

**SAP-I**

**Feasibility Study on the topic 'Activities of ZSI'**

In compliance with the Dy. Director's kind order dated 27.06.2022, the below-mentioned officials are assigned to undertake a tour programme for the feasibility study on the topic 'Activities of ZSI' at below mentioned audit unit. The audit programme is as follows:

Name of the Ministry	Transits and dates of audit	Members of the Audit team
Ministry of Environment, Forest & Climate Change (MoEFCC), New Delhi	Transit to New Delhi: 12.07.2022  Duty: 13.07.2022 to 22.07.2022 (8 working days)  Transit to Kolkata: 23.07.2022	1. Shri Subrata Bandyopadhyay, Sr. A.O. * 2. Ms. Chandrani Singha, AAO 3. Ms. Sangeeta Barua, AAO

\* Shri Subrata Bandyopadhyay, Sr. A.O. has applied for 2 days leave during 11.07.2022 to 12.07.2022 and his address during the leave period is 'Baishali, New Delhi'. Hence, no onward transit day has been allotted to him. However, the return transit remains same as mentioned above.

Sd/-

Sr. Audit Officer (Report)

**Copy to:-**

1. Shri S. Bandyopadhyay Sr. A.O.
2. Ms. Chandrani Singha, AAO.
3. Ms. Sangeeta Barua, AAO.
4. Administration Section
5. Establishment Section
6. OAD Section
7. IT Cell
8. Concerned Programme File at Report Section