



OFFICE OF THE ACCOUNTANT GENERAL (AUDIT),

ANDHRA PRADESH ::VIJAYAWADA – 520002.

No. AG(Au)/AP/Admn-I/HR-II/Dept./F-47 (Vol.I)/2021-22/

Date:10.12.2021

सूचना सं./NOTICE No.25

Applications are invited from willing officials borne on cadre control of O/o AG(Audit), Andhra Pradesh only to work on deputation basis in RTI, Nagpur. The details are as follows:

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| ORGANISATION | RTI, Nagpur. |
| POSTS | 1. SAO/AAO (IS Faculty) 2. Asst. Supervisor (for admin and training related work) 3. PS/PA to Director General (for all secretarial work) |
| DEPUTATION TERMS | On usual terms of deputation issued by Govt. of India, Ministry of Personnel, vide DoPT OM No. 6-08-2009-Estt. (Pay-II) dt 17-06-2010 and OM No. 2/6/2016-Estt. (Pay-II) dated 17-02-2016 as amended from time to time. |
| PERIOD OF DEPUTATION | Initially for a period of 3 years. |
| ELIGIBILITY GRADE | For post 1: In-depth knowledge and experience in delivering lectures on computer based training base programmes like MS office, Oracle, CAATs-IDEA, Tableau, PL/SQL, IT Audit, website application etc. Position will also be required to develop training material of IS Courses. For post 2: Experience in administration work such as Pay Bill, TA, Medical, monthly expenditure statements, Hqrs. returns etc. For post 3: Holding similar post in any office. The official shall report to the Director General of RTI, Nagpur. Note: 1) The applicants with 56 yrs. of age or above should not apply. 2) The officials who had been reverted/repatriated in the last six (6) months from RTIs/RTCs need not apply. 3) Employees who are working on deputation in this office are not eligible to apply for this deputation. |
| TENTATIVE PLACE OF POSTING | Nagpur |

Applications with bio-data in duplicate should reach Administration Section through Group Officer on or before **22.12.2021** for further action. Applications received after due date will not be considered.

SENIOR AUDIT OFFICER (ADMN-I)

Distribution:

1. SAO/IS Wing- for placing on office website and circulating among the officials concerned.
2. Hindi Anubhag-for translation.