

DOCUMENTS REQUIRED FOR FAMILY PENSION TO DEPENDENT PARENTS

- 1) Family pension proposals in 3 sets as per G.O.Ms No. 111 Finance (HRM.VI) Department dated 03.09.2015 i.e.
 - a) Part I duly signed by applicant and Pension Sanctioning Authority,
 - b) Part II-A duly filled and signed by Pension Sanctioning Authority and
 - c) Part II-B sanction accorded in the name of applicant by the Pension Sanctioning Authority indicating the family pension amount.
- 2) Descriptive Rolls in 3 sets as per GOMS 263 Fin&Plg (Fw.Psc) Department dt. 23.11.1998 duly attested across the photographs and at the end of the page certifying specimen signature & Identification Marks by a State Government Gazetted Officer in service.
- 3) Attested copies of Death Certificate of Service Pensioner and Family Pensioner (if service pensioner married) issued by Competent Authority.
- 4) Attested copies of latest Family Member Certificate in respect of the family of Govt. Servant/Service Pensioner issued by Revenue Authorities.
- 5) Self Declaration from the applicant stating that-
 - a) He/She is totally dependent on the deceased Govt. Servant/Service Pensioner while he/she was alive.
 - b) Marital status and employment status to be mentioned.

(The declaration should be countersigned by Pension Sanctioning Authority)
- 6) Certificate(s) from Revenue Authorities duly stating the following points may be furnished (either original or attested by Pension Sanctioning Authority)-
 - a) Annual Income from all sources.
 - b) The claimant is the father/mother of the deceased Government employee /service pensioner.
 - c) Dependent on Government Servant/Service pensioner when he/she was alive and that the deceased employee has left behind neither a widow nor a child.
- 7) If applicable, Life Time Arrear Certificate from Treasury Authority duly specifying the date upto which pension was paid last and the name of the person to whom it was paid (either original or attested copy).

The Pension Proposals and documents/certificates furnished have to be countersigned by the Pension Sanctioning Authority.