FORM OF APPLICATION FOR LEAVE

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Note: Items 1 to 11 must be filled in by all applicants whether Gazetted or Non-Gazetted		(ccc supple	icants whether Ga	zetted or Non-	Cazarrad	
2. Leave rules applicable 3. Post held 4. Department, Office and Section 5. Pay 6. House rent allowance, conveyance allowance or other couppensatory allowances drawn in the present post. 7. Nature and period of leave applied for and date from which required 8. Suidays apd holidays, if any proposed to be prefixed/suffixed to leave. 9. Ground on which leave is applied for 10. Date of return from last leave, and the nature and period of that leave during the ensuing leave. 11. I propose/do not propose to avail myself of leave travel concession in the block year during the ensuing leave. 12. (a) I undertake to refund the difference between the leave salary drawn during leave on average pay/half-pay, leave which would not have been admissible but he leave to find average pay/half-pay, leave which would not have been admissible but he proviso to FR 81 (ii) Rule II (c) (iii) of the Revised Leave Rules, 1933 not been applied in the event of my retirement from service at the end or during the currency of the leave. (b) I undertake to refund the leave salary drawn during leave not due which would have not been admissible had FR 81 (c) Rule II (d) of the Revised Leave Rules 1933 not been applied, in the event of my voluntary retirement or resignation from service at any time until I earn half-pit leave not less than the amount of leave not due availed of by me. Date: Signature General in the case of gazetted officers) 14. Certified that General in the case of gazetted officers 15. Remarks and/or recommendation of the Signature (Period) 16. Certified that General in the case of gazetted officers) 16. Certified that General in the case of gazetted officers 17. Certified that General in the case of gazetted officers 18. Signature Designation General in the case of gazetted officers	Note:	- items i to it must be filled in by all appli	The state of the s	201100 01 11011	Cazerreu.	
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