



प्रधान महालेखाकार का कार्यालय (लेखा एवं हकदारी)
तेलंगाणा, हैदराबाद - 500 004
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A & E)
Telangana, Hyderabad - 500 004

PAG(A&E)/TS/Admn.I/U-I/8-37/2023-24/

Date: -07-2023

CIRCULAR

Applications are invited from eligible officials who are willing for appointment as **Welfare Assistant** (Ex-cadre deputation post) in this office in Level-8 of Pay Matrix. The period of deputation will be initially for one year. No deputation allowance is admissible.

Eligibility :

- Holding analogous posts on regular basis in the parent cadre of Department (or) Senior Accountants/Asst.Supervisors with not less than three years of service in the Pay Matrix Level-6 as on 01.07.2023.
- The officials should possess three years experience in the field of Welfare or Community activities, Housekeeping, Sports and Cultural Activities, Personal Administration including settlement of Personal claims etc.
- The maximum age limit for appointment by deputation shall not exceed 56 years as on 01.07.2023.

2. Period of deputation including period of deputation in another-ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not to exceed three years.

3. The officials fulfilling the above requirements may send their application along with supporting documents duly recommended by the Branch Officers under whom they are presently working so as to reach Admn-I section on or before **25.09.2023**.

Encl: Biodata

Signed by Priyanka L Naik

Date: 25-07-2023 11:55:07

Reason: Approved
Sr.Deputy Accountant General(Admin.)

To
All Notice Boards
All Heads of Department (IA&AD) as per mailing list.

Phone : 040-22331235

Fax No : 040-23232441

Email: agaetelangana@cag.gov.inWebsite: <https://cag.gov.in/ae/telangana/en>

Bio-data for the post of Welfare Assistant

1. Name of the Applicant :
2. Designation :
3. Date of Birth :
4. Qualifications :
(a) Educational
(b) Professional
5. Date of appointment in the Department :
6. Date of appointment to the present cadre :
7. Proficiency in Computers :
8. Details regarding Welfare/Sports/
Cultural/Community/House Keeping
Activities with supporting documents
(if any) :
9. Any other information which the
applicant wishes to furnish :

Signature of the applicant

Designation :
Section :
Personal No :
Mobile No :