

## FORM 16

*(Referred to in rule 25 Schedule XV)*

**Form of letter to the member of the family of a deceased  
Government servant where Valid nomination for the  
grant of family pension does not exist.**

No. \_\_\_\_\_

Department of \_\_\_\_\_

Dated the \_\_\_\_\_

To

The \_\_\_\_\_

\_\_\_\_\_

*Subject:-*Payment of family pension in respect of the late Shri/Shrimati \_\_\_\_\_

Dear Sir/Madam,

I am directed to state that in terms of rule 22 of the Family Pension Rules family pension is payable to the family of the late Shri/Shrimati \_\_\_\_\_  
(Designation) \_\_\_\_\_ in the Office/Department  
\_\_\_\_\_ as follows:

- (a) (i) to the eldest surviving widow or to the husband;  
(ii) failing a widow/husband to the eldest surviving son;  
(iii) failing (i) and (ii) above to the eldest surviving unmarried daughter; and  
  
(iv) these failing to the eldest surviving widowed daughter; and  
  
(b) if there are no surviving members of the family as at clause (a) above  
(i) to the father;  
(ii) failing the father to the mother;

(iii) failing the father and mother to the eldest surviving brother below eighteen years of age:

(iv) failing (i), (ii) and (iii) above to the eldest surviving unmarried sister;

(v) failing the above, to the eldest surviving widowed sister:

(c) No family pension is payable to a person mentioned in clause (b) above without production of reasonable proof that such person was dependent on the deceased for support.

2. I am to suggest that a claim for family pension may be submitted in the enclosed Form 17 as soon as possible, if you have a prior claim to it in accordance with the gradation given above, you are requested to furnish an affidavit to the effect that there is no other surviving member of the family of Shri/Shrimati \_\_\_\_\_ ranking above you in the order given in the first paragraph. If in the light of the above gradation, you have no prior claim to the family pension, you are requested to intimate this Office/Department that name and address and relationship with the deceased person who according to your knowledge have a prior claim to the family pension. Any false information given or declaration made by you in this connection will render you liable to legal action.

Yours faithfully,

(Head of Office).