

**PART A**

(To be filled in by the Government servant)

1. Name .....

2. Designation .....

3. Pay & Level.....

3a. PFMS ID .....

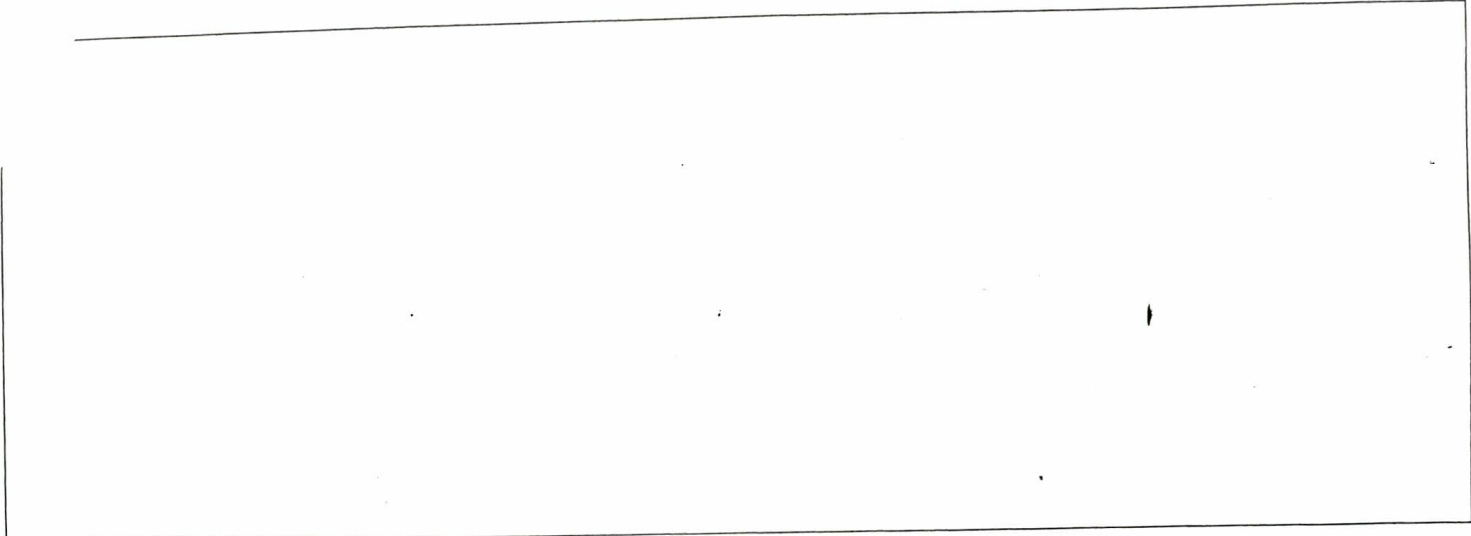
4. Headquarters .....

5. Mob No. ....

6. Particulars of members of family (including employee) in respect of whom the Special Cash Package in lieu of Leave Travel Concession has been claimed:

Sl. No.	Names	Age	Relationship with the Govt. servant

7. Details of purchases along with receipts made by Government servant and the members of his dependents.



8. Amount of advance, if any, drawn ..... Rs. ....

**CERTIFIED THAT.-**

- 1. The information as given above is true to the best of my knowledge and belief;
- 2. The purchases as above made by **digital mode which carry a GST not less than 12%**
  
- 3. That my husband/wife is not employed in Government service/that my husband/wife is employed in Government service and the concession has not been availed of by him/her separately for himself/herself or for any of the family members for the concerned block of years ..... to.....
  
- 4. That my husband/wife for whom LTC is claimed by me is employed in.....(name of the Public Sector Undertaking/Corporation/Autonomous Body. Etc.), which provides Leave Travel Concession facilities but he/she has not preferred and will not prefer, any claim in this behalf to his/her employer; and
  
- 5. That my husband/wife for whom LTC is claimed by me is not employed in any Public Sector Undertaking/Corporation/Autonomous Body. Financed wholly or partly by the Central Government or a Local Body, which provides Leave Travel Concession facilities to its employees and their families.

Date

Signature of Government servant

**For Office Use**

<b>Total Amount Admissible</b>	-
<b>Less: Advance</b>	-
<b>Net Payable/Receivable</b>	-