

PROFORMA

1.	Name & Designation	
2.	Date of birth and Age as on the last date of receipt of application	
3.	Category	
4.	Present place of posting	
5.	Date of appointment in the Government service, cadre	
6.	i. Post held ii. Date of promotion to the present post iii Date of confirmation & post in which confirmed iv. Basic Pay and Grade Pay v. Pay Band	
7.	Education Qualification	
8.	Particulars of Welfare or Community Activities House Keeping, Sports and Cultural Activities, Personnel Admn. Including Settlement of personal claims duly supported by documents.	Separate sheet may be attached if needed
9.	Knowledge of Computers	
10.	Any other achievements	

Signature of the candidate

Date:

Place:

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-I),
KARNATAKA, BENGALURU – 560 001

No. Pr.AG (Audit-I)/Admn I/A4/2025-26/81

Date: 26.06.2025

CIRCULAR

Sub: - Filling up the post of Welfare Assistant on deputation basis in the Office of the Principal Accountant General (Audit-I), Karnataka, Bengaluru and the Office of the Principal Accountant General (Audit-II), Karnataka, Bengaluru-reg:

Applications are invited from willing officials for appointment to the post of Welfare Assistant on deputation basis in the following offices in Level 08 of the Pay Matrix under CCS (Revised Pay) Rules, 2016:

Sl no.	Name of the post	No. of vacancies	On deputation basis to the
1.	Welfare Assistant	01 (vacancy w.e.f. 27/07/25)	O/o the PAG (Audit-I), Karnataka
2.	Welfare Assistant	01	O/o the PAG (Audit-II), Karnataka

The eligibility criteria are as follows:

- i. Holding analogous posts on regular basis in the present cadre or department.

or

- ii. With three years of combined service in the grade of Senior Accountant / Senior Auditor (Level 6) and Assistant Supervisor (Accounts/Audit) (Level 7) rendered after appointment thereto on a regular basis in the parent cadre or Department.

and

- iii. Possessing three years' experience in the field of welfare or community activities, housekeeping, sports and cultural activities, personal administration including settlement of personal claims.
- iv. The maximum age limit shall not exceed 56 years on the closing date of receipt of applications.

The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Government shall ordinarily not exceed three years.

Applications of willing and eligible officials (in the proforma enclosed) who are clear from vigilance and disciplinary angle and who can be spared immediately on selection may be forwarded, duly approved by the Head of the Department, along with attested copies of APARs for the last five years to this office within 30 days from the date of issue of this circular.

This issues with the approval of the Pr. Accountant General (Audit-I).

Sd/-

Deputy Accountant General
(Administration / Audit-I)

Copy to:

All IA&AD offices.



Senior Audit Officer
(Administration / Audit-I)