

ANNEXURE – I

Essential and desirable experience and qualification for the deputation

Post	Qualification
Supervisor / Asst. Supervisor/ Sr. Auditor / Sr. Accountant/ Auditor/ Accountant (02)	<ul style="list-style-type: none"> • Applicants should be holding analogous post. • The age of the applicant should not exceed 55 years on the closing date of receipt of applications. • Applicant can be from any office under IA&AD. • Applicant should have knowledge of Information Technology (IT) <p><u>Desirable/ Preferable</u></p> <ul style="list-style-type: none"> • Preference may be given to candidates having professional certifications/IT qualifications/Technical qualifications/IT Experience and those comfortable in using IT systems.

ANNEXURE-II**Proforma regarding the bio-data of the applicant**

1. Name	
2. Designation	
3. (i) Date of birth (ii) Age as on 30.06.2025	
4. Qualification (i) Educational (ii) Professional	
5. Office to which belongs (i) Parent Office (ii) Office and station in which working at present	
6. Whether belongs to SC/ST. If yes please mention category	Yes/No
7. Date of entry into Govt. Service	
8. Date of entry in IA&AD	
9. Present Pay & Level	
10. Detailed experience and posts held (Attach separate sheet giving details under this column, duly signed.)	
11. Proficiency in Computer: (Details may be given)	
12. Contact details (Phone/Mobile No. & email address)	Phone/Mobile No.: Email address:
13. Any other information	

The information furnished above are correct to the best of my knowledge.

Annexure – III**ABSTRACTS of APARs in respect of (Name of the candidate)**

2024-25*	2023-24	2022-23	2021-22

*The applicant, whose APAR for the financial year 2024-25 has been submitted to Reporting/ Reviewing officer, can send grading of last three years before 2024-25.

It is certified that:

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Date:

Sr. AO (Admn.)

Place: -----

O/o -----



अन्तर्राष्ट्रीय सूचना पद्धति एवं
लेखा परीक्षा केन्द्र (आईसीसा)
भारत के नियंत्रक एवं महालेखा परीक्षक
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www.cag.gov.in/icisa/en



International Centre for Information
Systems & Audit (iCISA)
International Training Centre of Comptroller &
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सं. iCISA/Admn-I-Est10DepM/5/e-file-79914/151

दिनांक: 18.06.2025

सेवा में,

सभी IA&AD कार्यालय
(डाक सूची के अनुसार)

विषय: iCISA, नोएडा में प्रतिनियुक्ति के आधार पर रिक्तियों की पूर्ति।

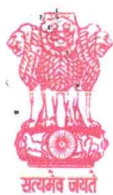
अन्तर्राष्ट्रीय सूचना प्रणाली एवं लेखा परीक्षा केन्द्र (iCISA), नोएडा में प्रतिनियुक्ति के आधार पर निम्नलिखित दो पदों के लिए आवेदन आमंत्रित किए जाते हैं:

क्रम सं.	पदनाम	वेतन स्तर
1	पर्यवेक्षक / सहायक पर्यवेक्षक / वरिष्ठ लेखाकार / लेखाकार / वरिष्ठ लेखापरीक्षक / लेखापरीक्षक	स्तर 5/6/7/8

1. प्रतिनियुक्ति की अवधि प्रारंभ में 3 (तीन) वर्षों की होगी, जिसे प्रचलित नियमों एवं आदेशों के अनुसार उपयुक्तता/प्रदर्शन के आधार पर बढ़ाया जा सकता है।
2. वे उम्मीदवार जो आईए एंड एडी के बाहर परीक्षाओं में सम्मिलित हो रहे हैं, उन्हें iCISA के प्रतिनियुक्ति हेतु विचार नहीं किया जाएगा।
3. उन आवेदकों को वरीयता दी जाएगी, जिन्हें प्रशिक्षण संस्थानों/केन्द्रों में कार्य का पूर्व अनुभव हो।
4. जिन आवेदकों ने पूर्व में आवेदन किया था, वे भी नवीन आवेदन के साथ पुनः आवेदन कर सकते हैं।
5. वेतन एवं भत्ते प्रचलित नियमों के अनुसार नियत किए जाएंगे।
6. आवश्यक एवं वांछनीय योग्यताएँ परिशिष्ट- I में संलग्न हैं। ऐसे इच्छुक अधिकारियों के नाम, जो इन योग्यताओं को पूरा करते हों, कृपया संवर्ग नियंत्रक प्राधिकरण के माध्यम से बायो-डाटा (परिशिष्ट-II) तथा विगत तीन वर्षों के एपीएआर सारांश (परिशिष्ट-III) के साथ इस कार्यालय को दिनांक 30.06.2025 तक प्रेषित करने की कृपा करें।

संलग्नक: परिशिष्ट - I से III तक

उप निदेशक (प्रशासन)
iCISA, नोएडा



अन्तर्राष्ट्रीय सूचना पद्धति एवं
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No. 19/iCISA/Admn-I-Est10DepM/5/e-file-79914

Dated: 18.06.2025

To

All IA&AD Offices
(As per mailing list)

Sub: Filling up of vacancies on deputation basis at iCISA, Noida.

Applications are invited for two vacancies for following posts to be filled on deputation basis at International Centre for Information Systems and Audit (iCISA), Noida as detailed below:-

Sl. No.	Posts	Pay Level
1.	Supervisor / Asst. Supervisor/ Sr. Accountant/ Sr. Auditor/ Auditor	Level 5/6/7/8

1. Tenure of deputation period will be initially of 3 (Three) years which can be extended subject to suitability/performance after following extant rules and orders.
2. Candidates appearing for examinations outside IA&AD will not be considered for deputation to iCISA.
3. Preference will be given to the applicants who have prior work experience in training institutes / centers.
4. The applicants who have already applied earlier can also apply with fresh application.
5. Pay and Allowances would be regulated as per the applicable extant rules.
6. The essential and desirable qualifications is annexed (**Annexure-I**). The Names of willing officials fulfilling the essential and desirable qualifications may please be forwarded through cadre controlling authority along with the **Bio-Data (Annexure-II)** and the abstracts of APARs for the last three years (**Annexure-III**) to this office latest by **30.06.2025**.

Enclosed: Annexure – I to III


Dy. Director (Admn.)
iCISA, Noida

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Dated signature of the candidate

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