

LAP-III

4th Quarter Local Audit Programme 2022-23 (7th Revised)

Sl. no.	Name of the unit	Period of Audit	Transit and dates of audit	Members of Audit team
1.	Indian Academy of Science, Bengaluru [Sec.14(1)]	2016-17 to 2021-22	Transit to Bengaluru: 03.01.2023 Examination of files for the ensuing assignment and preparation and submission of desk review: 04.01.2023 Duty: 05.01.2023 to 02.02.2023 (20 working days) Submission of Records: 03.02.2023 Transit to Kolkata: 04.02.2023	1. Shri Kalyan Sarkar, SAO (Transit to Bengaluru: 08.01.2023, Duty from 09.01.2023) 2. Shri Sharwan Kumar, AAO 3. Shri Abhinay Gaurav, Ar. [(Transit to Bengaluru: 03-04.01.2023 & Duty From 05.01.2023), Transit to Kolkata: 04-05.02.23]
2.	Botanical Survey of India, Industrial Section Indian Museum, Kolkata [Sec.-13]	2020-21 & 2021-22	Examination of files for the ensuing assignment and preparation and submission of desk review: 06.02.2023 Duty: 07.02.2023 to 20.02.2023 (10 working days) Submission of Records: 21.02.2023 Submission of Risk Analysis: 22.02.2023	1. Shri Kalyan Sarkar, SAO 2. Shri Sharwan Kumar, AAO 3. Shri Raj Kumar Bala, Asstt. Supervisor
3.	Kerala and Lakshdweep Geo-Spatial Data Centre, Survey of India, Thiruvananthapuram [Sec.13]	Since inception to 2021-22	Preparation and submission of desk review (online): 23-24.02.2023 Transit to Thiruvananthapuram: 26.02.2023 Duty: 27.02.2023 to 13.03.2023 (10 working days) Submission of Records to Chennai Sub-Office through Speed Post and Transit to Coimbatore: 14.03.2023	1. Shri Kalyan Sarkar, SAO 2. Shri Sharwan Kumar, AAO 3. Shri Abhinay Gaurav, Ar. (Transit to Thiruvananthapuram: 25-26.02.2023) (Duty upto 12.03.2023)
4.	Salim Ali Centre for Ornithology and Natural History, Coimbatore [Sec.14]	2015-16 to 2021-22	Preparation and submission of desk review (online): 23-24.02.2023 Duty: 15.03.2023 to 28.03.2023 (10 working days) Submission of Records to Chennai Sub-Office through Speed Post and Transit to Kolkata: 29.03.2023	1. Shri Kalyan Sarkar, SAO 2. Shri Sharwan Kumar, AAO 3. Shri Satwik Guhathakurata, Sr. Auditor (Transit to Coimbatore : 19.03.2023, Duty from 20.03.2023)

Note:(a) In the case of units where more than one-day transit has been allowed, the officials who would travel by Air, may perform their journey on the date preceding the date of commencement of duty and they may report to OAD Section for the unutilized days of onward transit.

In the case of return journey by Air from any place where more than one-day transit has been allowed, officials may perform their journey on the first day of transit as per the programme and report to OAD Section on the next working day.

(b) The reservation of accommodation in the entitled class is the concern of the Government Servant himself and it is the accepted policy of the Government not to take cognizance of a government servant's inability to secure reservation in the entitled class. Therefore, non-attendance to the tour station on the ground of non-availability of railway reservation in entitled class would be viewed seriously and it is advised to perform journey in lower class when reservation is not available in the entitled class.

(c) Records relating to complaint cases, if any, for verification/examination may invariably be collected before proceeding to audit tour.



Director