

8. Amount of Advance drawn if any, ₹ _____

Particulars of journeys for which higher class of accommodation than one which the Govt. servant is entitled was used (Sanction No. and date to be given).

Place from To,	Mode of conveyance.	Class to which entitled.	Class by which actually travelled.	No.of fares & Fares paid.

10. Particulars of journey performed by road between places connected by Rail.

Certified that the :-

- (i) Information, as given above is true to be best of my knowledge & belief. And
- (ii) That my husband/wife is not employed in Government service/that my husband/wife is employed in Government service and the concession has not been availed of by him/her separately or himself/herself or for any of the family members for the concerned block of _____ years.

Signature of the Government Servant

Dated Shillong,

The _____

PART : B

(to be filled in the Bill section)

1. The net entitlement on account of Leave Travel concession works out to ₹ -----
as detailed below:-
 - (a) Railway/air/bus/steamer fare ₹ -----
 - (b) Less amount of advance drawn vide voucher No. -----
----- date ----- ₹-----
2. Net amount payable ₹ -----
3. Passed for ₹-----
4. The expenditure is debited to :-

Intials of Bill Clerk

Signature of DDO

Countersigned.

Signature of controlling officer.

Certified that the necessary entries have been made in service Book of
Sri/Smti/Miss _____

Signature of the officer authorized
to attest entries in the Service Book.