-2020

**OFFICE ORDER NO. 22**

Sr. Audit Officer/Welfare has informed that one Senior Auditor of Welfare Section had undergone COVID-19 related tests. The test results were positive and the official is under treatment. In view of the above, the SOP on preventive measures to contain spread of COVID-19 are taken as under:

- The entire section of Welfare and the Chamber of SAO/Welfare would be closed for 48 hours from 29.06.2020 FN and the same would be disinfected as per laid down protocol.
- The staff members of Welfare section have been asked to work from home till the Section as well as the Chamber of SAO/Welfare are adequately disinfected and are declared fit for re-occupation.
- The Welfare Section as well as the Chamber of SAO/Welfare would reopen on 01.07.2020.

Sd/-

Sr. Deputy Accountant General/Admn

To

- 1.Principal Director (ER), O/o the Comptroller & Auditor General of India, 09, Deen Dayal Upadhyay Marg, New Delhi – 110004 for information.
2. Principal Director (HQ), O/o the Comptroller & Auditor General of India, 09, Deen Dayal Upadhyay Marg, NewDelhi – 110004 for information.
3. All Group Officers

Sd/-

Sr.Audit Officer/Admn



महालेखाकार) लेखापरीक्षा) के कार्यालय, तेलंगाना हैदराबाद – ५००००४  
OFFICE OF THE ACCOUNTANT GENERAL (AUDIT)  
TELANGANA HYDERABAD – 500 004

No.AG (Au)/TS/Admn/general/COVID-19/

Date :01.06.2020

**CIRCULAR**

It has come to the notice of the Administration that the social distancing norms, as enumerated in the earlier circulars and advisories issued, are not being followed and the staff members are seen in groups without maintaining adequate distance among themselves in the office premises.

Accountant General has directed that the below guidelines/advisory shall be strictly followed in the office premises.

- Social distancing norms should be strictly followed in sections and office premises.
- Non-essential or avoidable gathering of staff should be minimized to ensure the health and safety of all.
- Masks should be invariably used for covering nose and mouth while coming in proximity to other staff members.
- Staff members are encouraged to use sanitizers / hand wash provided as and when required.

Branch officers will be responsible for following social distancing norms in the sections.

**Sd/-**

**Senior Deputy Accountant General (Admn.)**

**To**

**Notice Board**