



प्र. महालेखाकार का कार्यालय (ले.),
OFFICE OF THE PRL. ACCOUNTANT GENERAL (AUDIT),
आन्ध्रप्रदेश, हैदराबाद - ५०० ००४.
ANDHRA PRADESH :: HYDERABAD-500 004.

No. PAG(Au)/AP/Admn-I/Dept./F-47(Vol.I)/2020-21/

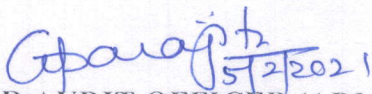
Date:05.02.2021

सूचना सं./NOTICE No.32

Applications are invited from willing officers to work on deputation basis in Regional Training Institute (RTI), Jammu. The details are as follows:-

ORGANISATION	RTI, Jammu.
POST	Asst. Audit Officer (Administration) (01 Post)
DEPUTATION TERMS	On usual terms of deputation issued by Govt. of India, Ministry of Personnel, vide DoPT OM No. 6-08-2009-Estt. (Pay-II) dt 17-06-2010 and OM No. 2/6/2016-Estt. (Pay-II) dated 17-02-2016 as amended from time to time.
PERIOD OF DEPUTATION	Initially for a period of 3 years.
ELIGIBILITY GRADE	<p>The official who are willing to apply should have:</p> <ul style="list-style-type: none">• Holding of analogous post of AAO.• The work involves taking care of Administration and Establishment matters, including inter-alia protocol, personnel management, providing administrative support to training programmes and hostel management, coordination with CPWD for matters associated with the RTI-Building and handling contracts, procurement including through GeM, online returns including those related to Hindi, Director of Inspection, Hindi inspection etc. The officer will work with a fully staffed administration section.• Working knowledge of computers including PFMS & iBEMS. Budget, Pay and other bill and familiarity with DDO functions and filing Income Tax etc., returns are required. <p>Note:- Maximum Age should not exceed 56 yrs.</p>
TENTATIVE PLACE OF POSTING	Jammu

Applications with bio-data (proforma enclosed) in duplicate should reach Administration Section through Group Officer on or before **11.02.2021** for further action. Applications received after due date will not be considered.


SENIOR AUDIT OFFICER (ADMN-I)

Copy to: