

**OFFICE OF THE ACCOUNTANT GENERAL (E & RSA), WEST BENGAL
SALT LAKE, KOLKATA-700 064.**

**Application seeking "No Objection Certificate" to obtain passport/Visa for
visiting Foreign Countries.**

1. Name & Designation :
2. Countries to be visited :
3. Purpose of Visit :
4. (a) Passport No. :
(b) Place & date of issue :
(C) Valid up to :
5. Estimated Expenditure :
(a) On passage :
(b) For stay abroad :
(C) Amount of Foreign Exchange in US\$:
drawn or convert for purpose of this Journey :
6. (a) Source from which the expenditure on :
passage are being incurred by the Govt. :
servant with documentary proof. :
(b) Source from which the expenditure on stay :
abroad are to be incurred by the Govt. Servant :
with documentary proof. :
(c) If expenditure is borne by the third party; :
amount one documentary proof thereof {i.e. :
sponsorship, pre-paid ticket-advice (PTA)}. :
7. (a) Tentative date of outward journey :
(b) Tentative date of Return journey with copy :
of date of Return Ticket, if any. :
8. Probable period of stay in Foreign countries :
9. Copy of the Invitation letter which he will :
producing to Embassy for visa purpose. :

P.T.O.

10. Full postal residential address of the persons :
with whom the Govt. Servant will stay abroad
with name, age & relationship.
- (a) Place give proof of address :
- (b) Name of employee :
- (c) Please mention profession/avocation in:
case of self employed persons/relative.
- (d) Telephone No. of the persons :
- (e) Office address and E-Mail address of the
person/relative. :
11. Whether handles cash or secret documents :
12. Whether applied for leave, if so, the nature
& period of leave. :
13. Date of last visit, if any :
14. A declaration to the effect that his/her
activities in the foreign countries will not be
subversive to the National Integrity of India. :

Signature.....

Name:

Section to which attached:

Note:- While recommending the case the leave sanctioning authority shall specify that there may not be any objection in granting leave for his/her proposed visit, when applied for.

Forwarded & recommended

Group Officer