**FORM NO.12BB**

 (See rule 26C)

|  |  |
| --- | --- |
| 1. Name, Designation and address of the employee: |  |
| 2. Permanent Account Number of the employee: |  |
| 3. Financial year: |  |
| **Details of claims and evidence thereof** |
| Sl No. | Nature of claim | Amount (Rs.) | Evidence / particulars |
| (1) | (2) | (3) | (4) |
| 1 | House Rent Allowance:1. Rent paid to the landlord
2. Name of the landlord
3. Address of the landlord
4. Permanent Account Number of the landlord

Note: Permanent Account Number shall be furnished if the aggregate rent paid during the previous year exceeds one Lakh rupees |  |  |
| 2 | Leave travel concessions or assistance |  |  |
| 3 | Deduction of interest on borrowing:1. Interest payable/paid to the lender
2. Name of the lender
3. Address of the lender
4. Permanent Account Number of the lender
5. Financial Institutions(if available)
6. Employer(if available)
7. Others
 |  |  |
| 4 | Deduction under Chapter VI-A**\*** |  |  |
|  | (A) Section 80C,80CCC and 80CCD |
|  | (i) Section 80C |
|  | (a) ……………….. |
|  | (b) ……………….. |
|  | (c) ……………….. |
|  | (d) ……………….. |
|  | (e) ……………….. |
|  |  (f)………………… |
|  |  |
|  |  (ii) Section 80CCC |
|  | (iii) Section 80CCD |
|  | (B) Other sections (e.g. 80E, 80G, 80TTA, etc.) |
|  | under Chapter VI-A. |
|  | (i) section………………. |
|  | (ii) section………………. |
|  | (iii) section………………. |
|  |  (iv) section………………. |
|  |  |
| Verification |
| I,…………………..,son/daughter of… do hereby certify that the information given above iscomplete and correct. |
| Place……………………………………………...Date……………………………………………....Designation ……………………………….…. | (Signature of the employee) Full Name |

\*For claiming deduction under 80D(Medical Insurance), a copy of Insurance certificate containing the name of the insured persons may be enclosed.

**Form no. 12c**

FORM FOR SENDING PARTICULARS OF INCOME UNDER SECTION 192(2B)

FOR THE YEAR ENDING 31ST MARCH 2023

|  |  |  |
| --- | --- | --- |
| 1 | Name and Address of the employee |  |
| 2 | Permanent Account Number |  |
| 3 | Residential Status |  |
| 4 | Particular of income under any head of income other than ‘Salaries’(not being a loss under any such head other than the loss under the head “Income from house property”) received in financial year |
|  |  | Rs. |
|  | (i) Income from House Property (in case of loss, enclose computation thereof) |  |
|  | (ii)Profits and Gains of business or Profession |  |
|  | (iii)Capital gains |  |
|  | (iv)Income from other sources Interest (i ) FD (ii)RD (iii)SB |  |
|  |
|  |
|  |
|  |
|  | (v) Other Incomes (Specify, if any) |  |
|  |  TOTAL |  |

Note: 1) For item (ii) to (v) only plus income to be included

2) Tax will be deducted at source but proof should be produced to the Department along with return.

|  |  |  |
| --- | --- | --- |
| 5 | Aggregate of sub-items (i) to (v) of items 4 |  |
| 6 | Tax deducted at source(enclose certificate(s) issued under section 203 |

Place:

Date:

 Signature of the Employee

VERIFICATION

I,------------------------------------------------------------------------------------------------------------------------do hereby declare that what is stated above is true to the best of my knowledge and belief.

Verified today, the-----------------------------day of---------------------------------------------20

Place:

Date:

 Signature of the Employee

**ANNEXURE-1**

**DETAILS OF SELF OCCUPIED HOUSE PROPERTY**

|  |  |  |
| --- | --- | --- |
| 1 | Location of property/Properties |  |
| 2 | Date of acquisition/Completion of construction of the house |  |
| 3 | Sources of funds own/ HBA/outside loan |  |
| 4 | If finance is available through outside loan |  |
| a) Name of the Financial institution |  |
| b)Amount of loan obtained |  |
| c)Date of borrowal of loan |  |
| d)Repayment of Principal from 01.04.2022 to 31.03.2023 |  |
| e)Interest paid or accrued towards loan from 01.04.2022 to 31.03.2023 (Enclose certificate from the Institution) |  |

**ANNEXURE-2**

**DETAILS OF HOUSE PROPERTY OTHER THAN SELF OCCUPIED**

**(Vide item 4(i) of Form-12C)**

|  |  |  |
| --- | --- | --- |
| 1 | Location of the Property/ Properties |  |
| 2 | Whether let out/kept vacant/occupied by dependent parents(if let out income from House Property to be arrived at separately) |  |
| 3 | Date of acquisition/ Completion of construction of the house |  |
| 4 | Sources of funds own/HBA/outside loan |  |
| 5 | If finance through outside loan |  |
| a)Name of the Financial institution |  |
| b)Amount of loan obtained |  |
| c)Date of borrowing of loan |  |
| d)Repayment of Principal from 01.04.2022 to 31.03.2023 |  |
| e)Interest paid or accrued towards loan from 01.04.2022 to 31.03.2023(Enclose certificate from the Institution) |  |

**COMPUTATION OF INCOME FROM HOUSE PROPERTY-LET OUT**

|  |  |
| --- | --- |
|  | Rs. |
| Annual Rent Received |  | (A) |
| Less: Municipal Taxes Paid (NAV is “ Nil” for self occupied properties) |  | (B) |
| Net Annual Value (A-B) |  | (C) |
| Deductions: Sec.23(a) (30% of C) for maintenance |  | (D) |
| Sec.24(i) Interest paid on borrowed capital |  |
| Net chargeable income from House Property (C-D) |  | (E) |

Note: If (E) is a minus figure, the loss can be set off against income under any other heads of the particular assessment year.

Place:

Date:

 Signature of the Employee