

**FORM-20**

[see Rules 81(2)]

FORM OF LETTER SANCTIONING CONTRIBUTORY FAMILY PENSION TO THE CHILD OR CHILDREN OF A RETIRED GOVERNMENT SERVANT WHO DIES AFTER RETIREMENT BUT DOES NOT LEAVE BEHIND A WIDOW/.

No-\_\_\_\_\_

Govt. of Himachal Pradesh

Department /office of\_\_\_\_\_

Dated\_\_\_\_\_

To

The Accountant General (A&E)

Himachal Pradesh Shimla

Subject:-

Grant of family pension to the child/children.

Sir, Madam

I am directed to say that Sh/Smt. \_\_\_\_\_ formerly \_\_\_\_\_ (designation) \_\_\_\_\_ in this department/Office was sanctioned pension of Rs. \_\_\_\_\_ with effect from \_\_\_\_\_ on his /her retirement from service.

2 Intimation has been received in this department /office that Sh/Smt. \_\_\_\_\_ died on \_\_\_\_\_ and that at the time of death left no widow/widower but was survived by the following children.

Sl no Name Son/Daughter Date of Birth Date from which family pension ceases to be payable

3 In terms of Rule 54 of the C.C.S. (Pension) Rules 1972 the amount of Contributory family pension has become payable to the children in the order mentioned above. The contributory family pension will be payable on behalf of the minors to Sh./Smt. \_\_\_\_\_

4 Sanction for the grant of contributory family pension of Rs. \_\_\_\_\_ per month to the children mentioned above is hereby accorded. The contributory family will take effect from \_\_\_\_\_ and subject to the provision of sub-rule (6) of Rule 54 of CCS (Pension) Rules 1972 will be tenable till \_\_\_\_\_

Note:- *The names of the children should be mentioned in the order of eligibility mentioned in Rule 54 of the CCS (Pension) Rules 1972 Children born as a result of marriage which took place before the retirement of the Government servant or children adopted ;legally before retirement should only be included.*

5 The Contributory family pension is debitable to the Head of Account \_\_\_\_\_

6 Attenuation is invited to the information furnished in the enclosed list \_\_\_\_\_

7 The receipt of this letter may kindly be acknowledge and this department /office informed that necessary instructions for the payment of contributory family pension to the guardian have been issued to the Treasury officer concerned.

Yours faithfully

Head of Office

Enclosures:-

- 1 Permanent address of the guardian\_\_\_\_\_ -
- 2 place of payment (Govt Try. /Sub Treasury/ Bank )
- 3 Specimen signature left hand thumb and finger impression of the guardian duly attested.
- 4 Two attested copies of a passport size photographs of the guardian
- 5 Descriptive Roll of the guardian duly attested.

Where the death of a Govt. servant has taken place after retirement and spouse had already died, Department should forward the family pension case in favour of eligible children in Form-20 prescribed in CCS (pension) Rules 1972.