



ప్రధాన మహాగణకులు (తనిఖీ) వారి కార్యాలయం,
ఆంధ్రప్రదేశ్, విజయవాడ - 520 002
प्रधान महालेखाकार (लेखापरीक्षा) का कार्यालय,
आंध्रप्रदेश, विजयवाड़ा - 520 002
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT),
ANDHRA PRADESH, VIJAYAWADA - 520 002



Lr.No: PAG/AP/Au/LGA-coordn/TP/2024-25

Date: 19-02-2025

Tour Program

Sub: Compliance Audit along with Sanction Audit of O/o Principal Secretary, Municipal Administration And Urban Development Department, Velagapudi, Guntur.

The Field Audit Party LGAP-10 headed by Shri B. Nagalakshmaiah, SAO is entrusted with the following assessment:

Audit Party No	Party Members	Office/Unit	Audit Dates
LGAP-08	Sri B.Nagalakshmaiah, SAO Sri V.S. Somayajulu, AAO Sri Dinesh Chand Mahawar, AAO	O/o Principal Secretary, Municipal Administration And Urban Development Department, Velagapudi, Guntur (Audit Period: Last Audit to till date)	24.02.2025 to 12.03.2025 (12 working days)

*closed holidays on Sundays, 2nd Saturday (08.03.2025) & Mahashivaratri (26.02.2025)

Instructions:

1. Audit Party is directed to comply with the instructions communicated vide Circular dated 23.08.2018.
2. Parties should collect PMVs, Press clippings, latest GOs and any other related information from the concerned Editing sections.
3. Parties should collect and review the replies of old outstanding paras to avoid accumulation of arrears.
4. Any Holiday in addition to mentioned in Tour Programme is to be adjusted within allotted period. No extension will be granted in tour programme on ground of leave availed by the party members.
5. The inspection report shall be finalized on the last day of the Audit and to be submitted to the Headquarters for vetting within three days for offices situated at Headquarters and five days for other offices.
6. **Audit team may use only official email for communication with the auditee unit. Use of OIOS is compulsory.**

This issues with the approval of Sr. DAG/LG A Wing

**P VIJAYALAKSHMI
SAO/LGA-COORDN.**

To

1. Shri B. Nagalakshmaiah, SAO
2. Shri V.S. Somayajulu , AAO
3. Shri Dinesh Chand Mahawar , AAO
4. SAO/Bills for information.

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