



लोकहितार्थं सत्यनिष्ठा
Dedicated to Truth in Public Interest

**Indian Audit & Accounts Department,
Office of the Director General of Audit,
Environment & Scientific Departments,**

**Kolkata Branch, 6th Floor,
2nd MSO Building, Nizam Palace,
234/4 AJC Bose Road, Kolkata-700020**

Phone: 033-2289-4111/12/13

Fax: 033-2289-4060

E-mail: admn.kol.esd@cag.gov.in

सं. प्रशा./2(16)/खंड-XXIX/2022-23/4011

दिनांक: 17.10.2022

CIRCULAR

Subject : Implementation of SPARROW (Smart Performance Appraisal Report Recording Online Window) application

Enclosed please find herewith copy of O/o the C&AG, New Delhi Circular No. 31/Staff (Disc-I)/2022 issued under letter No. 160/ Staff (Disc-I)/10-2022 dated 26.09.2022 on the subject cited above for information and necessary action please. O/o the C&AG, New Delhi is going to implement online recording of Annual Performance Appraisal Report (APAR) through SPARROW (Smart Performance Appraisal Report Recording Online Window) application from the reporting year 2022-23. Hence, all the Group 'B' officers/officials of this office are directed to link their Aadhar to their mobile number for Implementation of SPARROW at the earliest and inform the same to Administration Section immediately. The information may be sent to saoadmn.kol.esd@cag.gov.in with a copy marked to surajitm.kol.sd@cag.gov.in within 10 working days from the receipt of this circular.

This issues with the approval of Deputy Director.

अ-जीती

वरिष्ठ लेखापरीक्षा अधिकारी (प्रशासन)

To

1. Admn. Section
2. Estt. Section
3. OAD/Central Section with the request also to intimate the FAP members
4. Report Section
5. IT Cell
6. Hindi Cell
7. Notice Board
8. Office Circular Book