

**Office of the Accountant General (A&E)-II,
Gwalior, Madhya Pradesh**

No. Admn/ Ex-Cadre Posts/ 2025-26/ D- 112

Dated: 23-05-2025

//CIRCULAR//

Subject:- Filling up the Ex-Cadre Post of Assistant Accounts Officer (Legal)-reg

Applications are invited for filling up the ex-cadre post of 01 Assistant Accounts Officer (Legal) for dealing with court cases/ legal matters. The post is to be filled up on deputation terms from among officials who possesses the following professional qualification and eligibility requirements:

Post & Pay Band & Grade Pay	Professional Qualification	Eligibility Requirements
AAO (Legal) Pay Band-II Rs. 9300-34800/- Grade Pay Rs. 4800/- (Revised as Level-08 w.e.f. 1st January 2016)	LLB degree from recognized university in India/ abroad.	Assistant Accounts Officer/ Assistant Audit Officer OR SAS passed Sr. Accountant/ Sr. Auditor

The appointment will be initially for one year. Extension of the term will be considered subject to suitability and administrative convenience. Application of the officials who are interested in the above assignment and satisfying the eligibility criteria, through proper channel along with following documents should reach on or before 31-05-2025 to this office through e-mail (agaemadhyapradesh2@cag.gov.in).

- Bio data of the applicant duly filled in and attested by Head of the Office (proforma enclosed).
- Photocopies of complete and up to date APARs for the last 5 years duly attested on each page and
- Integrity Certificate/ Vigilance clearance certificate.

(Authority :- Order dated 21-05-2025 of the Accountant General)

Sd/-

Sr. Dy. Accountant General

(Admin.)

No. Admn/Ex-Cadre Posts/2025-26

Dated: -05-2025

Copy forwarded to:-

✓ 1. All IA&AD offices.

Digitally signed by
Dinesh Hariram Mate
Date: 22-05-2025

11:36:04
Sr. Accountant General

APPLICATION FOR THE EXE-CADRE POST OF ASSISTANT ACCOUNTS OFFICER (LEGAL)		
1	Name and ID No.	
2	Date of Birth	
3	Entry Cadre	
4	Post applied for	
5	Post held & the date of joining the present post	
6	Basic Pay drawn and the level in the Pay Matrix	
7	Total service in the present cadre	
8	Profession Qualification	
9	Year of passing SAS Examination	
10	Experience (in dealing with court cases/legal matters)	
11	Date of retirement	
12	Any other information the applicant would like to add	
13	Mobile No. and E-mail	
14	Signature and Date	