

**OFFICE OF THE PR. ACCOUNTANT GENERAL (AUDIT-I), WEST BENGAL,
TREASURY BUILDINGS, 2 GOVT. PLACE (WEST), KOLKATA-700001.**

O.O. No.Admn.I/XII-20/Vol.XIV/77

Dated : 20.09.2022

C I R C U L A R

In pursuance of this O.O.No.Admn.I/XII-20/Vol.XIV/75 dated 09.09.2022, applications are invited from SAS (Civil Audit) passed officials of this office and O/o the Pr.AG(Audit-II), WB as per Headquarters' Office Circular No.26-Staff(Appt-III)/155-2022 issued vide letter No.569-Staff(Appt-III)/155-2022 dated 08.09.2022 for filling up the vacant post of Assistant Audit Officer on permanent absorption basis in terms of circular letters (copy enclosed) received from deficit offices as stated below:-

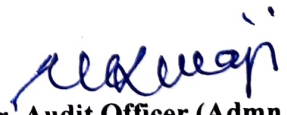
	Name of the Deficit Offices	Issued vide letter No.
1.	Pr.AG(Audit-I), Tamil Nadu, Chennai	Admn.I/Unit.III/15-05/2022-23(Vol.IX)/18 dated 15.09.2022
2.	AG(Audit), Meghalaya, Shillong	Admn./Audit/Folder-145/Vol.III/2022-23/1690-1720 dated 15.09.2022
3.	Pr.AG(Audit), Himachal Pradesh, Shimla	Admn./Audit/Permanent Absorption/AAO/ 2022-23/4055 dated 16.09.2022
4.	Pr.AG, Mizoram, Aizawl	Estt/AG Miz/1-300/ Absorption/2022-23/246 dated 16.09.2022
5.	Pr.AG(Audit), Jammu & Kashmir, Srinagar	Admn-I/Audit/SAS Abs/2022-23/173 dated 16.09.2022
6.	Director General of Audit, Environment and Scientific Deptt., New Delhi	स.-महा.नि.ले.प./ पर्या. एवं वै. वि. /प्रशा.-II/Posting Transfer Group 'B'/2022-23/ dated 16.09.2022

In terms of Headquarters' Office Circular No.29-Staff(Appt-III)/155-2022 issued vide letter No.605-Staff(Appt-III)/155-2022 dated 16.09.2022 (copy enclosed) the eligible candidate may apply for permanent absorption in more than one office subject to maximum 05 (five), in order of preference.

Applications of willing and eligible officials along with filled in Annexure-I and Annexure-II may please be forwarded to **Admn.I Section** of this office by **04.10.2022** positively.


Branch Officers are requested to bring this content to the notice of all concerned.

**//Authority: Sr.DAG(Admn.)'s order dated 20.09.2022
Kept in file No. Admn.I/XII-20/Vol.XIV//**


Sr. Audit Officer (Admn.1)
20/9/22

Copy forwarded to:-

1. All Group Officers and Branch Officers as per general e-mail list.
2. Sr. Audit Officer(Admn.), Office of Deputy Director of Audit (Air Force), Dehradun MahalekhakarBhawan, 1st Floor, Kaulagarh, Dehradun, Uttarakhand-248195
3. Sr. Audit Officer(Admn.), O/o the Pr.Director(Audit), Industry and Corporate Affairs, A.G.C.R Building, Indra Prastha Estate, New Delhi-110002
4. Sr. Accounts Officer(Admn.), Office of the Pr. Accountant General(A&E), Bihar, Birchand Patel Marg, Patna – 800001
5. Sr.AO(EDP) with request to put up the circular on official website of this office
6. All AAOs/Supervisors
7. Notice Boards


Asstt. Audit Officer(Admn.I)

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा I), तमिलनाडु,
“लेखापरीक्षा भवन”, 361, अण्णा सालै, तेनामपेट, चेन्नै- 600018
**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (Audit-I),
TAMIL NADU, LEKHA PARIKSHA BHAVAN,
361, ANNA SALAI, TEYNAMPET, CHENNAI – 600 018**

No. Admn.I/Unit.III/15-05/2022-23 (Vol-X)/18

Dated:15/09/2022

CIRCULAR No.08

Sub: **Permanent absorption of SAS passed officials, awaiting promotion as regular AAO for want of vacancies in their offices, by the deficit offices having vacancies in AAO cadre in same stream – Reg**

Ref:(i)**HQrs. Cr. No. 26 - Staff (App-III)/155-2022 issued vide Lr No. 569-Staff (Appt.-III)/ 155-2022 dated 08.09.2022**

(ii)**HQrs. Lr No. 574-Staff (Appt.-III)/ 155-2022 dated 09.09.2022**

It is proposed to fill up the vacant posts of Assistant Audit Officer in the offices under the cadre control of Office of the Principal Accountant General (Audit-I), Tamil Nadu, Chennai in the Pay Matrix Level – 8 on permanent absorption basis from the Civil Audit/Accounts Offices. Accordingly, applications are invited from willing SAS (Civil Audit) passed officials/AAO/AAO (Adhoc) for permanent absorption as Assistant Audit Officer in the above said offices. Willing SAS passed candidates to apply to only one specific office within the specified time **(by 08.10.2022)** through their respective cadre controlling authorities. The Cadre Controlling Authorities may forward such applications to this office **on or before 18/10/2022** **alongwith** the following documents **through e-mail**: -

- (a) Application cum undertaking for permanent absorption by the willing officials **(Annexure-I)**
- (b) Bio-data of the concerned officials in original and countersigned by the Sr. DAG/DAG (Admn.) with seal **(Annexure-II)**
- (c) Duly filled in Composite statement of Cadre Clearance / Integrity Certificate / Vigilance Clearance / Major / Minor Penalty etc. **(Annexure – III).**

- (d) Acceptance of the appended terms and conditions (**Annexure-IV**) through the cadre controlling authority.
- (e) Inter-se-seniority list of the concerned officials duly signed by the Competent Authority (**Annexure-V**)
- (f) Complete and attested copies of the APARs of the concerned officials for the last 5 years. Each and every page of the APARs should be attested after photocopying.
- (g) Abstract of APAR grading for last 05 years in tabular form duly signed.



उप महालेखाकार/प्रशासन
Deputy Accountant General/Administration

To

1. All IA&AD Field Offices

2. The AC (N) with reference to Cr. No. 26 - Staff (App-III)/155-2022 issued vide Lr No. 569-Staff (Appt.-III)/155-2022 dated 08.09.2022.

APPLICATION FORM CUM UNDERTAKING FOR PERMANENT ABSORPTION

To

The Cadre Controlling Authority.
(of the deficit office)

(Through proper channel)

Subject: Application for permanent absorption to the O/o thefor the post
of AAO

Sir/Madam.

With reference to the transferor Office's Circular No. dated
I , AAO/AAO (Adhoc)/Clerk/ Auditor/ Accountant/
Stenographer Grade-III / Sr. Auditor / Sr. Accountant /Stenographer Grade-II/ Stenographer
Grade-I/DEO-B/DEO-A(SAS passed) of the Office of
the.....(name of the transferor office) hereby apply for
permanent absorption to AAO cadre in the Office of the.....(name of the
transferee office). I also enclose herewith my complete bio-data.

Undertaking

I..... AAO/AAO (Adhoc)/Clerk/ Auditor/ Accountant/ Stenographer
Grade-III / Sr. Auditor / Sr. Accountant /Stenographer Grade-11/ Stenographer Grade-I/DEO-
B/DEO-A(SAS passed) of the Office of the..... (name of the transferor office)
solemnly affirm and state as follows:

- (i) that I accept all the terms and conditions mentioned in the transferor Office's Circular / Office Order No..... datedregarding permanent absorption.
- (ii) that I also accept the condition that consequent upon my permanent absorption to AAO cadre, I shall be ranked junior most in the cadre in the transferee office.
- (iii) that I shall not claim any benefit of my previous position which I enjoyed in the transferor office in service matters like seniority, added benefit of previous service while deciding the matter of promotion, seniority, etc. in the new office in future
- (iv) that I shall have no lien to the post held by me in O/o.....(previous office) subsequent to my absorption in AAO cadre in O/o(new Office) and I accept that the absorption in irreversible.

- (v) that I shall pass the language test applicable to the State (language.....), failing which I shall not be considered for further promotion to next higher cadre.
- (vi) I shall also abide by all the decisions taken from time to time in this regard by the competent authority.

Yours faithfully

Signature.....

Name.....

Designation.....

Name of the office of the Applicant seeking permanent absorption.

Place:.....

Date:.....

Bio data

Sl. No.	Description	Details
1)	Name	
2)	Father's Name	
3)	Category SC/ST/UR	
4)	Whether Physically handicapped If yes — mention type and %of disability	
5)	Married/Un-married	
6)	If married, whether spouse working (Give details)	
7)	Educational qualification	
8)	Departmental Examination passed, if any, with date/month of passing the examination.	
9)	Post in which joined IA &AD	
10)	Date of joining IA &AD	
i 1)	Present post held	
12)	Date from which present post held	
13)	Pay drawn (Pay level & basic pay)	
14)	Date of passing SAS examination	
i 5)	Brief description of duties	
16)	Special achievements. if any	
17)	Permanent home address	
18)	Present address	
19)	Mobile No.	
20)	e-mail ID	

Signature:..
Name:
Designation:.....

Place:.....

Date:.....

ANNEXURE - III

**Composite Statement of Cadre Clearance, Integrity Certificate, Vigilance
Clearance Certificate & Major/Minor Penalties etc.**

Sl. No.	Name of the Officers (S/Shri/Smt.)	Cadre Clearance	Integrity Certificate	Vigilance Clearance Certificate	Statement of Major/Minor Penalties if any imposed upon the officer during last 10 years.
	XYZ_____	Cadre Clearance for absorption has been given by the Cadre Controlling Authority	Integrity of the officers is beyond doubt.	No disciplinary /Court case is pending or contemplated against the officer.	No Major/Minor Penalties have been imposed upon the officer during last 10 years.

Competent Authority

TERMS AND CONDITIONS OF PERMANENT ABSORPTION

1.	Applications should be forwarded through proper channel along with the willingness of the individuals.
2.	Application submitted do not confer upon them any right for absorption unless he/she is informed of the selection for such absorption by this office.
3.	The absorbees are liable to be posted either on inspection duties or to any branch offices/RA Units already in existence or created in future, in Tamil Nadu and Puducherry. The persons willing to go on field duties only need apply.
4.	Their seniority in the cadre of Assistant Audit Officer on permanent absorption shall be regulated as per the orders of the Comptroller and Auditor General of India already issued or that may be issued from time to time.
5.	On permanent absorption, the officials from Group 'C' shall be placed on probation for a period of 02 years from the date of permanent absorption.
6.	The absorbees should pass the examination to be conducted by this office in Tamil at Matriculation level, if they have not qualified the same already. Failure to qualify in the examination within the period of 02 years from the date of absorption may curtail further promotions to higher cadre.

Read and understood the terms and conditions of absorption and I agree to the terms and conditions of absorption.

Date:

Signature of the Official

ANNEXURE-V

Sl No.	Name	Educational Qualification	Professional Qualification	Category	Date of Birth	Date of joining Govt. service	Date of joining IAAD	Post in which initially joined in IAAD	Date of completion of probation	Date of confirmation	Date of promotion to current post	Date of passing SOGE/SAS Exam (Civil Audit)		If qualified in Tamil Regional Language, enclose a copy of proof
												Group-I	Group-II	
												13	14	15
1														
1														
2														
3														
4														
5														

Competent Authority

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा I), तमिलनाडु,
“लेखापरीक्षा भवन”, 361, अण्णा सालै, तेनामपेट, चेन्नै- 600018
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (Audit-I),
TAMIL NADU, LEKHA PARIKSHA BHAVAN,
361, ANNA SALAI, TEYNAMPET, CHENNAI - 600 018

No. Admn.I/Unit.III/15-05/2022-23 (Vol-X)/20

Dated:16/09/2022

CORRIGENDUM

Sub: **Permanent absorption of SAS passed officials, awaiting promotion as regular AAO for want of vacancies in their offices, by the deficit offices having vacancies in AAO cadre in same stream - Reg**

Ref: **Circular No.08 issued vide letter No. Admn.I/Unit.III/15-05/2022-23 (Vol-X)/18 dated 15/09/2022 - Reg.**

The following corrections are made in the circular read above,

- (i) In the first sentence of the ibid Circular, “the vacant posts of Assistant Audit Officer” may be read as “33 vacant posts of Assistant Audit Officer”.
- (ii) In the tenth sentence of the ibid Circular, “through e-mail” may be read as “through e-mail @ agautamilnadu1@cag.gov.in”

उप महालेखाकार/प्रशासन
Deputy Accountant General/Administration

To

1. All IA&AD Field Offices (Civil Audit/Accounts Offices)
2. The AC (N) with reference to Cr. No. 26 - Staff (App-III)/155-2022 issued vide Lr No. 569-Staff (Appt.-III)/155-2022 dated 08.09.2022.



कार्यालय महालेखाकर (लेखा परीक्षा) मेघालय, शिलांग - 793001

OFFICE OF THE ACCOUNTANT GENERAL (AUDIT)
MEGHALAYA, SHILLONG – 793 001.

FAX : 0364 – 2223494/E.Mail agauMeghalaya@cag.gov.in

C I R C U L A R

In terms of Headquarters' Circular No.26-Staff (Appt. III)/155-2022, letter No. 569-Staff (Appt. III)/155-2022 dated 08th September,2022 and Headquarters' letter No.574-Staff (Appt. III)/155-2022 dated 09th September,2022, it is notified that there are **07 (seven)** vacancies in the cadre of AAO in the office of the Accountant General (Audit), Meghalaya, Shillong. SAS (Civil Audit) passed officials in offices of the Principal Accountants/Accountants General (A&E)/Audit may apply for permanent absorption in this office. Willing candidates may apply in the prescribed format (copy enclosed) giving their full bio-data through their respective offices. Applications should reach in this office latest by **18.10.2022**. While forwarding the application, APARs of 5 (five) years may also be forwarded. Applications of such officials against whom the disciplinary proceedings/Court cases are pending/contemplated or under going major/minor penalty and already attained the age of 56 years may kindly not be forwarded.

(Authority : Accountant General (Audit)'s Orders dated 15.09.2022 at P 17n in the file No. Admn/ Audit/ Folder-145/Vol.III/2022-23/)

Sd/-

Establishment Officer

Date : 15th September, 2022

Memo No.Admn/Audit/Folder-145/Vol.III/2022-23/1689.

Copy forwarded for information to :-

The Assistant Comptroller & Auditor General (N), Office of the Comptroller and Auditor General of India, 9, Deen Dayal Upadhyaya Marg, New Delhi : 110 124. This has a reference to Headquarters' Circular No.26-Staff (Appt. III)/155-2022, letter No. 569-Staff (Appt. III)/155-2022 dated 08th September,2022 and Headquarters' letter No.574-Staff (Appt. III)/155-2022 dated 09th September,2022,

Sd/-

Establishment Officer

Memo No.Admn/Audit/Folder-145/Vol.III/2022-23/1690-1720.

Date : 15th September, 2022

Copy forwarded for information and necessary action to:-

- 1.. The Principal Accountant General (Gen.& Social Sector Audit), Andhra Pradesh, & Telangana, Saifabad, HYDERABAD – 500 004.
2. The Principal Accountant General (Eco. & Revenue Sector Audit),Andhra Pradesh & Telangana, Saifabad, HYDERABAD - 500 004.
3. The Accountant General, Arunachal Pradesh, JNK Building, Sector-E, NH 52-A, ITANAGAR – 791 111
4. The Principal Accountant General (Audit),Assam, Maidamgaon, Beltola,GUWAHATI – 781 029.
5. The Accountant General (Audit), Bihar, Birchand Patel Marg, PATNA – 800 001.
6. The Accountant General (Audit), Chattisgarh, Post – Mandhar, Zero Point,RAIPUR – 493 111.
7. The Accountant General, Goa,Audit Bhawan, Green Valley, Alto Porvorim,GOA – 403 521
8. The Accountant General, (Eco. & Revenue Sector Audit), Gujarat, Audit Bhawan,Near Commerce Six Road, Navrangpura, AHMEDABAD – 380 009.

Cont...p/2..

9. The Accountant General, (Gen. & Social Sector Audit),Gujarat, Annexes Building, Race Course Road, P.B.No.27,RAJKOT – 360 001.
10. The Principal Accountant General (Audit), Haryana, Plot No. 5, Dakshin Marg, Section 33 - B, CHANDIGARH - 160 047.
11. The Principal Accountant General (Audit), Himachal Pradesh, Gorton Castle Building, SHIMLA – 171 003.
12. The Accountant General (Audit),Jammu & Kashmir, M.Y.Rather Avenue,SRINAGAR – 190 009.
13. The Principal Accountant General (Audit), Jharkhand, PO Doranda, RANCHI - 834 002
14. The Principal Accountant General (Gen. & Social Sector Audit), Karnataka, Audit Bhawan, 'C' Block, Post Box No. 5398, BANGALORE – 560 001.
15. The Principal Accountant General(Eco. & Revenue Sector Audit), Karnataka, Audit Bhawan, 'C' Block, Post Box No. 5398, BANGALORE – 560 001.
16. The Principal Accountant General,(Gen. & Social Sector Audit),Kerala, THIRUVANANTHAPURAM – 695 039.
17. The Accountant General, (Eco. & Revenue Sector Audit),Kerala, THIRUVANANTHAPURAM – 695 039.
18. The Accountant General (Gen. & Social Sector Audit),Madhya Pradesh, Audit Bhawan, Jhansi Road, GWALIOR - 474 002.
19. The Accountant General, (Eco. & Revenue Sector Audit),Madhya Pradesh, 53, Arera Hills, Hoshangabad Road, BHOPAL – 462 011.
20. The Principal Accountant General (Audit) -I, Maharashtra, 101 M.K.Road, Pratishtra Bhawan, MUMBAI :400 020.
21. The Accountant General (Audit) -II,Maharashtra, NAGPUR – 440 001.
22. The Principal Accountant General,(Audit) – III, Maharashtra, Pratishtra Bhawan, GF,101 M.K.Road, MUMBAI – 400 020.
23. The Accountant General (Audit),Manipur, IMPHAL – 795 001.
24. The Principal Accountant General, Mizoram, New Capital Complex, Khatla, AIZAWL - 796 001.
25. The Accountant General (Audit),Nagaland, KOHIMA – 797 001.
26. The Principal Accountant General (Audit),Delhi, AGCR Building, IP Estate, NEW DELHI – 110 002.
27. The Accountant General, (Gen. & Social Sector Audit), Odisha, BHUBANESWAR – 751 001.
28. The Principal Accountant General (Eco. & Revenue Sector Audit),Odisha, BHUBANESWAR – 751 001.
29. The Principal Accountant General (Audit),Punjab, Plot No.21,Sector -17-E,Post Bag -18, CHANDIGARH – 160 017.
30. The Principal Accountant General (Gen. & Social Sector Audit),Rajasthan, Janpath, JAIPUR – 302 005.
31. The Accountant General (Eco. & Revenue Sector Audit),Rajasthan, Janpath, JAIPUR – 302 005.
32. The Accountant General (Audit), Sikkim, Lekha Pariksha Bhawan,Below Deorali P.O : Tadong, GANGTOK – 737 102.

Cont./...3

33. The Principal Accountant General (Gen. & Social Sector Audit),Tamil Nadu & Puducherry,Lekha Pariksha Bhawan, 361, Anna Salai,Teynampet,CHENNAI – 600 018
34. The Accountant General (Eco. & Revenue Sector Audit),Tamil Nadu,Lekha Pariksha Bhawan, 361, Anna Salai,Teynampet,CHENNAI – 600 018
35. The Accountant General (Audit),Tripura, PO:Kunjaban, AGARTALA – 799 006.
36. The Princial Accountant General,(Gen. & Social Sector Audit),Uttar Pradesh, Satyanishtha Bhawan, 15-A, Dayanand Marg, ALLAHABNAD – 211 001.
37. The Accountant General (Eco. & Revenue Sector Audit),Uttar Pradesh, 6-Floor, Kendriya Bhawan, Sec- H, Aliganj, LUCKNOW– 266 024
38. The Accountant General (Audit),Uttarakhand, 'Vaibhav Palace' C-1/105, Indira Nagar, DEHRADUN - 248 006
39. The Principal Accountant General (Gen. & Social Sector Audit), West Bengal,Treasury Building, 2, Govt. Place (West)KOLKATA – 700 064.
40. The Accountant General,(Eco. & Revenue Sector Audit), West Bengal, CGO Complex,3rd MSO Building, 5-Floor, DF Block, Salt Lake, KOLKATA – 700 064.
41. The Principal Director of Audit,Central, C-25, Audit Bhawan, Bandra Kurla Complex,Behind Income Tax Building, Bandra,MUMBAI – 400 051.
42. The Director General of Audit, Central Expenditure, AGCR Building,IP Estate, NEW DELHI – 110 002.
43. The Director General of Audit, Central Receipt, AGCR Building,IP Estate, NEW DELHI – 110 002.
44. The Principal Director of Audit, Central, IInd Floor, Pr. AG (A&E), Office Building, Park House Road, BANGALORE – 560 001
45. The Principal Director of Audit, Central, Plot No.21 & 22, Lekha Pariksha Bhawan, Sector-17-E, CHANDIGARH – 160 017.
46. The Principal Director of Audit, Central, Lekha Pariksha Bhawan,361, Anna Salai, CHENNAI – 600 018.
47. The Principal Director of Audit, Central, HYDERABAD – 500 004.
48. The Principal Director of Audit, Central, 6th Floor, Kendriya Bhawan, Aliganj, LUCKNOW – 226 024
49. The Principal Director of Audit, Central, Audit Bhawan, Navrangpura,AHMEDABAD – 360 009.
50. The Principal Director of Audit, Economics & Service Ministries, AGCR Building, IP Estate, NEW DELHI – 110 002.
51. The Principal Director of Audit, Scientific Departments, AGCR Building,IP Estate, NEW DELHI – 110 002.


Establishment Officer

APPLICATION FORM CUM UNDERTAKING FOR PERMANENT ABSORPTION

To

The Cadre Controlling Authority.
(of the deficit office)

.....

.....

.....

(Through proper channel)

Subject: Application for permanent absorption to the O/o thefor the post
of AAO

Sir/Madam,

With reference to the transferor Office's Circular No. dated
I AAO/AAO (Adhoc)/Clerk/ Auditor/ Accountant/
Stenographer Grade-III / Sr. Auditor / Sr. Accountant /Stenographer Grade-II/ Stenographer
Grade-I/DEO-B/DEO-A(SAS passed) of the Office of
the.....(name of the transferor office) hereby apply for
permanent absorption to AAO cadre in the Office of the.....(name of the
transferee office). I also enclose herewith my complete bio-data.

Undertaking

I..... AAO/AAO (Adhoc)/Clerk/ Auditor/ Accountant/ Stenographer
Grade-III / Sr. Auditor / Sr. Accountant /Stenographer Grade-II/ Stenographer Grade-I/DEO-
B/DEO-A(SAS passed) of the Office of the(name of the transferor office)
solemnly affirm and state as follows:

- (i) that I accept all the terms and conditions mentioned in the transferor Office's Circular /
Office Order No..... datedregarding permanent absorption.
- (ii) that I also accept the condition that consequent upon my permanent absorption to AAO
cadre. I shall be ranked junior most in the cadre in the transferee office.
- (iii)that I shall not claim any benefit of my previous position which I enjoyed in the transferor
office in service matters like seniority, added benefit of previous service while deciding
the matter of promotion, seniority, etc. in the new office in future
- (iv)that I shall have no lien to the post held by me in O/o.....(previous office)
subsequent to my absorption in AAO cadre in O/o(new Office) and I
accept that the absorption in irreversible.

(v) that I shall pass the language test applicable to the State (language.....), failing which I shall not be considered for further promotion to next higher cadre.

(vi) I shall also abide by all the decisions taken from time to time in this regard by the competent authority.

Yours faithfully,

Signature.....

Name.....

Designation.....

Name of the office of the Applicant seeking permanent absorption.

Place:.....

Date:.....

Bio data

Sl. No.	Description	Details
1)	Name	
2)	Father's Name	
3)	Category SC/ST/UR	
4)	Whether Physically handicapped If yes - mention type and %of disability	
5)	Married/Un-married	
6)	If married, whether spouse working (Give details)	
7)	Educational qualification	
8)	Departmental Examination passed, if any, with date/month of passing the examination.	
9)	Post in which joined IA &AD	
10)	Date of joining IA &AD	
11)	Present post held	
12)	Date from which present post held	
13)	Pay drawn (Pay level & basic pay)	
14)	Date of passing SAS examination	
15)	Brief description of duties	
16)	Special achievements, if any	
17)	Permanent home address	
18)	Present address	
19)	Mobile No.	
20)	e-mail ID	

Signature:.....

Name:.....

Designation:.....

Place:.....

Date:.....



No. Admn./Audit/Permanent Absorption/AAO/2022-23/4055

Dated: 16.09.2022

परिपत्र (प्रशासन)

Subject: Permanent absorption of SAS (Civil Audit) Examination passed officials to the post of Assistant Audit officer (Civil) -reg.

In pursuance to Hqrs. office Circular No. 26-Staff (Appt.-III)/155-2022 issued vide letter No. 569-Staff (Appt.-III)/155.-2022 08.09.2022, **office of the Pr. Accountant General (Audit), Himachal Pradesh, Shimla-3** intends to fill **20 (Twenty)** vacant posts of Assistant Audit Officer (Civil) on **Permanent Absorption** basis amongst Subordinate Audit Service (Civil Audit) Examination passed officials, of IA&AD offices, awaiting promotion as regular AAO, for want of vacancies in their offices.

2. Officials who have passed the SAS (Civil Audit) examination (Examination-I of 2022) or earlier examination and are awaiting promotion are eligible for applying to the post of Assistant Audit Officer (Civil) in Level-8 of the pay matrix of Central Civil Service (Revised Pay) Rules, 2016. On permanent absorption, pay of the officials shall be fixed in terms of Rule 13 of pay rules *ibid*.

3. **SAS (Civil Audit) passed officials of various A&E offices, already on deputation to this office, are also eligible for applying for Permanent Absorption under the scheme.**

4. **Persons with Disabilities** or officials whose spouse is currently working in any office/department located in Himachal Pradesh shall be given preference.

5. Willing officials may note that in the event of selection for permanent absorption basis, he/she will have no lien to the post held by him/her in the previous office and that the absorption is irreversible.

6. Cadre controlling authorities may ensure that SAS passed candidates apply to only one specific office for Permanent Absorption.

Cadre controlling authorities may forward applications of the eligible/willing officials in the prescribed proforma (**Annexure-I**), bio-data (**Annexure-II**) along with attested copies of the APARs for the last 05 years, statement of cadre clearance/integrity certificate, vigilance/disciplinary clearance certificate and past work profile/performance to this office **through email only at agauhimachalpradesh@cag.gov.in latest by 18.10.2022.**

Applications received without the approval of CCA or received after the due date shall not be entertained.

Authority: Pr. Accountant General orders
dated 16.09.2022

Dy. Accountant General (Admn)

Copy to:

1. All IA&AD offices as per mailing list. (through email)
2. Notice Board.
3. Office Website

APPLICATION FORM CUM UNDERTAKING FOR PERMANENT ABSORPTION

To

The Cadre Controlling Authority.
(of the deficit office)

.....
.....
.....

(Through proper channel)

Subject: Application for permanent absorption to the O/o the for the post
of AAO

Sr/Madam.

With reference to the transferor Office's Circular No. dated
I AAO/AAO (Adhoc)/Clerk/ Auditor/ Accountant/
Stenographer Grade-III / Sr. Auditor / Sr. Accountant /Stenographer Grade-II/ Stenographer
Grade-I/DEO-B/DEO-A(SAS passed) of the Office of
the.....(name of the transferor office) hereby apply for
permanent absorption to AAO cadre in the Office of the.....(name of the
transferee office). I also enclose herewith my complete bio-data.

Undertaking

I AAO/AAO (Adhoc)/Clerk/ Auditor/ Accountant/ Stenographer
Grade-III / Sr. Auditor / Sr. Accountant /Stenographer Grade-II/ Stenographer Grade-I/DEO-
B/DEO-A(SAS passed) of the Office of the.....(name of the transferor office)
solemnly affirm and state as follows:

- (i) that I accept all the terms and conditions mentioned in the transferor Office's Circular / Office Order No..... datedregarding permanent absorption.
- (ii) that I also accept the condition that consequent upon my permanent absorption to AAO cadre. I shall be ranked junior most in the cadre in the transferee office.
- (iii)that I shall not claim any benefit of my previous position which I enjoyed in the transferor office in service matters like seniority, added benefit of previous service while deciding the matter of promotion, seniority, etc. in the new office in future
- (iv)that I shall have no lien to the post held by me in O/o.....(previous office) subsequent to my absorption in AAO cadre in O/o(new Office) and I accept that the absorption is irreversible.

- (v) that I shall pass the language test applicable to the State (language.....), failing which I shall not be considered for further promotion to next higher cadre.
- (vi) I shall also abide by all the decisions taken from time to time in this regard by the competent authority.

Yours faithfully.

Signature.....

Name.....

Designation.....

Name of the office of the Applicant seeking permanent absorption.

Place:.....

Date:.....

Bio data

Sl. No.	Description	Details
1)	Name	
2)	Father's Name	
3)	Category SC/ST/UR	
4)	Whether Physically handicapped If yes - mention type and %of disability	
5)	Married/Un-married	
6)	If married, whether spouse working (Give details)	
7)	Educational qualification	
8)	Departmental Examination passed, if any, with date/month of passing the examination.	
9)	Post in which joined IA &AD	
10)	Date of joining IA &AD	
11)	Present post held	
12)	Date from which present post held	
13)	Pay drawn-(Pay level & basic pay)	
14)	Date of passing SAS examination	
15)	Brief description of duties	
16)	Special achievements, if any	
17)	Permanent home address	
18)	Present address	
19)	Mobile No.	
20)	e mail ID	

Signature:.....

Name:.....

Designation:.....

Place:.....

Date:.....



लोकहितार्थं सत्यनिष्ठा
Dedicated to Truth in Public Interest

कार्यालय प्रधान महालेखाकार,
मिज़ोरम, आइजोल - ७९६ ००१

OFFICE OF THE
PRINCIPAL ACCOUNTANT GENERAL, MIZORAM
AIZAWL - 796001

त नो/Phone No. 0389-2335566 फैक्स नो/Fax No. 0389-2333434

ई-मेल / e-mail: agmizoram@cag.gov.in



सत्यमेव जयते

Truth Alone Triumphs

Estt/AG_Miz/1-300/Absorption/2022-23/246

16.09.2022

To

All offices under IA&AD
(As per mailing list)

Sub: Permanent absorption of willing SAS passed officials from offices under IA&AD

Sir/Madam,

In compliance with Headquarters' Circulars issued vide No. 569-Staff (App III)/155-2022 dated 08.09.2022 and 574-Staff (App III)/155-2022 dated 09.09.2022, applications are invited to fill the vacant posts of Assistant Audit Officer (AAO) from willing SAS (Civil Audit) passed officials on permanent absorption basis in the office of the Principal Accountant General, Mizoram.

Name of the post	No of vacant post to be filled	Eligibility requirements
Assistant Audit Officer (AAO)	06 (UR)	1. Subordinate Audit Service (Civil Audit) passed officials in Audit offices who are awaiting promotion to regular AAO 2. Subordinate Audit Service (Civil Audit) passed officials in A&E offices who are awaiting promotion to regular AAO

2. Cadre Controlling offices are requested to forward the application form cum undertaking for permanent absorption (**Annexure I**) and Bio – data (**Annexure II**) along with attested copies of last 05 years APAR, abstract of APAR, vigilance clearance/ No disciplinary proceedings pending/ contemplated certificate and past work profile/performance of willing candidates, so as to reach this office on or before **18.10.2022**.

3. The criteria for short listing of candidates and fixation of seniority will be as per the Headquarters' instructions contained in the circulars *ibid*.

Encl: Annexure I & II

Yours faithfully,

(Hautinlal Suantak)

Sr. Dy Accountant General

APPLICATION FORM CUM UNDERTAKING FOR PERMANENT ABSORPTION

To

The Principal Accountant General,
O/o the Pr. Accountant General, Mizoram,
Aizawl.
(Through proper channel)

Subject: Application for permanent absorption to the O/o the Principal Accountant General, Mizoram for the post of AAO.

Sir,

With reference to the transferor Office's Circular No.....dated.....
I.....AAO/AAO(Adhoc)/Clerk/Auditor/Accountant/Stenographer Grade-III /Sr. Auditor/Sr. Accountant/Stenographer Grade-II/Stenographer Grade-I/DEO-B/DEO-A (SAS passed) of the office of thehereby apply for permanent absorption to AAO cadre in the Office of the Principal Accountant General, Mizoram. I also enclose herewith my complete bio-data.

Undertaking

I AAO/AAO(Adhoc)/Clerk/Auditor/Accountant/Stenographer Grade-III /Sr. Auditor/Sr. Accountant/Stenographer Grade-II/Stenographer Grade-I/DEO-B/DEO-A (SAS passed) of the office of thesolemnly affirm and state as follows:

- (i) that I accept all the terms and conditions mentioned in the transferor Office's Circular No.....datedregarding permanent absorption.
- (ii) that I also accept the condition that consequent upon my permanent absorption to AAO cadre, I shall be ranked junior most in the cadre in the transferee office.
- (iii) that I shall not claim any benefit of my previous position which I enjoyed in the transferor office in service matter like seniority, added benefit of previous service while deciding the matter of promotion, seniority, etc. in the new office in future.

- (iv) that I shall have no lien to the post held by me in O/o the.....subsequent to my absorption in AAO cadre in O/o the Principal Accountant General, Mizoram and I accept that the absorption in irreversible.
- (v) that I shall pass the language test applicable to the State (language.....), failing which I shall not be considered for further promotion to the next higher cadre.
- (vi) I shall also abide by all the decisions taken from time to time in this regard by the competent authority.

Yours faithfully,

Signature

Name

Designation

O/o

Place

Date

Bio data

Sl. No.	Description	Details
1)	Name	
2)	Father's Name	
3)	Category SC/ST/UR	
4)	Whether Physically handicapped If yes – mention type and %of disability	
5)	Married/Un-married	
6)	If married, whether spouse working (Give details)	
7)	Educational qualification	
8)	Departmental Examination passed, if any, with date/month of passing the examination.	
9)	Post in which joined IA &AD	
10)	Date of joining IA &AD	
11)	Present post held	
12)	Date from which present post held	
13)	Pay drawn (Pay level & basic pay)	
14)	Date of passing SAS examination	
15)	Brief description of duties	
16)	Special achievements, if any	
17)	Permanent home address	
18)	Present address	
19)	Mobile No.	
20)	e-mail ID	

Signature:.....

Name:.....

Designation:.....

Place:.....

Date:.....



भारतीय लेखा परीक्षा और लेखा विभाग
INDIAN AUDIT AND ACCOUNTS DEPARTMENT
कार्यालय प्रधान महालेखाकार (लेखा परीक्षा)
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT),
जम्मू - कश्मीर, श्रीनगर-190001
JAMMU & KASHMIR, SRINAGAR-190001



No: Admn-I/Audit/SAS Abs/2022-23/173

Dated: 16-09-2022

REVISED CIRCULAR

Applications are invited from willing SAS (Civil Audit) passed officials of field offices of IA&AD who have passed the **S.A.S (Civil Audit) Examination held in May-2022 and such officials of the IA&AD Offices, who have passed the SAS (Civil Audit) examination held prior to May-2022 (except those, who have already been promoted as AAO (Regular) in their parent cadre and could not be absorbed in the Civil Audit Offices are also eligible to apply for filling up 16 posts of Assistant Audit Officer (Civil) in the Office of the Principal Accountant General (Audit), Jammu & Kashmir, Srinagar, on permanent absorption basis.**

The desirous applicants should submit their application / bio-data (through proper channel) in the prescribed format (attached as Annexure I & II to this circular) so as to reach the Office of Principal Accountant General (Audit), Jammu and Kashmir, MY Avenue Road, Srinagar-190 001 by or before 18-10-2022. The cadre controlling offices may forward the application along with copy of APARs of last five years / service period, Integrity Certificate, Vigilance Clearance, Disciplinary Clearance Certificate, Major / Minor Penalty, Inter-se Seniority List, Composite statement of Cadre Clearance, Past Work Experience Certificate etc. well in time so as to reach this office by or before the stipulated dated through email at agaujammukashmir@cag.gov.in. Applications received on or after the stipulated date shall not be entertained.

Sr. Deputy Accountant General (Admn)

Copy to the: -

- 1) All I&AD Offices as per mailing list
- 2) Notice Board I / II

Annexure-I

APPLICATION FORM CUM UNDERTAKING FOR PERMANENT ABSORPTION

To

The Senior Audit Officer (Admn)
Office of the Principal Accountant General (Audit)
Jammu and Kashmir
MY Avenue Road
Srinagar – 190 001
(Through proper channel)

Subject: Application for permanent absorption to the O/o Principal Accountant General (Audit), Jammu and Kashmir for the post of AAO

Sir,

With reference to the transfer Office's Revised Circular No: Admn-I/Audit/SAS Absp/2022-23/173 Dated 16-09-2022, I _____ AAO / AAO(Adhoc) / Clerk / Auditor / Accountant / Stenographer Grade-I / DEO-B / DEO-A (SAS passed) of the Office of the _____ (name of the transferor office) hereby apply for permanent absorption to AAO cadre in the Office of the Principal Accountant General (Audit), Jammu and Kashmir (name of the transferee office). I also enclose herewith my complete bio-data.

UNDERTAKING

I, _____ AAO / AAO (Ad-hoc) / Clerk / Auditor / Accountant / Stenographer Grade-I / DEO-B / DEO-A (SAS passed) of the office of the _____ (name of the transferor office), solemnly affirm state as follows:

- (i) That I accept all the terms and conditions mentioned in the transferor Office's Revised Circular / Office Order No: _____ dated 16-09-2022 regarding permanent absorption.
- (ii) That I also accept the condition that consequent upon my permanent absorption to AAO cadre, I shall be ranked junior most in the cadre in the transferee office.
- (iii) That I shall not claim any benefit of my previous position which I enjoyed in the transferor office in service matters like seniority, added benefit of previous service while deciding the matter of promotion, seniority, etc. in the new office in future.

- (iv) That I shall have no lien to the post held by me in O/o _____
_____ (previous office) subsequent to my
absorption in AAO cadre in O/o the Principal Accountant General (Audit),
Jammu and Kashmir (new office) and I accept that the absorption is irreversible.
- (v) That I shall pass the language test applicable to the state (language-----),
failing which I shall not be considered for further promotion to next higher
cadre.
- (vi) I shall also abide by all the decisions taken from time to time in this regard by the
Competent Authority.

Yours faithfully,

Place: _____

Signature: _____

Date: _____

Name: _____

Designation: _____
Name of the office of the applicant seeking permanent absorption.

Annexure-II

BIO DATA

S.No	Description	Details
1)	Name	
2)	Fathers' Name	
3)	Category SC / ST / UR	
4)	Whether physically handicapped – If yes–mention type and % of disability	
5)	Married / Un-married	
6)	If married, whether spouse working (Give details)	
7)	Education qualification	
8)	Departmental Examination passed, if any, with date / month of passing the examination	
9)	Post in which joined IA&AD	
10)	Date of joining IA&AD	
11)	Present post held	
12)	Date from which present post held	
13)	Pay drawn (Pay level & Basic Pay)	
14)	Date of passing SAS Examinations	
15)	Brief description of duties	
16)	Special achievements , if any	
17)	Permanent home address	
18)	Present address	
19)	Mobile No.	
20)	E-mail ID	

Yours faithfully,

Place: _____

Signature: _____

Date: _____

Name: _____

Designation: _____

**Proforma for Composite Statement of Cadre Clearance. Integrity Certificate,
Vigilance Clearance certificate and major / Minor Penalties etc.**

S. No	Name of the Officer/ official Sh/ Smt	Cadre Clearance	Integrity Certificate	Vigilance Clearance Certificate	Statement major / Minor Penalties if any imposed upon the officer official ding last 10 years

Competent Authority

**कार्यालय महानिदेशक लेखापरीक्षा
पर्यावरण एवं वैज्ञानिक विभाग
नई दिल्ली -110 002**

सं.-महा.नि.ले.प./पर्या.एवंवै.वि./प्रशा- II/Posting Transfer Group 'B'/2022-23/

दिनांक:16.09.2022

सेवा में,

The Heads of Department

(Having the cadre control of AAOs in Civil Audit, Civil Accounts offices)
As per mailing list

विषय: -Permanent absorption of SAS passed officials, awaiting promotion as regular AAO for want of vacancies in their offices, by the deficit offices having vacancies in AAO cadre in the same stream - regarding.

महोदय/महोदया

Reference is invited to the instructions contained in the Headquarters' office circular letter no. 26-staff (App-III)/155-2022 dated 08.09.2022 (copy enclosed) on the subject cited above. In this connection, it is stated that as per the instructions of Headquarters office, this office has vacancies in the AAO (Civil) cadre as mentioned in the table below. Accordingly, willing SAS (Civil Audit) passed candidates awaiting promotion as regular AAO in their respective offices for want of vacancies may seek permanent absorption to the below mentioned Cadre Control Offices.

DGA (E&SD), New Delhi is the controlling authority of Kolkata Branch and Mumbai Branch (including Bangalore and Chennai Sub offices) Offices. Position of vacancies in both the cadre offices is as under: -

SL. No.	Name of Cadre Control Office	Vacancies
1.	O/o the DGA (E&SD), Kolkata Branch	05
2.	O/o the DGA (E&SD), Mumbai Branch	02
2.1	O/o the DGA (E&SD), Chennai Sub office (Cadre Control rests with Mumbai Branch)	02

Accordingly, applications are invited from the eligible officials, who wish to apply for permanent absorption, in the format (Annexure – I) along with biodata (Annexure-II).

Timeline for completion of permanent absorption, as mentioned in Annexure – III may be observed scrupulously. The entire exercise is to be completed strictly within the prescribed time limit. In order to adhere to the time schedule, it is requested to give wide publicity of the vacancies and forward the application along with requisite documents of willing candidates.

Criteria for fixation of seniority of the officials joining on permanent absorption: -


1. Officials joining on permanent absorption basis will be ranked junior-most in the cadre and lose all claim to his/her seniority in his/her previous office.
2. Amongst the official (S) who join as AAO in the cadre on permanent basis in earlier batch (es) will be placed above the AAOs who joins in subsequent batch (es).
3. Amongst the official (s) joins as AAO in the cadre on permanent basis, in the same lot, the official having SAS passed in earlier batch will be placed senior to the official who passed the subsequent SAS examination.
4. Amongst the same SAS batch, the officials in higher grade pay (Pay level) in the feeder cadre to the SAS batch will be senior to those who were in lower grade pay (Pay level) in the feeder cadre to the SAS batch.
5. Having the same grade pay (Pay level) in the feeder cadre of the same SAS batch, date of appointment in the present post will be the criteria for deciding the seniority amongst those.
6. On permanent absorption, pay of the officials will be fixed in terms of Rule 13 of CCS (RP) Rules 2016.
7. Decision on any matter related to dispute/interpretation of the criteria/condition's rests with C&AG Rules 2016.

The applications and Biodata (in original as per annexure-I and II respectively) of the interested and eligible officials may please be forwarded through proper channel to this office along with attested copies of APARs for the last five years, vigilance/disciplinary Certificate and statement of Major/Minor Penalty to **the Director, O/o the Director General of Audit (SD), Mumbai Branch, 3rd Floor, Nou Bhavan, R K Marg, Ballard Estate Mumbai- 400001** (in respect of Mumbai & Chennai branch offices only) and to **the Director, O/o the Director General of Audit (SD), Kolkata Branch 2, M.S.O. Building 6th Floor, Nizam Palace, 234/4 A.J.C. Bose Road, Kolkata- 700 020 latest by 12.10.2022** (in r/o of Kolkata Branch only)

यह पत्र महानिदेशक महोदय के अनुमोदन से जारी किया जा रहा है।

भवदीय,

संलग्नक यथोपरि।


व. लेखापरीक्षा अधिकारी (प्रशासन-II)