

क्षेत्रीय क्षमता निर्माण एवं ज्ञान संस्थान, रांची, झारखंड
NOTICE INVITING TENDER FOR DISPOSAL OF WASTE

Sub: Disposal of e-waste-old/ obsolete computer hardware and peripherals (Scrap items) etc.

Tenders are invited from Dismantler /Recycler of E-waste registered with Central Pollution Control Board/ State Pollution Control Board for disposal of old/obsolete/unserviceable computer hardware (Desktops, Server, Printers, projector).

The Tender Document can be downloaded from the office website. Important dates of tender related activities are as under: -

Bid Information Sheet

Sl. No.	Description of items	Details
1	Date of publishing on website and website	(after obtaining approval of the HoD)
2	Available items can be inspected at	Reception area, Regional Capacity Building and Knowledge Institute, Ranchi, Jharkhand
3	Availability of Tender document	this Office Website
4	Bid submission period	1 week
5	Cost of Tender Document	Free
6	Date & Time for Inspection	As mentioned in bid Document Timing

Note: In the event of any of the above-mentioned dates being declared as a holiday for this office, the tenders/bids will be received/opened on the next working day at the appointed time. Prospective bidders are requested to remain updated for any corrigendum if any.

Sd/-

**Sr. Audit Officer
(Admin.)**

Tender for disposal of e-waste – old/obsolete Computer Hardware and Peripherals, etc

This Office intends to dispose of e-waste - old/obsolete/unserviceable computer hardware (Desktops, Monitors, UPS, Printers, Scanners HDD etc.).

1. Eligibility Criteria

- a) Must be registered as a Recycler/Re-processor/Dismantler of e-Waste with Central Pollution Control Board, Ministry of Environment and Forests, Government of India or with the State Pollution Control Board or State Governments dealing with E-waste etc. (**Annexure-I**) and the certified copy of the valid registration certificate issued by the competent authority must be enclosed. Bids received from the firms other than so registered will be summarily rejected.
- b) Must not be blacklisted by any Department of the Government of India or of any State/ or by any PSU /Autonomous Organization of Government. An Undertaking regarding non- blacklisting of the bidder by any Government Organization must be furnished by the bidder in the tender document in the format given in **Annexure - II**. Bids without the above undertaking will not be considered.
- c) Must be registered with GST/Service Tax.

2. Inspection of Items

The inspection of material can be done carefully by the prospective bidders or their representatives at Admn Section, Regional Capacity Building and Knowledge Institute, Ranchi, Jharkhand– 834002 between 11:00 hours to 17:00 hours Queries can be raised during the inspection period and no further clarification shall be entertained after the above inspection:

3. Financial Bid

- a) The financial bid shall be quoted in the Pro-forma given at **Annexure - III** of this tender document.
- b) The Financial bid of only those bidders shall be evaluated to see who fulfils the eligibility criteria.
- c) The bidder shall quote for the whole lot.
- d) GST /VAT or any other tax/duty, if applicable shall be borne by the bidder.
- e) The rate quoted shall be inclusive of all taxes and final.
- f) The successful bidder shall be evaluated based on the highest quoted price for the whole lot.

4. Submission of Bids

- (a) Bidders must submit proposals in Annexure-I (Eligibility Criteria) and Annexure-III (Financial Bids).
- (b) The Bid prepared by the Bidder shall comprise of
 - (i) Details of Eligibility Criteria
 - (ii) Financial Bid
- (c) Bid may include following documents:
 - i. Eligibility Criteria (Annexure - I).
 - ii. Financial Bid (Annexure - III).
 - iii. Supporting documents.
- (d) Bids received after the closing date and time prescribed shall not be accepted under any circumstances.

5. Opening of Bids

All bids containing Eligibility Criteria and Financial Bid shall be opened by the Disposal Committee.

6. Payment

The successful bidder will deposit the full amount through Bank Draft/Demand Draft drawn in favor of PAO (Audit), O/o the Pr. Accountant General (A&E), Jharkhand, Ranchi after award of the contract within Seven (07) days.

7. Lifting of E-waste Old Computer Hardware:

- (a) The successful bidder shall be required to lift all e-waste old/obsolete/unserviceable computer hardware etc. and not selectively from the designated place to their premises, within two working days after depositing the full amount.
- (b) In case, the successful bidder deposits the full amount within a stipulated period but fails to lift the articles in the scheduled time, this Office shall not take responsibility for safe custody of the articles.
- (c) No damage shall be caused to the existing property of this Office or any other Offices in the premises while removing the materials from the site. Any loss/damage to the property of this Office or any other Offices in the premises or injury or personal accident suffered by any person due to negligence or action of the successful bidder or his authorized worker/supervisor will be borne by successful bidder, and they will be indemnified.
- (d) Goods/material will be removed under the supervision of Assistant Audit Officer (EDP) of this Office. Materials will have to be removed within the time stipulated in the acceptance letter. No extension of time will be given under ordinary

circumstances. However, an extension of time may be granted provided convincing and satisfactory reasons for such a delay are given in writing by the successful bidder. Delay, beyond the stipulated time, may entail cancellation of the award/ order.

(e) All the charges i.e., loading, unloading and transportation to be incurred in course of lifting of items from the designated place shall be borne by the successful bidder.

8. Submission of Undertaking for Disposal of E-waste

The successful bidders shall submit an undertaking (**Annexure - V**) that e-waste items out of old/obsolete/unserviceable computer hardware etc. will be stored/process/disposed off as per Rule 12 of Chapter IV of e-Waste (Management and Handling) Rules, 2011.

9. Other Terms and Conditions:

1) In the event of failure of the successful Bidder to lift the items in the stipulated time frame, legal action may also be initiated. Further, the Bidder will be blacklisted for further business with this office and the Contract will be awarded to next Highest Bidder to lift the item(s) at H1 rate(s).

2) The bidder should also enclose the certified copy of the valid registration certificate issued by the Central Pollution Control Board or the State Pollution Control Committee along with the tender document failing which the tender will be rejected. The successful bidder shall produce the original certificate before lifting the items from said location.

3) No bidder will be allowed to withdraw after submission of bids/opening of the tender.

4) This tender is non-transferable.

5) Each page of the tender document should be signed by the bidder(s). Incomplete and unsigned quotations are liable to be rejected.

6) If a firm violates any of these terms & conditions, the same shall be blacklisted and other legal action may be initiated.

7) This Office reserves the right to accept or reject any bid without assigning or communicating any reason thereof.

8) Any corrigendum / addendum / errata etc. in respect of the above Tender shall be made available on GeM Portal only. No press publication shall be made in this regard. Hence applicants are advised to visit GeM Portal regularly for any amendment/corrigendum/addendums in this regard.

9) The decision of the Deputy Accountant General (Admin.) will be final and binding in all aspects of this notice inviting tender.

Sd/-

Sr. Audit Officer (Admin.)

Annexure-I

Eligibility Criteria for Disposal of E-waste - old/ obsolete Computer Hardware & Peripherals etc.

SI NO.	DESCRIPTION	INFORMATION	
1	Name of the Firm/ Agency/Company		
2	Address of the Firm/ Agency/ Company(Enclose copy of address proof)		
3	Contact Details of the Firm/AGENCY	Telephone Mobile No.	
		FAX No.	
		E-Mail ID	
4	Name of Proprietor/ Partners/ Directors of the Firm/ Agency		
5	Other Details (Enclosed Copy)	PAN No.	
		GST Registration no.	
		Registration Certificate No. issued by Centre/ State Pollution Control Board	

Date:

Signature of Authorized Signatory with stamp

ANNEXURE-II

Tender for Disposal of E-waste - old/ obsolete Computer Hardware & Peripherals etc.

UNDERTAKING

I/We _____ do hereby solemnly affirm and declare that the My/ Our firm /company/ business entity is not blacklisted by any Government Department/ Autonomous Organization etc. or prosecuted by any court of law.

Date:

Signature of Authorized Signatory with stamp

ANNEXURE- III

Financial Bid for Disposal of E-waste - old Computer Hardware and Peripherals etc.

Name of the Bidder/ Firm:

Address of the Bidder/Firm:

Mob/ Telephone No.:

Email ID:

Description of Item	Total Quoted Amount (In ₹)	Remarks
E-Waste items mentioned at Annexure - IV lying in EDP Section. O/o the AG (Audit), Ranchi, Jharkhand-02		

The total price should be inclusive of all Misc. charges like transportation, labour, or any other expenses etc.

I/We declare that if my/our representative(s) have inspected the obsolete items as per the list attached(**Annexure - IV**) with tender and am/ are interested to purchase the same.

I/We have gone through the terms and conditions given in the tender document and agree with the same. I/We understand that in the event of non-compliance of the terms and conditions of the tender my/our bid will be cancelled.

I/we hereby also declare that my/our firm is registered with Central Pollution Control Board or State Pollution Control Board as authorized recycler/re-processor/dismantler and having environmentally sound management facilities for collection, disposal/recycling of e-Waste.

Date: -

Signature of Authorized Signatory with
stamp

Name of the person

Annexure IV

List of E-waste - old Computer Hardware and Peripherals etc**LIST OF DESKTOPS**

ITEM NO.	PARTICULAR OF STORES	QUANTITY/WEIGHT	BOOK VALUE/OORIGINAL PURCHASE (in .)	CONDITION	YEAR OF PURCHASE
1	UDVMUSI058H3230936	38 Desktop	51948	Outdated and unusable	16.06.2017
2	UDVMUSI058H3230959		51948	Outdated and unusable	16.06.2017
3	UDVMUSI058H3230940		51948	Outdated and unusable	16.06.2017
4	UDVMUSI058H3230945		51948	Outdated and unusable	16.06.2017
5	UDVMUSI058H3230963		51948	Outdated and unusable	16.06.2017
6	UDVMUSI058H3230958		51948	Outdated and unusable	16.06.2017
7	5Q7QX52		48191	Outdated and unusable	30.07.2015
8	5Q9PX52		48191	Outdated and unusable	30.07.2015
9	5Q1RX52		48191	Outdated and unusable	30.07.2015
10	5Q3RX52		48191	Outdated and unusable	30.07.2015
11	5PXHX52		48191	Outdated and unusable	30.07.2015
12	5PZHX52		48191	Outdated and unusable	30.07.2015
13	5Q6PX52		48191	Outdated and unusable	30.07.2015
14	5Q6KX52		48191	Outdated and unusable	30.07.2015
15	SPZRX52		48191	Outdated and unusable	30.07.2015
16	PQ5RX52		48191	Outdated and unusable	30.07.2015
17	5QBKX52		48191	Outdated and unusable	30.07.2015
18	6133AA652642		37924	Outdated and unusable	27.11.2013
19	6133AA652571		37924	Outdated and unusable	27.11.2013
20	6133AA652544		37924	Outdated and unusable	27.11.2013
21	6133AA652645		37924	Outdated and unusable	27.11.2013
22	6133AA652569		37924	Outdated and unusable	27.11.2013
23	6133AA652581		37924	Outdated and unusable	27.11.2013
24	6133AA652612		37924	Outdated and unusable	27.11.2013
25	6133AA652554		37924	Outdated and unusable	27.11.2013
26	9Q131489		N/A	Outdated and unusable	21.04.2009
27	9Q131490		N/A	Outdated and unusable	21.04.2009
28	9Q131491		N/A	Outdated and unusable	21.04.2009
29	9Q131492		N/A	Outdated and unusable	21.04.2009
30	9Q131494		N/A	Outdated and unusable	21.04.2009
31	9Q131495		N/A	Outdated and unusable	21.04.2009
32	9Y79988		N/A	Outdated and unusable	21.04.2009
33	9Y79972		N/A	Outdated and unusable	21.04.2009
34	9Y79956		N/A	Outdated and unusable	21.04.2009
35	9Y79984		N/A	Outdated and unusable	21.04.2009
36	9Y79980		N/A	Outdated and unusable	21.04.2009
37	9Y79985		N/A	Outdated and unusable	21.04.2009
38	9Q131493		N/A	Outdated and unusable	21.04.2009

LIST OF SERVER

1	2053A1034863	2 Server	N/A	Outdated and unusable	05.03.2005
2	1143AG778229		N/A	Outdated and unusable	15.01.2014

LIST OF PRINTER

1	RTI/IT/Perif/061	21 Printer	N/A	Outdated and unusable	2009-04-01
2	RTI/IT/Perif/063		N/A	Outdated and unusable	2009-10-01
3	RTI/IT/Perif/003		N/A	Outdated and unusable	2000-01-01
4	RTI/IT/Perif/017		N/A	Outdated and unusable	2001-05-01
5	RTI/IT/Perif/018		N/A	Outdated and unusable	2001-05-01
6	RTI/IT/Perif/019		N/A	Outdated and unusable	2001-05-01
7	RTI/IT/Perif/026		N/A	Outdated and unusable	2002-01-01
8	RTI/IT/Perif/027		N/A	Outdated and unusable	2002-01-01
9	RTI/IT/Perif/037		N/A	Outdated and unusable	2004-03-01
10	RTI/IT/Perif/039		N/A	Outdated and unusable	2004-03-01
11	RTI/IT/Perif/047		N/A	Outdated and unusable	2005-03-01
12	RTI/IT/Perif/055		N/A	Outdated and unusable	2005-03-01
13	RTI/IT/Perif/080		N/A	Outdated and unusable	2010-07-01
14	RTI/IT/PERIF/096		N/A	Outdated and unusable	2014-03-31
15	RTI/IT/PERIF/097		N/A	Outdated and unusable	2014-03-31
16	RTI/IT/PERIF/098		N/A	Outdated and unusable	2014-03-31
17	RTI/IT/Perif/104		N/A	Outdated and unusable	2015-03-07
18	RTI/IT/Perif/105		N/A	Outdated and unusable	2015-03-07
19	RTI/IT/PERIF/115		N/A	Outdated and unusable	2016-02-25
20	RTI/IT/PERIF/116		N/A	Outdated and unusable	2016-03-16
21	RTI/IT/PERIF/117		N/A	Outdated and unusable	2016-03-16

LIST OF PROJECTOR

1	RTI/IT/Perif/079	5 Projector	N/A	Outdated and unusable	2010-03-01
2	RTI/IT/Perif/081		N/A	Outdated and unusable	2010-12-01
3	RTI/IT/PERIF/087		N/A	Outdated and unusable	2013-01-15
4	RTI/IT/PERIF/088		N/A	Outdated and unusable	2013-11-22
5	RTI/IT/PERIF/107		N/A	Outdated and unusable	2015-09-03

ANNEXURE- V

Tender for Disposal of e-waste old Computer Hardware and peripherals

UNDERTAKING FOR DISPOSAL OF E-WASTE

I/We _____ do hereby solemnly affirm and declare that e-waste items out of old/ obsolete/unserviceable computer hardware etc. will be stored/processed/disposed off as per Rule 12 of Chapter IV of e-Waste (Management and Handling) Rules, 2016.

Dated:

Signature of Authorized Signatory with stamp