

## **FINANCE AND COMMUNICATION AUDIT OFFICE, CUTTACK**

### **Introduction:**

The Post and Telecommunication Audit Office, Cuttack was formed in bifurcation from Postal Accounts Office in February 1970. This office is functioning at Ground Floor, Gallery No. 03, Barabati Stadium, Cuttack, Odisha-753001 in rented accommodation provided by Odisha Olympic Association. The rent is being paid by Department of Post.

The office has been re-designated as Finance and Communication Audit Office w.e.f 01/04/2020. Shri M. Nageswara Reddy, Deputy Director, Finance & Communication Audit office, Hyderabad held additional charge of this office w.e.f 06/09/2022.

The Sr. Audit Officer in charge is functioning as DDO of this office and all bills are drawn from Cuttack GPO.

### **The BAO, Cuttack is entrusted with the audit of following Departments/Units**

| Ministry   | Department/PSU                   | No. of units |
|--|----------------------------------|--------------|
| Ministry of Communication                          | BSNL Odisha Circle-PSU           | 09           |
|  | ITI Ltd, Bhubaneswar-PSU         | 01           |
|  | Department of Posts              | 68           |
|  | Department of Telecommunications | 02           |
| Ministry of Electronics and Information Technology | National Informatics Centre      | 01           |

In addition to above, BAO, Cuttack is entrusted with the Review on working of Pay and Accounts Office of PAG (A&E), Bhubaneswar

### **Training Arrangement**

This office is attached with RTI Ranchi for Departmental Trainings.

Details of training at RTI, Ranchi from 01.04.2022 to 31.10.2022

|                                     |    | No. of Officer/officials attended |
|-------------------------------------|----|-----------------------------------|
| No. of trainings in General courses | 08 | 10                                |
| No. of training in IT courses       | 05 | 06                                |

Inhouse Trainings conducted on

1. Topics communicated by C.O. Delhi from time to time
2. Training to candidates appearing first time for Departmental Examinations.

| Year                       | Number of Inhouse training conducted |
|----------------------------|--------------------------------------|
| 2021-22                    | 03                                   |
| 2022-23 (up to 31.10.2022) | 02                                   |

#### Implementation of Rajbhasha

Employees are encouraged to do the office work in Rajbhasha

Hindi Workshops are also being arranged

| Year                       | No. of Hindi workshops arranged |
|----------------------------|---------------------------------|
| 2021-22                    | 02                              |
| 2022-23 (up to 31.10.2022) | 02                              |

During Session January to May 2022 of Hindi teaching Scheme five officials appeared for the Hindi Examination (Parangat -02, Pragma-01, Praveen-02) and came out successfully.

#### **Vacant Land**

This office purchased a land measuring 1.5 acre for Staff quarters at Sector-9, Bidanasi, Cuttack from Cuttack Development Authority in the year 1998 costing Rs. 39,20,400. The land is laying vacant as the proposal for construction of Staff Quarter was withdrawn.

#### **E-office**

E-office Employee master Detail & File Management System modules

- ▶ As directed by central office (November 2021), four officers of this office have been nominated with Admin role for creation of Employee master Detail (EMD)
- ▶ EMD is created including post assignment, post mapping and role assignment.
- ▶ Started working on e-office File Management System (FMS) platform w.e.f. 01.04.2022.
- ▶ Four officers have been imparted training on “Training for Trainers in e-office” during June 2021 through online mode.

#### **The details of Reviews/ Performance Audit conducted during the year 2021-2022**

- a) Performance Audit on “Management of Spectrum assigned on administrative basis to Department/Agencies”.
- b) Thematic Audit on “Setting up of 25000 wi-fi Hotspots in rural exchanges of BSNL”

- c) Thematic Audit on “Estate management in BSNL”.
- d) Compliance Audit on “Implementation of PMGDISHA Scheme”

**PDPs issued during the year 2021-22 and 2022-23**

- In the year 2021-22 three PDPs (Omnibus) relating to BSNL were issued to Management.
- In the year 2022-23 four PDPs (Omnibus) and three Standalone PDPs were issued.

**Certification Audit**

Certification Audit of Annual Accounts of BSNL Odisha Circle for the year 2021-22 was completed.

Certification Audit of Annual Accounts of M/s ITI Bhubaneswar for the year 2021-22 was completed

**Number of units planned vis-à-vis audited in the FY 2021-22 and FY 2022-23**

|                                      | 2021-22 | 2022-23 |
|--------------------------------------|---------|---------|
| Department of Post                   |         |         |
| Total no. of units planned for audit | 23      | 19      |
| Total no. of units actually audited  | 23      | 14      |
| Department of Telecommunications     |         |         |
| Total no. of units planned for audit | 2       | 2       |
| Total no. of units actually audited  | 2       | 1       |
| National Informatics Centre          |         |         |
| Total no. of units planned for audit | 1       | 1       |
| Total no. of units actually audited  | 1       | 0       |
| BSNL                                 |         |         |
| Total no. of units planned for audit | 3       | 4       |
| Total no. of units actually audited  | 3       | 3       |
| ITI Ltd.                             |         |         |
| Total no. of units planned for audit | 0       | 0       |

|  |    |    |
|--|----|----|
| Total no. of units actually audited      | 0  | 0  |
| Pay & Accounts Office, O/o Pr. AG Odisha |    |    |
| Total no. of units planned for audit     | 1  | 1  |
| Total no. of units actually audited      | 1  | 1  |
| Consolidated                             |    |    |
| Total no. of units planned for audit     | 30 | 27 |
| Total no. of units actually audited      | 30 | 19 |

**Status of implementation of OIOS in the FY 2021-22 and FY 2022-23**

| Financial Year | No. of field audits conducted | No. of field audits conducted through OIOS |
|----------------|-------------------------------|--|
| 2021-22        | 30                            | 30   |
| 2022-23        | 28                            | 19   |

**Some important details:**

1. Head of Office : Shri M. Nageswara Reddy, Dy. Director
2. Address : Barabati Statdium, Cuttack, Odisha-753001
3. Email ID : brptcuttack@cag.gov.in
4. Phone Number : 0671-2301133
5. CPIO : Shri M. Nageswara Reddy, Dy. Director
6. Sections
  - I. Admin : Shri B. B. Dash, Sr. AO, 9437165800
  - II. Report : Shri D. K. Naik, Sr. AO, 9437563100
  - III. OAD : Shri G. R. Panda, 9437163700