Bill No			
	छुट्टी यात्रा रियायत बिल / L	eave Trav	rel Concession Bill
For the Block	of yearTo)	Carrier Carrie
_	of yearTo	तक् वे	के वर्ष के ब्लाक के लिए छुट्टी यात्रा रियायत बिल
	पण:- यह बिल दो प्रातियों मे तैयार किया जाना his Bill should be prepared in duplicate		
NOTE: - 1		one for payment	and the other as office copy.
	(सरकारी सेवक दवारा भरा जाएगा	3 5 5 5 5 5 5 5 5 5	Government Servant)
	(सरकारा सवक द्वारा मरा आएगा	(10 de filled up by the	Government Servant)
1. ना	ਸ/Name:		
2. पद	नाम/Designation:		
3. वे त	គ/ Pay:		
4. मर	ड्यालय/Head-quarters:		
-			
5. मं ड	त्र की गई ख़ुद्दी की पकृति और अवधि/Nature an	d period of leave / san	actioned. FromToTo
	म्ब के उन सदस्यों की विशिष्ठिया जिनकी बाबत		
	rticulars of the members of family in respect of w		en claimed. सरकारीसेवक से संबंध
क्रम. सं. S.no.	नाम Name	आयु Age	Relationship with the Govt.Servant
3.110.	2	3	4
1	8		
2			
3			
4			2
5			
6			
7			

7. सरकारी सेवक और साथ ही उसके कुटुम्ब के द्वारा की गई यात्रा (यात्राओ) के ब्योरे। Details of journey(s) Performed by the Government servant as well as members of his/her family.

प्रस्थान/Departure		आगमन/ Arrival		कि. मी.	यात्रा का प्रकार	आड़ों की	संदत आड़ा		टिप्पणिया	
तारीख और समय Date and time	से From	तारीख और समय Date and time	तक / To	मे दूरी और उपयोग की Distance in Kms. Mode of travel and class of	Mode of travel and class of accommodation	संख्या No. of Fares	Fare Pa	nid.	Remarks/ टिकट क्रमांक Ticket Nos.	
							₹.	₫.		
							Rs.	Р	2000	
1900 O 1900 N					and the second					
*********		180-180-1	41.00							
	19220		ani							
1883704.		100 p. p.								
U. 159 1570000		16 No. Ma								
	Bhwes									
li di										
0-1000000000000000000000000000000000000										

9. उस/ उन यात्रा /यात्राओं की विशिष्टीया जिनके लिए सरकारी सेवक ने उस श्रेणी से, जिसका वह हकदार है, उच्चतर श्रेणी में उस-सुविधा का उपयोग किया हैं। Particulars of journey(s) for which higher class of accommodation than the one to which the Govt. servant is entitled,

was used(sanction No. and स्थान / PLACE से / From तक /To		वाहन का प्रकार Mode of conveyance	वह श्रेणी जिसके लिए हकदार हैं Class to which	वह श्रेणी जिसमें वास्तव में यात्रा की हैं Class by which	भाड़ों की संख्या No. of fares	संदत आड़ा Fare paid	
		conveyance	entitled	actually travelled		₹.	d .
						11.3.	
						-	-
							_
-	-						

10. रेल से जुड़े स्थानों के बीच सड़क से की गई (यात्राओं) की विशिष्टीया।

Particulars of journey(s) performed by Road between placed connected by Rail.

स्थानों का नाम / Name of places

वह श्रेणी जिसके लिए हकदार हैं Class to which entitled

से / From तक /To

रु. पै. Rs. P

	Certified that the:-
(1)	उपराओक्त जानकारी मेरे सर्वोत्तम ज्ञान और विश्वास के अनुसार सत्य हैं । और Information, as shown above is true to the best to my knowledge and belief; and
)2(मेरा पति हैं नियोजित में सेवा सरकारी पत्नी मेरी /, और अपने रियायत का उपभोग अलग से या स्वयं के लिये या कुटुम्ब के किसी भी सदस्य के लिए संबंधित । हैं किया नहीं लिए के वर्ष ब्लॉक That my husband/wife is not employed in Government service/that my husband/wife is employed in Government service and the concession has not been availed of by him/her separately fo himself/herself for any of the family members for the concerned block of
	()

सरकारी सेवक के हस्ताक्षर Signature of the Government Servant तारीख / Date:______

भाग ख /PART-B

(बिल अनुभाग द्वारा भरा जाएगा । To be filled in the Bill Section)

छुट्टि यात्रा रियायत की बाबत शुद्ध हकदारी	र बनता है, जिनक ब्यार नाचे दिये गए है .
The net entitlement on account of leave travel	concession works out to
Rsas deta	med below:-
(क) रेल या वाय्यान / बस / स्टीमर यात्रा भाड़ा	.Rs
Railway/Air/Bus/Steamer fare:	
(ख) वाउचर सं तारीख	
के अनुसार ली गई अग्रिम की राशि घाटा दे ।	Rs
Less Amount of advance drawn vide	
Voucher Nodtd	
	D _G
शुद्ध रक्कम / Net Amount	Rs
2 व्यय	में विकलनीय हैं।
The expenditure is debitable to	The state of the s
The expenditure is debitable to	
बिल लिपिक के आधक्षर	
Initials of Bills Clerk	
Initials of Bills Cicin	
	v :0 0 4 4
	आहरण और संवितरक अधिकारी के
	Signature of Drawing & Disbursing Officer
	*
	प्रतिहस्ताक्षरित
	COUNTERSIGNED
	नियंत्रक अधिकारी के हस्ताक्षर
	Signature of Controlling Officer
	Signature of Controlling Officer
प्रमाणित किया जाता हैं कि श्री / श्रीमती / कुमारी	
कि सेवा पुस्तिका में आवश्यक प्रविष्टिया कर दी गई हैं	I
e	
Certified that necessary entries have been m	ade in the Service Book of
Mr./Mrs./Miss	

सेवा पुस्तिका में प्रविष्टियों को सत्यापित करने के लिए प्राधिकृत अधिकारी के हस्तक्षर Signature of the Officer authorised to attest Entries in the Service Book

L.T.C. CERTIFICATE CERTIFICATES TO BE GIVEN BY THE CONTROLLING OFFICER

Certified :-	
 That Mr./Mrs./Miss(Name of the Govt.servant)	
 That necessary entries as required under para. 3 of the Ministry of Home Affairs O.M. No. 43/1/55-Ests (A) Part II. Dated 11th October, 1956 have been made in the Service Book of Mr./Mrs./Miss	2
(Signature & Designation of the Controlling Officer)	
CERTIFICATE TO BE GIVEN BY THE GOVT.SERVANT	
 I have not submitted any other claim so far for Leave Travel Concession in respect of myself or family members in respect of the block of the years 20andand 	
 I have already drawn T.A. for the Leave Travel Concession in respect of a journey performed me/my wife with	y on
3. I have not already drawn T.A. for the Leave Travel Concession in respect of a journey performe me/my wife with children/ children/ children. In respect of journey performed by my wife/myself with children/ children/ children none of whom availed of the concession related to that block.	the
4. I have already drawn T.A. for the Leave Travel Concession in respect of a journey performed by in the year, 20	t the I the
The journey has been performed by me/my wife withchildren/children/children/	
That my husband / wife is employed in Government service and the concession has not been at of by him/her separately for himself/herself or for any of the family members for the concerned of two years.	
7. Certified that my wife/ husband for whom L.T.C. is claimed by me is employed in	mou: d wil
 Certified that my wife / husband for whom L.T.C. is not employed in any Public Sector Undertal Corporation / Autonomous Body, financed wholly or partly by the Central Government or Local which provides LTC facilities to its employees and their families 	king Body

Signature of the Govt. Servant