

GRADATION LIST AS ON 1st MARCH 2025

FINANCE & COMMUNICATION AUDIT OFFICE, AHMEDABAD- 380 002.

**SANCTION STENGTH AND MEN IN POSITION OF THE OFFICERS AND OFFICIALS OF F&C AUDIT OFFICE, AHMEDABAD
AS ON 01/03/2025**

SL. NO.	CADRE	PAY	SANCTIONED	MEN IN POSITION			TOTAL
				Regular own staff	Deputation to other office	Deputation from other office	
1	DIRECTOR / DY DIRECTOR	12	1	0			0
2	SENIOR AUDIT OFFICER	11 & 10	11	10			10
3	SENIOR AUDIT OFFICER (COMMERCIAL)	10	1	1			1
4	ASSISTANT AUDIT OFFICER	8 & 9	22	18	1	1	20
5	ASSISTANT AUDIT OFFICER (COMMERCIAL)	8	2	1			1
6	SUPERVISOR	8	1	1			1
7	ASSISTANT SUPERVISOR	7 & 8	3	3			3
8	SENIOR. AUDITOR	6, 7	6	5	1		6
9	STENOGRAPHER GRADE I	8	1	0			0
10	STENOGRAPHER GRADE II	6	1	0			0
11	JUNIOR HINDI TRANSLATOR	6	1	1			1
12	AUDITOR	5	11	3			3
13	DATA ENTRY OPERATOR GRADE A&B	4	0	0	1		1
14	ADMINISTRATIVE ASSISTANT	4	2	0			0
15	AUDIT ASSISTANT GRADE -II	5	1	0			0
16	CLERK	2	2	0	1		1
17	MULTI TASKING STAFF (Group-C)	3 & 4	10	2			2
	TOTAL		76	45	4	1	50

Gradation List

Report No. A 32

Name of Post

Director

Pay level

12

Classification of post

Annexure - A

Group - "A"

Page No - 3

SR.NO.	NAME	DESIGNATION	REMARKS	
Nil				

Gradation List

Report No. A 32

Name of Post

Senior Audit Officer

Pay level 10 and 11

Classification of post

Annexure - A

Group A Gazetted Officers

Page No - 4

S No	Name	Educational Qualification	Professional	Category	Date of Birth	Date of joining Govt. service	Date of joining IAAD	Post in which initially joined in IAAD	Post in which confirmed	Date of confirmation	Date of promotion to current post	Date of passing SOGE/ SAS Exam	Service Exam Passed	Pay			Remarks
														Level	Pay	DNI	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
		From drop down list			DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY			DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY	From drop down list			DD/MM/YYYY	
1	K. THAMPI JOSEPH	Grd	No	Gen	5/31/1972	28/04/1994	28/04/1994	Auditor	Auditor	16.07.1996	02.04.2018	Nov-00	IT, RAE, CPD-1	11	108800	01/07/2025	
2	VIDYA S NAIR	Bcom	No	Gen	02/03/1974	19/07/1996	19/07/1996	Clerk	Clerk	14.10.1998	20.11.2019	May-03	IT	11	96600	01/07/2025	
3	AKSHAY BHALCHANDRA BHATT	Bcom	No	Gen	20/02/1972	18/03/1994	18/03/1994	Clerk	Clerk	16.07.1996	20.11.2019	May-04	DEA, IT	10	92700	01/01/2026	

Gradation List

Report No. A 32

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Annexure - A

Name of Post

Senior Audit Officer (C)

Pay level

10

Classification of post

Group A Gazetted Officer

S No	Name	Educational Qualification	Professional	Category	Date of Birth	Date of joining Govt. service	Date of joining IAAD	Post in which initially joined in IAAD	Post in which confirmed	Date of confirmation	Date of promotion to current post	Date of passing SOGE/ SAS Exam	Service Exam passed	Pay			Remarks
														Level	Pay	DNI	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
		From drop down list			DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY			DD/MM/YYYY	DD/MM/YY	DD/MM/YYYY	From drop down list			DD/MM/YYYY	

Gradation List

Report No. A 32

Name of Post

Assistant Audit Officer

Pay level

8 and 9

Classification of post

Group B Gazetted

Page No.- 6

Annexure - A

S No	Name	Educational Qualification	Professional	Category	Date of Birth	Date of joining Govt. service	Date of joining IAAD	Post in which initially joined in IAAD	Post in which confirmed	Date of confirmation	Date of promotion to current post	Date of passing SOGE/ SAS Exam	Service Exam passed	Pay			Remarks
														Level	Pay	DNI	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
		From drop down list			DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY			DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY	From drop down list			DD/MM/YYYY	
1	JYOTI KUMARI GUPTA	Grd	No	Gen	10.06.1987	21.11.2013 (A/N)	21.11.2013 (A/N)	Auditor	Auditor	12/22/2015	3/8/2018	Sep-17	DCT, IT, RAE	9	63300	7/1/2025	
2	KARANI PRATAP CHARAN	BTech	B.Tech.	OBC	30.06.1993	26.08.2020	26.08.2020	DRAAO	AAO	8/27/2021	8/26/2020	Aug-21	RAE	9	56300	7/1/2025	
9	AMIT GODARA	BTech	B.Tech.	OBC	30.04.1994	22.06.2020	22.06.2020	DRAAO	AAO	5/24/2022	6/22/2020	May-22	IE 1, RAE	9	58000	7/1/2025	Pay to be revised after drawing advance increment on passing RAE
4	RAVINA CHAUHAN	BTech	B.Tech.	OBC	18.08.1994	24.06.2020	24.06.2020	DRAAO	AAO	5/24/2022	6/24/2020	May-22	-	9	58000	7/1/2025	
5	AKSHAY TAPARIA	PG	No	Gen	23.03.1994	26.06.2020	26.06.2020	DRAAO	AAO	5/24/2022	6/26/2020	May-22	-	9	58000	7/1/2025	
6	RAMNATH SINGH MEENA	Grd	No	ST	06.07.1965	07.06.1994	07.06.1994	Auditor	Auditor	7/19/1996	6/29/2021	Dec-20	IE 1, DCT, IT	8	91400		
7	MADHUSUDAN KUMAR MADHAV	Grd	No	Gen	15.02.1993	27.06.2016	27.06.2016	DEO	DEO	6/27/2018	2/21/2022	Aug-21	-	8	52000	1/1/2026	
8	ATENDRA KUMAR JAIN	Grd IT	No	Gen	03.06.1989	25.05.2016	25.05.2016	Auditor	Auditor	5/25/2018	10/18/2022	May-22	DCT, IE 1	8	50500	7/1/2025	
9	KOTAGIRI DAYAKAR	PG	No	Gen	24.02.1973	29.02.2000	29.02.2000	Clerk	Clerk	12/23/2002	10/19/2022	May-22	IE 1, DEA	8	66000	1/1/2026	On Deputation to BAO Hyderabad
10	SUMIT KUMAR KHIRWAL	Grd IT	B.Tech.	Gen	08.10.1991	05.12.2016	12.06.2020	DRAAO(P)	-	-	12.06.2020	Jun-24	-	8	50500	1/1/2025	
11	PRANAV CHAUHAN	BTech	B.Tech.	Gen	16.06.1994	11.10.2022	11.10.2022	DRAAO(P)	-	-	11.10.2022	-	-	8	50500	7/1/2025	
12	LAVI AGRAWAL	BTech	B.Tech.	Gen	12.03.1993	04.10.2021	12.10.2022	DRAAO(P)	-	-	12.10.2022	-	-	8	52000	1/1/2026	
13	RAVI AHLAWAT	BTech	B.Tech.	Gen(EWS)	28.01.1996	03.11.2022	03.11.2022	DRAAO(P)	-	-	03.11.2022	-	-	8	50500	7/1/2025	
14	BHAGWATI	BTech	B.Tech.	OBC	22.07.1994	08.10.2021	03.11.2022	DRAAO(P)	-	-	03.11.2022	-	-	8	50500	7/1/2025	
16	DEEPAK KUMAR	BTech	B.Tech.	OBC	27.10.1998	20.03.2023	20.03.2023	DRAAO(P)	-	-	20.03.2023	-	-	8	50500	1/1/2026	
17	NAGESHWAR PATIDAR	BTech	B.E.	OBC	17.02.1998	23.01.2024	23.01.2024	DRAAO(P)	-	-	23.01.2024	-	-	8	49000	1/1/2026	
18	PREMIJ PARMAR	BE	B.E.	SC	21.07.1996	30.01.2024	30.01.2024	DRAAO(P)	-	-	30.01.2024	-	-	8	49000	1/1/2026	
19	KASHISH GUPTA	BE	B.E.	Gen	01.03.1993	12.10.2021	12.02.2024	DRAAO(P)	-	-	12.02.2024	-	-	8	49000	1/1/2026	

Gradation List

Report No. A 32

Annexure - A

Name of Post

Assitant Audit Officer (Commercial)

Pay level

8

Classification of post

Group B Gazetted

Page No.- 7

S No	Name	Educational Qualification	Professional	Category	Date of Birth	Date of joining Govt. service	Date of joining IAAD	Post in which initially joined in IAAD	Post in which confirmed	Date of confirmation	Date of promotion to current post	Date of passing SOGE/ SAS Exam	Service Exam passed	Pay			Remarks
														Level	Pay	DNI	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
		From drop down list			DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY			DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY	From drop down list		DD/MM/YYYY		
1	NARESH	BTech	BTech	Gen	9/9/1991	9/11/2015	9/11/2015	DEO	DEO	10/9/2017	3/2/2022	8/1/2021		8	52000	1/1/2026	

Gradation List

Report No. A 32

Name of Post

Supervisor

Pay level

8 and 9

Classification of post

Annexure - A

Group B Non Gazetted

Page No.-8

S No	Name	Educational Qualification	Professional	Category	Date of Birth	Date of joining Govt. service	Date of joining IAAD	Post in which initially joined in IAAD	Post in which confirmed	Date of confirmation	Date of promotion to current post	Date of passing SOGE/ SAS Exam	Service Exam passed	Pay			Remarks
														Level	Pay	DNI	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
		From drop down list			DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY			DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY	From drop down list			DD/MM/YYYY	
1	AMRATLAL MEENA	NG		ST	1/10/1966	7/22/1988	7/22/1988	Clerk	Clerk	10/21/1992	2/5/2024		IE 1, DEA	8	86100	7/1/2025	

Gradation List

Report No. A 32

Name of Post

Assistant Supervisor

Pay level

7 and 8

Classification of post

Annexure - A

Group B Non- Gazetted

Page No.-9

S. No.	Name	Educational Qualification	Professional	Category	Date of Birth	Date of joining Govt. service	Date of joining IAAD	Post in which initially joined in	Post in which confirmed	Date of confirmation	Date of promotion to current post	Date of passing SOGE/ SAS Exam	Service Exam passed	Pay			Remarks
														Level	Pay	DNI	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
		From drop down list			DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY			DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY	From drop down list			DD/MM/YYYY	
1	MOHANLAL SAINI	Mcom			2/21/1971	4/22/1994	4/22/1994	Auditor	Auditor	7/16/1996	1/2/2023		IE 1, DCT	8	91400	1/1/2026	
2	BHAGAT GOBIND PRITAMDAS	Bcom			11/13/1965	4/5/1991	4/5/1991	Clerk	Clerk	10/19/1993	10/3/2023		DEA	7	81200	01/07/2025	

Gradation List

Report No. A 32

Name of Post

Senior Auditor

Pay level

6,7&8

Classification of post

Annexure - A

Group -B

Page No. 10

S No	Name	Educational Qualification	Professional	Category	Date of Birth	Date of joining Govt. service	Date of joining IAAD	Post in which initially joined in IAAD	Post in which confirmed	Date of confirmation	Date of promotion to current post	Date of passing SOGE/ SAS Exam	Service Exam passed	Pay			Remarks
														Level	Pay	DNI	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
		From drop down list			DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY			DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY	From drop down list			DD/MM/YYYY	
1	JIGISHA JOSEPH	Grd			12/23/1969	3/11/1993	3/11/1993	Clerk	Clerk	10/19/1995	9/2/1999		IE 1, DEA	7	78800	01/07/2025	On Deputation to BAO
2	ATUL CHANDULAL GOR	Grd			6/21/1968	3/7/1994	3/7/1994	Clerk	Clerk	7/16/1996	4/19/2004		IE 1, DEA	7	74300	01/07/2025	
3	SHOBHA RANI	PG		OBC	10/23/1981	12/9/2011	12/9/2011	MTS	MTS	1/30/2014	1/1/2019		DEA, IE 1	6	43600	01/07/2025	
4	RAM KUMAR	PGD IT		OBC	7/1/1982	11/25/2011	11/25/2011	MTS	MTS	1/30/2014	1/1/2020		DEA, IE 1	6	42300	01/07/2025	Joined on A/N (Col 7 & 8)
5	ISHWAR BAIRWA	Grd		SC	11/14/1986	8/12/2016	8/12/2016	Auditor	Auditor	8/13/2018	1/1/2020		DCT, IE 1	6	42300	01/07/2025	Joined on A/N (Col 7 & 8)
6	PAWAN KUMAR	Grd			1/4/1992	12/22/2016	12/22/2016	Auditor	Auditor	12/22/2018	1/1/2020		DCT, IE 1	6	42300	01/07/2025	

Gradation List

Report No. A 32

Name of Post

Stenographer Grade -I & II

Pay level

8

Classification of post

Annexure - A

Group B Gazetted

Page No.-11

S No	Name	Educational Qualification	Professional	Category	Date of Birth	Date of joining Govt. service	Date of joining IAAD	Post in which initially joined in IAAD	Post in which confirmed	Date of confirmation	Date of promotion to current post	Date of passing SOGE/ SAS Exam	Service Exam passed	Pay			Remarks
														Level	Pay	DNI	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
		From drop down list			DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY			DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY	From drop down list			DD/MM/YYYY	
NIL																	

Gradation List

Report No. A 32

Page No.-12

Annexure - A

S. No.	Name of Post	Junior Hindi Translator			Date of Birth	Pay level		Date of joining IAAD	Post in which initially joined in IAAD	Classification of post		Group B Non -Gazetted		Service Exam passed	Pay			Remarks
		Educational Qualification	Professional	Category		Date of joining Govt. service	6			Post in which confirmed	Date of confirmation	Date of promotion to current post	Date of passing SOGE/ SAS Exam		Level	Pay	DNI	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
		From drop down list			DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY			DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY	From drop down list			DD/MM/YYYY		
1	SIMA KUMARI	PG		SC	4/22/1988	5/7/2021	5/7/2021	JHT	JHT	5/6/2023				6	39900	1/1/2026		

Gradation List

Report No. A 32

Page No.-13

Annexure - A

Name of Post

Auditor

Pay level

4

Classification of post

Group C

S No	Name	Educational Qualification	Professional	Category	Date of Birth	Date of joining Govt. service	Date of joining IAAD	Post in which initially joined in IAAD	Post in which confirmed	Date of confirmation	Date of promotion to current post	Date of passing SOGE/ SAS Exam	Service Exam passed	Pay			Remarks
														Level	Pay	DNI	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
		From drop down list			DD/MM/YYY	DD/MM/YYYY	DD/MM/YYYY			DD/MM/YY	DD/MM/YYYY	DD/MM/YY	From drop down list			DD/MM/YYYY	
1	SUDHIR BASOR	Grd		SC	8/23/1980	11/22/2011	11/22/2011	MTS	MTS	1/30/2014	13-10-2020 (A/N)		DEA	5	32900	7/1/2025	
2	BHAVYA KUMAR SHARMA	Grd			9/9/2000	1/1/2024	1/1/2024	Auditor	Auditor					5	30100	7/1/2025	
3	ARPIT GUPTA	BTech			8/22/1999	1/12/2024	1/12/2024	Auditor	Auditor					5	30100	1/1/2026	

Gradation List

Report No. A 32

Name of Post Data Entry Operator Pay level 4 Classification of post Annexure - A Group -C Page No. 14

Sl. No.	Name	Educational Qualification	Professional	Category	Date of Birth	Date of joining Govt. service	Date of joining IAAD	Post in which initially joined in IAAD	Post in which confirmed	Date of confirmation	Date of promotion to current post	Date of passing SOGE/ SAS Exam	Service Exam passed	Pay			Remarks
														Level	Pay	DNI	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
		From drop down list			DD/MM/YYY	DD/MM/YYYY	DD/MM/YYYY			DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY	From drop down list			DD/MM/YYYY	
1	PRAVEEN KUMAR	Grd			6/16/1990	12/14/2016	12/14/2016	DEO	DEO	12/14/2018				4	32300	7/1/2025	On Deputation to Central Office (DGA, F&C,

Gradation List

Report No. A 32

Name of Post

Pay level

Annexure - A
Classification of post

Page No.-15

S No	Name	Educational Qualification	Professional	Category	Date of Birth	Date of joining Govt. service	Date of joining IAAD	Post in which initially joined in IAAD	Post in which confirmed	Date of confirmation	Date of promotion to current post	Date of passing SOGE/ SAS Exam	Service Exam passed	Pay			Remarks
														Level	Pay	DNI	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
					From drop down list	DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY		DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY	From drop down list			DD/MM/YYYY	
1	SURENDER MEHRA	NG		SC	1/29/1979	11/22/2011	11/22/2011	MTS	MTS	1/22/2016	11/17/2018			2	25200	7/1/2023	Joined A/N (Col 7&8) On deputation to Hqrs Office, New Delhi w.e.f. 02.03.2012 (A/N)

Name of Post		Multi Tasking Staff (MTS)			Pay level		2 and 3	Classification of post			Group -C			Pay			Remarks
S. No.	Name	Educational Qualification	Professional	Category	Date of Birth	Date of joining Govt. service	Date of joining IAAD	Post in which initially joined in IAAD	Post in which confirmed	Date of confirmation	Date of promotion to current post	Date of passing SOGE/ SAS Exam	Service Exam passed	Level	Pay	DNI	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
		From drop down list			DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY			DD/MM/YY	DD/MM/YY	DD/MM/YY	From drop down list			DD/MM/YYYY	
1	PRAVIN KUMAR H. PRAJAPATI	NG		OBC	1/6/1970	2/20/2002	2/20/2002	Peon	Peon	10/1/2004	2/20/2002	-		3	36100	1/1/2026	
2	BHARATKUMAR D. BARAIYA	NG		SC	2/4/1970	8/13/1999	8/13/1999	Safaiwala	Safaiwala	11/6/2003	8/13/1999	-		3	37200	1/1/2026	

SC
ST
OBC

IE 1
IE 2
RAE
DCT
DEA
CPD 1
CPD 2
CPD 3
IT

NG
Grd
Bcom
Grd IT
PG
Mcom
PG IT
Phd
Dip IT
PGD IT
BTech
BE

MBA
CA
CS
CMA
CIA
CISA
CFE
CISM
CPA
CFA
Others

INSTRUCTIONS FOR PREPARING SOFT COY OF THE GRADATION LIST:

- 1 The Excel sheet e-mailed to the office alone may be used for preparing the soft copy
- 2 A separate sheet may be used for each cadre.
The Excel sheet is macros enabled. So please click the ‘Enable Content’ appearing after
- 3 “**SECURITY WARNING** – Macros have been disabled” below the icon bar before starting data entry.
- 4 Information in columns – 6, 7, 8, 11, 12, 13& 17 are to be filled only in DD/MM/YYYY format only.
- 5 Information in columns 3, 4, 5 & 14 are to be filled only from the dropdown list. Columns 4, 5& 14 allows multiple items to be selected in a cell.
- 6 For filling up information in column 3 on educational qualification, choose the highest qualification of the official from the drop down list.

The values in the drop down list are as follows:

NG	Non-graduate (Non-matriculate/Matriculate/Intermediate etc.)
Grd	Graduates
Bcom	Bachelor of Commerce
Grd IT	Degree in Computer Science/Computer Application/Information Technology
PG	Post Graduate
Mcom	Master of Commence.
PG IT	Post Graduate Degree in Computer Science/Computer Application/Information Technology
Phd	Doctorate
Dip IT	Diploma or equivalent in Computer Science/Compute Application/Information Technology

PGD IT	Post Graduate Diploma in Computer Science/Computer Application/Information Technology
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If the official has a qualification from commerce or IT related subjects, the relevant degree may be selected.

- 7 For filling up information in column 4 on professional qualification, choose from the list of qualifications in the dropdown list.

The values in the drop down list are as follows:

MBA	Master in Business Administration
CA	Chartered Accountant
CS	Company Secretaries of India
CMA	Cost & Management Account (formerly ICWA)
CIA	Certified Internal Auditor
CISA	Certified Information System Auditor
CFE	Certified Fraud Examiner
CISM	Certified Information Security Management
CPA	Certified Public Accountant
CFA	Certified Financial Analyst.
Others	Qualification of in respect of flowing courses may be mentioned in Remarks column: Post Diploma in Computer Science/Computer Application/Information Technology, Diploma or equivalent in Computer Science/Computer Application/InformationTechnology, Certificate in International Public Sector Financial Reporting (CIPSFR), NPTEL online Certificate courses on “ Information to Data Analytics”, NPTEL online Certificate courses on “ Information to R

The cell will allow multiple selections. Therefore, all qualifications, as per qualification acquired by the official, may be selected.

8 Date of passing SOGE/SAS examination in column 13 may be filled in DD/MM/YYYY. Date of passing SAS Examination of the stream in which the official in borne in the current cadre may only be indicated (i.e. for a Civil Accounts passed candidate/SO or AAO (Civil Accounts) joined subsequently in Audit office after passing SAS (Civil Audit), the date of passing SAS (Civil Audit) may be entered in the column).

9 For filling up information in column 14 on service examinations passed, choose from the list of examination in the drop down list.

The values in the drop down list are as follows:

IE1	Incentive Examination for Sr. Auditor /Sr. Accountants
IE2	Incentive Examination for AAO/AO/Sr. AO
SAS	SOGE/SAS Examination
DCT	Departmental Confirmatory Test for direct recruit Auditor /Accountant
DEA.	Departmental Examination for promotion to Auditor/Accountants
DEC	Departmental examination for promotion to Clerks.
IT	IT Audit Examination

The cell will allow multiple selections. Therefore, all service examinations qualified by the official may be selected.

10 Remarks column may be utilized to include miscellaneous information in respect of the person.