



महा निदेशक लेखा परीक्षा
(कृषि, खाद्य एवं जल संसाधन), नई दिल्ली
Director General of Audit
(Agriculture, Food & Water Resources), New Delhi



Email-CAG-ALL-OFFICES@ls mgr.nic.in

संख्या 35/ पी. डी.ए.सी.ई./ ए.एफ.डब्ल्यू.आर./प्रशासन/4161 दिनांक 13.12.2024

सेवा में,

All Heads of Department of Audit Offices,
(In IA&AD)
(As per mailing list)

विषय: Extension of last date of application for filling up of vacancies in Auditors Cadre on deputation basis regarding.

संदर्भ: 35/ डी. जी. ए. सी. ई./ ए. एफ. डब्ल्यू. आर./प्रशासन/ 2931 दिनांक 04.09.2024.

महोदय/महोदया,

This office vide letter No. 35/DGACE/AFWR/Admn/2931 dated 04.09.2024 has invited applications from the willing and eligible officials from all the offices of IA&AD for filling up the vacant posts in the cadres of Auditor on deputation basis. The last date of receipt of applications was 25.10.2024.

In this regard, it is informed that the last date of receipt of applications from the willing and eligible officials is hereby extended from 26.10.2024 to 31.12.2024.

This issues with the approval of Competent Authority.

संलग्न: Annexure-1, II, III

भवदीय,

[Handwritten Signature]
13/12

वरिष्ठ लेखा परीक्षा अधिकारी (प्रशासन)



महा निदेशक लेखा परीक्षा
(कृषि, खाद्य एवं जल संसाधन), नई दिल्ली
Director General of Audit
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संख्या 35/ डी. जी. ए. सी. ई./ ए. एफ. डब्ल्यू. आर./प्रशासन/293।

दिनांक 04.09.2024

सेवा में,

All Heads of Department of Audit Offices,
(In IA&AD)
(As per mailing list)

विषय: Deputation Assignment for filling up vacant post of Auditors.

महोदय/महोदया,

Applications from suitable officials of IA&AD are invited for available vacancies for the posts of Auditors on deputation basis.

- The essential and desirable qualification is annexed (Annexure-I). The name of willing officials satisfying the essential qualifications may please be forwarded through cadre controlling authority along with the Bio-Data (Annexure-II) and the abstract of APARs for the previous years (Annexure-III) to this office latest by 25.10.2024. The required documents of the eligible candidates may be scanned and sent by email by their respective cadre controlling offices to avoid postal delay.
- The initial term of deputation will be for one year and may be extended thereafter, subject to his/her suitability, performance and administrative convenience. However, this office reserves the right to repatriate a deputationist at any time.
- The officials will be entitled for Deputation Allowance as admissible under extant rules.

The details of vacancy position given below: -

S.No.	Designation	Vacant post in office	No. of vacancies
1.	Auditor (in level 5)	Kolkata	3
		Bhopal	3
		Mumbai	3
		Kochi	1
		Hyderabad	1
		Thiruvananthapuram	1
		Chennai	2
		Chandigarh	3

संलग्न: (Annexure-I, II & III)

भवदीय,
विवेक
(विवेक कुमार भास्कर)
निदेशक (प्रशासन)

(Annexure-I)

Essential and desirable experience and qualification for the deputation.

Post and (Pay Level)	Qualification
Auditor (Level-5)	<p data-bbox="807 376 922 405">Essential\</p> <ol data-bbox="855 416 1425 640" style="list-style-type: none"><li data-bbox="855 416 1425 483">1. Applicants should be holding analogous post<li data-bbox="855 495 1425 524">2. Outstanding APAR for the last 3 years.<li data-bbox="855 535 1425 640">3. The age of the candidate should not exceed 56 years on the closing date of application for the post. <p data-bbox="807 689 1086 719">Desirable Qualification:</p> <ol data-bbox="855 730 1425 1066" style="list-style-type: none"><li data-bbox="855 730 1425 835">1. Administrative functions, including Notings-drafting, communication with Hqs and other offices etc.<li data-bbox="855 846 1425 913">2. Proficiency in Microsoft application (Power Point/Excel/Access/Word)<li data-bbox="855 925 1425 1066">3. Experience in handling of software related to Budget Management (PFMS/iBEMS)/ Training Management (SAI Training Portal/e-Office/e-HRMS etc.




(Annexure-II)

Proforma regarding the bio-data of the applicant for the post of Auditor.

1. Name and Address (in Block Letters)	
2. Designation	
3. Date of Birth (in Christian era)	
4. Contact No. & Email ID (@cag.gov.in)	
5. Qualification Educational Professional	
6. Date of entry into Govt. Service	
7. Date of entry into IA&AD	
8. Present Pay & Level	
9. Whether belong to SC/ST	Yes/No
10. Detailed experience and post held	(Attach separate sheet giving detail under this column, duly signed)
11. Proficiency in Computer: (Details may be given)	
12. Whether applied for deputation in this earlier?	
13. Any other information	

I have carefully gone through the vacancy circular/advertisement, and I am well aware that the information furnished in the Curriculum Vitae supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Dated signature of the candidate)

Permanent Address:

It is certified that the information furnished by above official is correct as verified from the records of this office. No vigilance or disciplinary case is either pending or contemplated against the above officials. No major/minor penalty has been imposed on the above officials in the past.

Date

Head of the Office

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7

(Annexure-III)

ABSTRACTS of APARs/ACRs

In respect of Shri/Smt./Ms. _____ (Name of the candidate)

2023-24	2022-23	2021-22

It is certified that:

- (i). I have verified the grading from the original APARS/ACRs and found correct.

Date

Head of the Office