



भारतीय लेखापरीक्षा एवं लेखा विभाग,
कार्यालय महा निदेशक लेखा परीक्षा,
पर्यावरण एवं वैज्ञानिक विभाग, कोलकाता शाखा
Indian Audit & Accounts Departments,
Office of the Director General of Audit,
Environment & Scientific Departments, Kolkata
Branch

OFFICE ORDER

28 JUL 2022

Date: 28/07/2022

O. O. No. Admn/52

The Dy. Director Environment and Scientific Departments, Kolkata Branch has been pleased to accord sanction of Personal Computer advance to the following official of this office:

Sl. No.	Name of the Officials	Amount of Advance
1.	Shri Ranjan Kumar Sardar, Assistant Supervisor	Rs. 50,000/-

The grant of the advance is subject to the following terms and conditions:-

(a) The purchase shall be completed and payment made within one month from the date on which the Government servant concerned draws the advance failing which he shall refund forthwith the full amount of advance drawn together with interest on that amount for one month. He shall submit the cash receipt within one month from the date of drawal of advance.

(b) The amount of advance shall be recovered in instalments as detailed below commencing with the first issue of pay and/or leave salary or subsistence allowance after drawal of advance.

Sl.No.	Name & Designation	Rate of instalment (Rs)	No. Of Instalments
1	Shri Ranjan Kumar Sardar, Assistant Supervisor	1000.00	50

The interest accrued thereon shall be recovered in further instalments commencing from the month immediately following that in which the repayment of advance for the purchase of personal computer is complete. The balance amount of advance, if any and wherever applicable, together with interest thereon shall be recovered from DCRG.

(c) The rate of interest shall be as prescribed by the Govt. of India i.e. 12.3% per annum. If conditions attached to the sanction including those relating to the recovery of the amount are fulfilled completely to the satisfaction of the Competent Authority, a rebate of interest to the extent of 2½% will be allowed.

(d) If the Government servant concerned ceases to be in service for any reason other than normal retirement superannuation or dies before payment of the advance in full, the entire outstanding amount shall become payable to the Govt.

(e) Furnishing of false certificates will render him liable to suitable disciplinary action apart from being called upon to refund forthwith the entire amount of advance disbursed to him together with the amount of interest.

The grant of the advance is subject to the fulfilment of the usual conditions under the "RULES THAT REGULATE THE GRANT OF ADVANCE TO CENTRAL GOVT. SERVANTS FOR PURCHASE OF PERSONAL COMPUTER" as amended from time to time.

The amount of advance is adjustable under the "Head 7610 – Loans to Govt. Servant (Other than HBA)".

s/d-
Sr. Audit Officer (Admn.)

Copy forwarded for information and necessary action to :-

- 1) The Sr. Audit Officer (Admn.) O/o. Director General of Audit, Environment & Scientific Department, D.G.C.R. Building, I.P. Estate, New Delhi-110 002.
- 2) The Pay & Accounts Officer (Audit), O/o the Pr. AG (A&E), West Bengal, Kolkata-700 001
- 3) The Director of Audit, (P&T), 7, Koilaghat Street, Kolkata-700001.
- 4) Shri Ranjan Kumar Sardar, Assistant Supervisor
- 5) Personal file of Shri Ranjan Kumar Sardar, Assistant Supervisor
- 6) Establishment Section for drawing the bill. (Copy of DGA's Sanction & Budget Allotment enclosed)
- 7) Hindi Cell
- 8) Office Order Book
- 9) Notice Board
- 10) Spare copy



Sr. Audit Officer (Admn.)