

**OFFICE OF THE PR. ACCOUNTANT GENERAL (AUDIT)
SIKKIM, GANGTOK.**

To
The Pr. Accountant General (Audit),
Sikkim, Gangtok.

(Through proper channel)

I beg to report myself on today, the **14TH October 2019** (forenoon) on expiry of my Earned leave from **9th to 11th October 2019** /~~after cancellation of unexpired portion of my leave from..... to~~ / on return from training / ~~OA inspection~~ which may kindly be accepted.

~~A medical certificate of fitness is also enclosed as my leave was on medical ground.~~

Yours faithfully,

Dated, Gangtok

14th October 2019

Signature:.....

Name: D.C.Bhutia,

Designation: AAO

Note: Please strike out whichever is not applicable.

FOR USE BY THE ADMINISTRATION SECTION

He / She is posted back toSection / Posted toSection.

AO/Sr. AO (Admn)

DAG/Sr. DAG (Admn)

Pr. Accountant General

Noted in the Service Book & Leave Account of Shri /Smt.....
and filed in his / her Personal case file

Dealing Assistant

SO/AAO (Admn)