



क्षेत्रीय प्रशिक्षण संस्थान भारतीय लेखा तथा लेखापरीक्षा विभाग पूर्वोत्तर क्षेत्र:लछतलेत  
कम्प्लेक्स, लाइतुम्स्रह शिलांग-793003

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## JOINING REPORT

I hereby report myself for duty this day .....forenoon/afternoon  
after availing of leave/after cancellation of the unexpired portion of my leave for .....  
(Period) from ..... to .....

As the leave was taken on medical ground, a certificate of fitness as required under Rule  
24 of the C.C.S (Leave) Rules, 1972 is furnished herewith.

Signature: \_\_\_\_\_

Full Name:- \_\_\_\_\_

Shillong

Designation:- \_\_\_\_\_

Date:

Section: - \_\_\_\_\_

He/She is posted to \_\_\_\_\_

Core Faculty (Admn)/ (Gen)/ (EDP)

Noted in the Service Book and Leave Account.

Core Faculty (Admn)/ (Gen)/ (EDP)

Filed in the Personal <sup>file.</sup> Case of Shri /Smti \_\_\_\_\_

Core Faculty (Admn)/(Gen)/ (EDP)